



WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED

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FULL COUNCIL

To all members of the Council – You are summoned to attend a meeting of the Full Council in the Fontwell Community Centre at 7.15pm on Wednesday 9 September 2026 for the purpose of transacting the business set out below.

Signed: S Turner, Parish Clerk.

Date: 26 August 2026

AGENDA

1. Record of attendance and apologies

2. Declarations of interest and dispensations in items on the agenda

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- I) the item they have the interest in
- II) whether it is a pecuniary, personal and/or prejudicial interest
- III) the nature of the interest
- IV) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations

3. Confirmation of previous minutes

- a. To confirm the minutes of the Annual Full Council 8 July 2026 as being a true record of the business conducted.

4. Matters arising

5. Questions from the Public (maximum 15 minutes – 3 minutes per question)

6. Correspondence

7. To receive a report from West Sussex County Council

8. To receive report from Arun District Council

9. To receive report Police Liaison

10. To receive report from the Project Manager

11. To receive a report on Community Resilience

12. To receive a report on Walberton & Binsted CofE School

13. To receive a report on Communications (web site, social media, Parish magazines etc.)

14. Section 137 Grant awards

- a. To note that applications will be accepted during the month of October
- b. To review any changes necessary to the Grant Awarding Policy and application form (previously circulated)

15. Governance and Accountability

- a. To receive an update from the Parish Clerk on:
 - I) 2025-2026 public inspection of the accounts
 - II) 2025-2026 external audit
 - III) 2026-2027 interim, internal and external audit.
- b. To agree bank Signatories
- c. To discuss opening another bank account (information previously circulated)

16. Legal matters

- a. Policies – reviews and procedures
- b. To consider Avisford Grange

17. Budget

- a. Consider quotes and payments

18. Staff Matters

19. Review Action list and tracker

20. Any other business

21. Date of next meeting

To confirm the date of the next meeting which will be Full Council meeting on Wednesday 14 October 2026 at Fontwell Community Centre at 7.15pm.