



WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED

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FULL COUNCIL

To all members of the Council – You are summoned to attend a meeting of the Full Council in the Fontwell Community Centre at 7.15pm on Wednesday 10 June 2026 for the purpose of transacting the business set out below.

Signed: S Turner, Parish Clerk.

Date: 3 June 2026

AGENDA

1. Record of attendance and apologies

2. Declarations of interest and dispensations in items on the agenda

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- I) the item they have the interest in
- II) whether it is a pecuniary, personal and/or prejudicial interest
- III) the nature of the interest
- IV) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations

3. Confirmation of previous minutes

- a. To confirm the minutes of the Annual Full Council 19 May 2026 as being a true record of the business conducted.

4. Matters arising

5. Questions from the Public (maximum 15 minutes – 3 minutes per question)

6. Correspondence

7. To receive a report from West Sussex County Council

8. To receive report from Arun District Council

9. To receive report Police Liaison

10. To receive report from the Project Manager

11. To receive a report on Bus Shelters

12. Community Resilience

To receive an update

13. Walberton & Binsted CofE School

To receive an update

14. Communications (web site, social media, Parish magazines etc.)

- a. To consider terms of reference for Communication Committee
- b. To consider and approve the content for Walbinfont Neighbourhood News (Previously Circulated)
- c. An update on the website

15. Governance and Accountability

- a. To note the Internal Auditor's report 2025/26.
- b. To approve the Council's Annual Governance & Accounting Return form for the year 2025/26.
- c. To note that Mulberry Local Authority Services Ltd had been appointed as the internal auditor for 2025/2026 with a 3year agreement, reference Full Council, 3 December 2025 item 13d .

16. Legal matters

Policies – reviews and procedures (previously circulated). To consider:

- a. IT Policy
- b. Standard form of Consent with WSCC regarding the finger posts – form of Indemnity

17. Budget

- a. Consider quotes and payments

18. Project Manager Role

19. Staff Matters

20. Review Action list and tracker

21. Any other business

22. Date of next meeting

To confirm the date of the next meeting which will be Full Council meeting on Wednesday 8 July 2026 at Fontwell Community Centre at 7.15pm.