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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION 6.00pm ON TUESDAY 10 DECEMBER 2019 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

Signed: Date: 5 December 2019

A. Peppler – Clerk

**AGENDA**

**Standing items**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

1. To confirm the minutes of the Annual Parish Council Meeting of 17 September 2019.

2. To confirm the minutes of the Extraordinary meeting of the Parish Council on 21 October 2019.

**5. To receive a report from West Sussex County Council** Cllr Whittington

**6. To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**7. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**8. Climate change**

To consider and agree in principle proposed actions to be taken in support of the national climate emergency declared by Parliament.

Proposal: This council recognises that a climate emergency exists and proposes to do whatever is in its power to make Walberton Parish carbon neutral. This council will also support the consideration of climate change in any planning in relation to our Neighbourhood Plan, and all reasonable planning applications concerned with carbon emission reduction.

To facilitate this the Council will:

* Initiate and support a forum where Councillors, residents and businesses in the Parish can recommend changes for the Council and community to help this goal be achieved.
* Place “Climate Change” on the agenda of future council meetings, so that all recommendations from the forum can be regularly considered and progress reviewed.
* Actively support Arun District Council and West Sussex County Council’s climate change strategy and work with neighbouring Parish and Town Councils and government departments where appropriate.
* Include Climate Change in the Council’s Mission Statement.

**9. Planning**

1. To receive the minutes of the Planning Committee meeting of 24 September and draft minutes of 12 November 2019 (previously circulated), and to note the date of the next meeting on 28 January 2020

2. Councillors questions.

**10. General Purposes**

1. To receive the minutes of the General Purposes Committee meeting of 6 August 2 and draft minutes of 26 November 2019 (previously circulated), and to note the date of the next meeting on 18 February 2020.

2. Councillors questions.

**11. Finance & Legal**

1. To receive the draft minutes of the Finance & Legal Committee of 8 October 2019 (previously circulated), and to note the date of the next meeting on 4 February 2020.

2. Councillors questions.

3. To consider Sec 137 Grant applications.

4. To consider opening an event bank account for event ticket sales.

**12. Business Plan**

To review current and planned business activities.

**13. Policies & procedures**

To consider adoption of the following reviewed polices and guidance:

* Financial Regulations
* Standing Orders

**14. Reports from other organisations.**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Porter

 3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Police Liaison Clerk

**15. Dandara development – Local Open Space and community building**

1. To receive an update. Cllr Vawer

**16. A27 Arundel By-pass**

 1. To receive a report. Cllr Fisher

**17. JWAAC**

 1. To receive a report. Cllr Ratcliffe

2. To note invitation to attend the next meeting of JWAAC Highways & Transport Sub-Group on 4 February 2020 and agree who attends.

**18. ADALC**

 To note the minutes of the ADALC meeting of 31 October 2019. Cllr Vawer

**19. Neighbourhood Plan**

1. To receive a report Cllr Ratcliffe

2. To enter into an Agreement with Arun District Council relating the grant to be used in connection with the production of the Neighbourhood Development Plan.

**20. Community Resilience including flood management**

To receive a report. Cllr Stevens

**21. Communications**

1. Website Cllr Vawer

2. Facebook & Twitter

3. Parish News

4. Sussex Local

5. Neighbourhood News

**Other items**

**22. Goal store**

To approve a Memorandum of Understanding between WPC and Barnham Trojans Football Club regarding the goal store on the playing field.

**23. Consultations**

To note the Home Office consultation on strengthening police powers to tackle unauthorised encampments. Comments by 19 February 2020.

**Final items**

**24. Correspondence received**

**25. Quotes and Payments**

**26. Any other business**

**27. Date of next meetings**

To confirm the date of the next meeting at 6.30pm on Tuesday 11 February 2020. The following meeting will be on 21 April 2020.

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