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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL HELD IN THE PAVILION AT 6.30pm ON TUESDAY 12 MARCH 2019.**

**131/19 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Mrs Lewis, Mrs English, Rogers, Ratcliffe.

A Peppler – Clerk.

**132/19 Declaration of interests in items on the agenda**

None.

**133/19 Confirmation of Minutes**

The minutes of the Full Parish Council Meeting of 15 January 2019 and the Extraordinary Full Parish Council meeting of 29 January 2019 were confirmed as a true record of the business transacted.

**134/19 To receive a report from West Sussex County Council**

Apologies had been received from Cllr Whittington. Cllr Mrs Clark wished to record WPC’s disappointment at the short notice and duration of the A29 exhibition dates.

**135/19 To receive a report from Arun District Council**

Cllr Mrs Clark reported that Cllr Dingemans said that he would be late for the meeting and deferred this item until he arrived.

**136/19 Public questions**

8 members of the public were present. 2 questions were asked:

Mr Alan Allison asked for WPC assistance in obtaining ADC’s planning policy for community involvement.

Mr Mike Davies asked about consultation with local authorities on the proposed A27 Arundel Bypass.

**137/19 Prospective Arun District councillor addresses (max 5 mins each).**

Cllr Mrs Clark said that invitations had been sent to local political parties for prospective candidates to attend and address the meeting. Mr Paul Dendle (Conservative) attended, addressed the meeting, and took 2 questions.

**138/19 Planning**

1. Cllr Mrs Lewis commended the minutes of the Planning Committee meeting of 29 January 2019 (previously circulated), and the draft minutes of the meeting on 5 March 2019. The dates of the next scheduled meetings for 30 April and 28 May 2019 TBC were noted.

2. There were no councillor questions.

**139/19 General Purposes**

1. Cllr Mrs Clark commended the draft minutes of the General Purposes Committee meeting of 12 February 2019 (previously circulated). The dates of the next scheduled meetings for 9 April 2019 and 4 June were noted.

2. There were no councillor questions.

**140/19 Finance & Legal**

1. Cllr Rogers commended the draft minutes of the Finance & Legal Committee meeting of 21 January 2019 (previously circulated) and said that the date of the next meeting had been agreed for 4 April 2019.

2. Cllr Mrs Clark said that consideration for investment opportunities would be given at the next F & L meeting.

3. There were no councillor questions.

**141/19 Reports from other organisations.**

1. Walberton Task Force

For the benefit of the members of the public present Cllr Mrs Clark gave an overview of the Task Force’s work. Cllr Rogers had nothing to report.

2. Village Hall

On behalf of Sue Cox the Clerk reported that the hall has had many extra enquiries as a result of the recent floor problems in the Pavilion. A new cooker has been ordered. The Open Gardens team is busy with their arrangements. Acoustic panel work is planned for the summer break.

3. Community Play Centre

Cllr Rogers reported that there are 2 new trustees, one of which is himself. The finances are on a sound footing and the Centre is working to capacity. There was some misunderstanding in planning for the proposed extension, permission for which now not likely to be applied for.

4. Allotments

Cllr Rogers reported that the AGM took place yesterday. The allotments are fully subscribed. There will not be an Open Day this year. He thanked WPC for the grant award.

5. Police Liaison

Cllr Mrs English had nothing to report.

6. Parish News

Cllr Mrs Lewis reported that the April’s report had been drafted which included an apology for the Pavilion flooring problems.

**142/19 Policies & procedures**

The meeting considered the draft Reserves Policy recommended by the Financial & Legal Committee

Resolved: The level of general reserves to be held by the Council will be at least half of the annual precept figure (£28783 for 2019/20).

Resolved: To adopt the Reserves Policy recommended.

**143/19 Village Green**

1. Consideration was given to suspending the byelaw to allow parking on the village green on Open Gardens Day on 23 June 2019 as resolved by General Purposes Committee meeting on 12 February.

Resolved: To suspect the byelaw to allow parking on Open Gardens Day, subject to the weather.

2. Consideration was given to a request from WSCC to install a bore hole on The Green.

Resolved: To grant permission to WSCC to install a bore hole.

**144/19 Community Play Centre**

Cllr Mrs Clark updated the meeting on the CPC proposed extension. The management did not wish to consider WPC’s proposal with the consequence that it is now not likely to proceed. This is no longer an item for future agendas.

