



## **WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,  
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

Email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)

[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk)

**To all members of the Council – You are summoned to attend a meeting of the Finance and Legal Committee in the Pavilion at 7.15pm on Thursday 18 June 2026 for the purpose of transacting the business set out below.**

Signed: S Turner, Parish Clerk.

Date: 11 June 2026

**This meeting will be closed to the public (Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 7.6 (b) ss 100 and 102) due to its confidential and contractual sensitivity**

### **AGENDA**

#### **Record of attendance and apologies**

##### **1. Declarations of interest and dispensations in items on the agenda**

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- i. the item they have the interest in
- ii. whether it is a pecuniary, personal and/or prejudicial interest
- iii. the nature of the interest
- iv. if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations.

##### **2. Confirmation of previous minutes**

To confirm the minutes of the Finance & Legal Committee meeting 12 March 2026 as being a true record of the business conducted.

##### **3. Matters arising**

##### **4. To approve the Terms of Reference (previously circulated)**

##### **5. Finances**

Budget Review

- a. To review and reconcile quarterly budget
- b. To review next quarter budget commitments
- c. To note current financial position of the council
- d. Review expected Revenue – Precept, S106 and CIL.
- e. VAT - To note any VAT refunds due.
- f. Annual Governance and Accountability Return (AGAR)

**6. Capital Revenue**

- a. Section 106 agreements,
- b. CIL payment
- c. Solar farm

**7. Business Plan**

Review against assets and future plans

**8. Legal matters**

- a. Legal compliance
- b. Insurance
- c. Policies
- d. Bye Laws

**9. Staff matters**

**10. Any other business**

**11. Date of next meeting**

To confirm the date of the next meeting – 7.15pm Thursday 10 September 2026 in the Pavilion