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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walbertonpc.org.uk  [www.arun.gov.uk/walberton](http://www.arun.gov.uk/walberton) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION 6.30pm ON TUESDAY 20 MARCH 2018 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

Signed: Date: 15 March 2018

A. Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

1. To confirm the minutes of the Full Parish Council Meeting of the Parish Council of 23 January 2018.

2. To confirm the minutes of the Extraordinary Full Parish Meeting of the Parish Council on 13 March 2018.

**4. To receive a report from West Sussex County Council** Cllr Whittington

**5. To receive a report from Arun District Council** Cllr Dingemans

**6. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**7. Planning**

1. To receive the minutes of the Planning Committee meetings of 30 January and 20 February 2018 and draft minutes of 13 March 2018 (previously circulated), and to note the next meetings are scheduled for 10 April, 1 May and 22 May 2018.

2. Councillors questions.

**8. General Purposes**

1. To receive the draft minutes of the General Purposes Committee meeting of 13 February 2018 (previously circulated), and note the next meetings are scheduled for 24 April and 5 June 2018.

2. Councillors questions.

**9. Finance & Legal**

1. To receive an update, there having been no meetings since the last Full Council meeting.

2. Councillors questions.

**10. Annual Meeting of the Parish**

To agree the agenda and format of the Annual Meeting of the Parish on 15 May 2018.

**11. Reports from other organisations.**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall (Pre-school open space) Cllr Mitchell

3. Community Play Centre Clerk

4. Allotments Cllr Rogers

5. Police Liaison Cllr Mrs English

6. Parish News Cllr Mrs Lewis

7. Community Speedwatch Cllr Strickland

**12. Data Protection**

1. Update on GDPR matters. Clerk

2. To appoint a Data Protection Officer.

**13. IT update** Clerk

1. New email addresses

2. Cost implications – hardware, professional assistance and clerk’s time.

**14. JWAAC**

To receive a report. Cllr Camerer Cuss

**15. A27 Arundel By-pass**

To receive an update. Cllr Camerer Cuss

**16. Neighbourhood Plan**

1. To receive a report Mr Peter Youatt (NP vice chairman)

2. To review progress on community issues highlighted schedule 2 in the Plan and to agree committee responsibilities Cllr Mrs Clark

3. To review assets of community value Cllr Mrs Clark.

**17. Community Resilience including flood management**

To receive a report. Cllr Mitchell

**18. Grants – General**

To receive a progress report. Cllr Strickland & Cllr Mrs Clark

**19. Sec 137 grants 2017.**

To note letters of thanks.

**20. Post Office**

To receive an update Cllr Mrs Clark

**21. Parish website**

1. To receive an update. Cllr Mrs Clark

**22. Neighbourhood News**

1. To agree timing of next addition and provisional idea of content. Format, size and budget.

2. To note the mini committee of Cllrs Mrs Lewis and Clark and NP Peter Youatt and Ann Cannings.

**23.** **WalBinFont**

1. To note that Cllr Mitchell has stood down and the committee now comprises 3 councillors and 4 other volunteers.

2. Walbinfont weekend – July 2018 – update. Cllr Mrs Lewis

**24. Councillor Vacancy**

**25. Correspondence received**

**26. Quotes and Payments**

**27. Any other business**

**28. Date of next meetings**

1. To confirm the dates of the next meetings as 17 April and 29 May 2018.

2. To confirm the date of the Annual Meeting of the Parish as Tuesday 15 May 2018.

**<end>**