**145/19 Pavilion refurbishment**

1. Cllr Mrs Clark reported on the success of the painting day and thanked those who participated. She updated the meeting on the problems encountering during the laying of the new Pavilion floor, and thanked Cllr Ratcliffe for his efforts in dealing with the issues that arose. The leaking roof above the side entrance was repaired by Mr Ian Llewellyn. Letter of thanks to be sent. The meeting agreed that the scout’s cupboard should be moved to one of the changing rooms.

2. It was agreed that the outside of the Pavilion is in need of repair. Some cladding and repainting to prevent water penetration is necessary. The Clerk to contact Darren Rollings in the first instance.

**146/19 JWAAC**

Cllr Mrs Clark reported on a West Sussex Energy presentation and there was nothing of note for our inland villages.

**147/19 A27 Arundel By-pass**

1. Cllr Rogers said that he would report after the A27 meeting on Thursday 14 March.

2. Cllr Mrs Clark expressed WPC’s disappointment in the lack of replies from Nigel Lynn and Gillian Brown to letter~~s~~ sent to ADC on 31 January.

**148/19 Neighbourhood Plan**

Cllr Ratcliffe reported that the NP was progressing well and that the questionnaire was close to being printed ready for distribution later this month.

**149/19 Community Resilience including flood management**

The Clerk had nothing to report.

**150/19 Social media**

Cllr Mrs Clark suggested this agenda item be renamed Communications. This was agreed.

1. Website

Cllr Mrs Clark reported that further training will be provided by e-mango on 15 March 2019.

2.Facebook

Cllr Mrs Lewis reported that this is continuing to go well.

3. Nextdoor Walberton Communication from WPC to be drafted.

Cllr Mrs Clark reported that resident’s emails are now 322. 71% are highly engaged. 70.5% have opened March Parish News already.

**151/19 Dandara development community building**

Cllr Mrs Lewis reported that the next meeting of the sub-committee is tomorrow (13 March).

The Clerk was asked to email the community building sub-committee ~~asking for copies of meeting agendas and minutes, and~~ to ensure they come to the Council for relevant decisions.

**152/19 Correspondence received**

1. Correspondence received from Barlow Robbins Solicitors informing that the Judicial review of planning permission for Tye Lane file with them will be destroyed in six years’ time was noted.

2. The Clerk reported that letters and emails of thanks had been received from all twelve recipients of the Sec 137 Grant Awards made.

**153/19 Quotes and Payments**

1. Quotes

Quotes from Southern Pest Control £500.00 for mole control on the playing field, and from Perfect Petals for £231.00 for Village Pond maintenance were considered.

Resolved: Both quotes accepted.

A quote from M H Kennedy for grass mowing will be considered at another time.

2. Payments

The meeting authorised the payment of eleven invoices as per a draft list prepared by the Clerk.

**154/19 To receive a report from Arun District Council (deferred item, minute 135/19)**

Cllr Dingemans apologised for his lateness. He reported that ADC is heading into purdah on 18 March prior to the local elections on 2 May 2019. Littlehampton’s new leisure centre is nearing completion and will be opening soon. The SDNP Dark skies festival was a great success with over 3000 people attending. ADC is continuing their annual events programme and this year much of it is aimed at the public who do not normally go to the countryside.

Cllr Mrs Clark thanked Cllr Dingemans ahead of his retirement for all his support to WPC over the years and invited him to the Annual Meeting of the Parish on 21 May 2019.

**155/19 Prospective Arun District councillor addresses (supplementary item)**

Cllr Robert Wheal (Conservative) apologised for his lateness. He addressed the meeting and took 2 questions.

**156/19 Any other business**

1. Mr Andrew Vawer and Mr Douglas McElvogue both introduced themselves to the meeting to express an interest in standing for election as a parish councillor.

2. Cllr Mrs Lewis said that she is happy to continue to cover social media matters on behalf of the Council and be on the sub-committee for the Tuppers Field development after she stands down a councillor.

3. Cllr Mrs Clark thanks Cllrs Mrs Lewis and Mrs English for their work as councillors over the past years.

**157/19 Date of next meetings**

The next meeting was confirmed as 14 May 2019 (Annual Parish Council meeting). The date of the Annual Meeting of the Parish is 21 May 2019.

Signed……………………………………………….. Date…………………………………..

Chair