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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION 6.30pm ON TUESDAY 23 JULY 2019 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

Signed: Date: 18 July 2019

A. Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the Annual Parish Council Meeting of 14 May 2019 as being a true record of the business transacted.

**4. To receive a report from West Sussex County Council** Cllr Whittington

**5. To receive a report from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**7. Planning**

1. To receive the minutes of the Planning Committee meeting of 28 May 2019 (previously circulated), and the draft minutes of the meeting on 9 July 2019. To note the next meeting are scheduled for 20 August 2019.

2. Councillors questions.

**8. General Purposes**

1. To receive the draft minutes of the General Purposes Committee meeting of 4 June 2019 (previously circulated), and to note the next meetings are scheduled for 6 August 2019.

2. Councillors questions.

**9. Finance & Legal**

1. To note that the Finance & Legal Committee has yet to have its first meeting this year as the meeting scheduled for 9 July 2019 was postponed until 30 July 2019. The current accounts workbook was previously circulated to all councillors.

2. To note £25,000 deposit into the Public Sector Deposit Fund.

3. Councillors questions.

**10. Reports from other organisations.**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Porter

3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Police Liaison Cllr Coe

**11. Policies & procedures**

To consider approval of the following reviewed polices as recommended by the Financial & Legal Committee:

* Document Retention Scheme
* Data Protection Policy

**12.** **Review of Annual Parish Meeting**

**13. Village Green**

To note damage to the pond concrete wall reported by the Environment Agency. It is being monitored as repairs would potentially require full drainage of the pond.

**14. Playing field**

1. To consider Barnham Trojans Football Club’s proposal regarding the goal store.

2. To approve work to remove vegetation mound that was attracting vermin.

**15. Pavilion refurbishment**

To receive an update. Cllr Mrs Clark

**16. Advertising signage**

To consider request by Euphoria to display ‘A’ boards.

**17. JWAAC**

1. To receive a report. Cllr Ratcliffe.

2. To note WSCC Governance Committee Working Group - to complete a survey on area’s Joint Arun Area Committees meeting. Running until 30 September 2019.

**18. A27 Arundel By-pass**

1. To receive a report. Cllr Rogers

2. To note that a parish council edition of the Neighbourhood News will be needed late August once the A27 bypass route options are published and an online survey conducted.

**19. Neighbourhood Plan**

To receive a report Cllr Ratcliffe

**20. Community Resilience including flood management**

To receive a report. Cllr Stevens

**21. Local district / county councillor surgery**

To consider dates and invitees.

**22. Communications**

1. Website Cllr Vawer

2. Facebook

3. Nextdoor Walberton

4. Parish News

5. Neighbourhood News

**23. Dandara development open space and community building**

To receive an update.

**24. Correspondence received**

Ms Irene Howell – council information in Parish News.

**25. Quotes and Payments**

Quote – Darren Rollings re Play Area.

Quotes – Pavilion electrical upgrade.

**26. Any other business**

**27. Date of next meetings**

To confirm the date of the next meeting at 6.30pm on Tuesday17 September 2019. The following meetings will be on 10 December 2019, 11 February 2020 and 21 April 2020.

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