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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walberton-pc.gov.ukwww.walberton-pc.gov.uk |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE EXTRAORDINARY MEETING OF THE WALBERTON PARISH COUNCIL HELD IN THE PAVILION AT 6.30pm ON WEDNESDAY 8 AUGUST 2018.**

**410/18 Record of attendance and apologies**

 In attendance: Cllrs Mrs Clark (Chair), Rogers, Moores, Ratcliffe, Mrs English.

 A. Peppler – Clerk.

 Apologies: Cllr Mrs Lewis.

**411/18 Declaration of interest in items on the agenda**

 None.

**412/18 To review councillor vacancies**

 Cllr Mrs Clark welcomed Cllr Ratcliffe to his first council meeting.

 There are two current councillor vacancies, both for Fontwell ward. The Clerk reported that these had been advertised and he was waiting to hear from Arun District Council as to whether there will be elections or co-options.

**413/18 To review committee appointments**

Cllr Mrs Clark said that the Planning Committee has two sub-groups; the Highways mini-group and the Arun District Council clerk’s briefing. There are various sub-groups on other committees, but none were urgent at this time.

 1. Planning. Cllr Mrs Clark reported there is a councillor vacancy on Planning which needs to be filled. Cllr Rogers agreed to join the committee and to join the highways mini group.

 Resolved: Cllr Rogers be appointed to the Planning Committee.

 2. General Purposes. Cllr Mrs Clerk reported there is a vacancy on GP which needs to be filled. Cllr Ratcliffe agreed to join the committee.

 Resolved: Cllr Ratcliffe be appointed to the General Purposes Committee.

 3. Finance & Legal. Cllr Mrs Clark reported there is a vacancy on F&L which needs to be filled. Cllr Ratcliffe agreed to join the committee.

 Resolved: Cllr Ratcliffe be appointed to the Finance & Legal Committee.

 The Clerk reported that with the resignation of Cllr Camerer Cuss there was now one less bank authorised signatory. Cllr Ratcliffe offered his services in this regard.

 Resolved: Cllr Ratcliffe be an authorised signatory.

4. Neighbourhood Plan There is a vacancy and Cllr Ratcliffe will be invited to attend a meeting as a guest.

 Signed………………………………………………………. Date………………………………………

 Chair