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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walberton-pc.gov.uk  www.walberton-pc.gov.uk |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION 6.30pm ON TUESDAY 17 JULY 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

Signed: Date: 11 July 2018

A. Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the Annual Full Parish Council Meeting of the Parish Council of 29 May 2018.

**4. Election of Vice Chairman**

**5. Councillor vacancy**

**6. To receive a report from West Sussex County Council** Cllr Whittington

**7. To receive a report from Arun District Council** Cllr Dingemans

**8. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**9. Planning**

1. To receive the minutes of the Planning Committee meetings of 12 June 2018 (previously circulated) and note that the meeting of 3 July 2018 was cancelled owing to not being quorate, and to note the next meetings are scheduled for 24 July and 14 August 2018.

2. Councillors questions.

**10. General Purposes**

1. To receive the draft minutes of the General Purposes Committee meeting of 5 June 2018 (previously circulated), and note the next meetings are scheduled for 8 August and 2 October 2018.

2. Councillors questions.

**11. Finance & Legal**

1. To receive the draft minutes of the Finance & Legal Committee meeting of 12 July 2018, and note the next meeting is scheduled for 9 October 2018.

2. Councillors questions.

**12. Local elections**

To note that the date of the next local elections is 2 May 2019.

**13. Polices and documents**

To consider adoption of polices and documents as recommended by the Finance & Legal Committee.

**14. Reports from other organisations.**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall (Pre-school open space) Cllr Mitchell

3. Community Play Centre Cllr Moores

4. Allotments Cllr Rogers

5. Police Liaison Cllr Mrs English

6. Parish News Cllr Mrs Lewis

**15. Data Protection**

Update on GDPR matters. Clerk

**16. IT update** Clerk

1. New email addresses

2. Cost implications – hardware, professional assistance and Clerk’s time.

3. Office 365 update

**17. JWAAC**

To receive a report. Cllr Camerer Cuss

**18. A27 Arundel By-pass**

1. To receive a report Cllr Camerer Cuss

2**.** To consider an application to support a Judicial Review action from POP.

3. To note proposal from Highways England to hold 2 meetings to Address Questions Arising from PRA Decision and consider response.

**19. Neighbourhood Plan**

1. To receive a report Mr Peter Youatt (NP vice chairman)

2. To review progress on community issues highlighted in schedule 2 in the Plan and to agree committee responsibilities.

3. To review assets of community value.

**21. Community Resilience including flood management**

To receive a report. Cllr Mitchell

**22. Grants – General**

To receive a progress report. Cllr Mrs Clark

**23. Post Office**

To receive an update Cllr Mrs Clark

**24. Parish website**

1. To receive an update. Cllr Mrs Clark

**25 Neighbourhood News**

1. To agree timing of the next edition and provisional idea of content. Format, size and budget.

2. To agree continuation of the mini committee of Cllrs Mrs Lewis, and Clark and NP Peter Youatt and Ann Cannings.

**26.** **WalBinFont**

1. Walbinfont weekend – July 2018 – update. Cllr Mrs Lewis

**27. Correspondence received**

**28. Quotes and Payments**

**29. Any other business**

**30. Date of next meetings**

To confirm the next meeting as 11 September 2018 and the following meetings as 13 November 2018, 15 January 2019, 12 March 2019, 14 May 2019 (Annual Parish Council meeting). The date of the next Annual Meeting of the Parish is 21 May 2019.

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