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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walberton-pc.gov.uk  www.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL HELD ONLINE AT 7.00pm ON**

**TUESDAY 8 SEPTEMBER 2020.**

**278/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Rogers, Mrs Shackleton, McElvogue and Vawer.

Cllr Roberts (ADC).

A Peppler – Clerk.

Apologies: Apologies were received from Cllr Fisher, which were accepted. Apologies were also received from Cllr Whittington (WSCC).

Cllr Titmus joined the meeting at minute 281/20.3

**279/20 Declarations of interest in items on the agenda**

None.

**280/20 Confirmation of minutes**

The minutes of the Full Parish Council Meeting of the Parish Council of 14 July 2020 and the Extraordinary Full Parish Council meeting of 4 August 2020 were confirmed as a true record of the business transacted.

**281/20**  **Councillor vacancy**

1. The resignation of Cllr Porter from the Parish Council was accepted.

2. Two candidates had submitted themselves for selection as a co-opted councillor. A vote by a show of hand was taken and Mr Andrew Titmus was invited to be a member of the Parish Council. Cllr Mrs Clark thanked the second candidate for standing and reminded him of the remaining councillor vacancy to be filled on 29 September 2020.

Resolved: Andrew Titmus be appointed as a co-opted member of Walberton Parish Council.

3. It was agreed that Cllr Titmus signs the relevant papers when possible and joins the meeting with immediate effect.

**282/20**  **Land west of Tye Lane**

Cllr Mrs Clark welcomed Peter Cleveland (Head of Planning - Henry Adams Co), Jon Gately (Head of Planning – David Wilson Homes) and Mark Smith (Director - Paul Basham Associates) to the meeting. They gave a presentation on the proposed development on land known as Langmead’s Field, after which councillors asked a number of questions. These included housing numbers and mix, LEAP move, CLT land, drainage, cycle path link to SDNP, access and A27.

**283/20**  **To receive reports from Arun District Council**

Cllr Roberts reported that it had been a quiet time for ADC and that there was nothing specific for Walberton, Fontwell or Binsted. He has an open mind on the proposed development on land west of Tye Lane. ADC has started the process for the removal of the abandoned BMW car in The Street. Cllr Faye Catterson is expecting to return to council duties in October. He will follow up the issue of the damaged wall at Maple Parade.

Cllr Mrs Clark thanked him for his support for the extension of time regarding the Dandara development, and thanked ADC for moving the dog waste bin on the playing field to a more acceptable location.

**284/20**  **To receive a report from West Sussex County Council**

On Cllr Whittington’s behalf, Cllr Mrs Clark reported his support for any grant applications for remedial work to be done at the village pond. He believes that the culvert grill was installed by the Environment Agency and therefore the wall may be their responsibility.

**285/20**  **Public questions (max 15 minutes)**

No questions from members of the public had been asked.

**286/20 Coronavirus update**

Cllr Mrs Clark reported that Many volunteers are continuing with help. Local businesses seem to be complying with the rules well. It is noted that COVID numbers in Arun are still rising, albeit less than the national average.

**287/20 Planning Committee**

1. Cllr Ratcliffe commended the minutes of Planning Committee meetings of 28 July 2020 (previously circulated). He reported that the Neighbourhood Plan Reg 14 consultation closed on 14 August 2020. Comments were now being reviewed and agreed responses to residents and statutory bodies are being prepared. Developers continue to be interested in land around the villages and the NP needs to be robust. He is looking at the Government White Paper on the speeding up of the planning application process. The date of the next meeting on 13 October 2020 was noted.

2. There were no councillor questions.

**288/20 General Purposes Committee**

1. Cllr Mrs Clark commended the draft minutes of the General Purposes Committee of 4 August 2020 (previously circulated). The next environment assessment is planned for October. A lead for the village pond project will be needed. The ‘Murray Springer Memorial Bench’ had been installed and the delivery of the replacement bus shelter is expected at the end of the month. She congratulated Community Champions Nil, Seema and Tracy. The date of the next meeting on 29 September 2020 was noted.

2. There were no councillor questions.

**289/20 Finance & Legal Committee**

1. Cllr Rogers reported that the Council’s financial position was strong. Although nearly halfway through the financial year, only about 25% of the budget had been spent. The second half of the annual precept is expected shortly. Income streams from the hire of the Pavilion have picked up, mainly through the Community Play Centre. the date of the next meeting on 20 October 2020 was noted.

2. The application form for Sec 137 Grant Awards 2020 was agreed, which would run from 1 to 30 November 2020. Decisions for grant awards will be made at the Full Council meeting on 1 December 2020.

3. The transfer of monies from the Council’s current bank account to its Public Sector Deposit Fund was discussed.

Resolved: The Clerk to transfer £40,000 from the Council’s current bank account to its Public Sector Deposit Fund.

4. There were no councillor questions.

**290/20 Policies**

Consideration was given to the adoption of the following revised policies as recommended by the Financial & Legal Committee:

* Equal Opportunities Policy
* Risk management Scheme
* Grant Awards Policy

Resolved: To adopt the above reviewed policies.

**291/20 Climate change**

To be held over to the next meeting.

**292/20** **To receive additional reports**

1. Walberton Task Force

Cllr Rogers had nothing to report.

2. Village Hall

Cllr Mrs Shackleton reported that the manager is now back to full time working. A COVID risk assessment has been completed use of the hall. Some organisations are already using it, others plan to return later. Finances are healthy, and a grant of £10,000 was received from ADC. The AGM was held on 7 September 2020.

3. Community Play Centre

Cllr Rogers referred to a report for Walberton Parish Council Neighbourhood Plan by the Trustees of the Community Play Centre of 2 September 2020 (previously circulated).

4. Allotments

Cllr Rogers reported that it had been a good season and the allotments were oversubscribed.

5. Walberton & Binsted CofE School

Cllr Mrs Shackleton reported that the new school term started on 3 September, with two staff training days. The dog waste bin by the back gate has been moved to a more suitable location.

6. Police Liaison

The Clerk reported that no crimes were shown as having been reported in the parish for May, June or July. PSCO Caroline Wilson, who has visited the Parish several times recently, reported that a white tipper truck had been stolen in July. She will be looking into raising awareness of the different types of current scams. Some reports of youths gathering had been made.

7. Neighbourhood Plan

Following on from the presentation on the land west of Tye Lane, Cllr Ratcliffe reported that it will be necessary to prepare a list for CIL funding. He asked for any ideas to be passed to him.

8. Communications – web site, emails, social media

Cllr Vawer that the email newsletter had been circulated., and that Facebook and Twitter had been updated. An article for the next issue of Sussex Local had been submitted. Some minor updating of the website is necessary.

9. WalBinFont

Cllr Mrs Shackleton reported on the plans for the WalBinFont weekend 10/11 July 2021. A priority is to put together a robust planning team for this event.

**293/20 Town and Parish Council Proforma**

Cllr Mrs Clark referred to a reply from Kevin Owen (ADC) which had been previously circulated. “Walberton were asked to test at least 60 dwellings via its Neighbourhood Plan review. This remains the most up to date guidance and position as the Arun Local Plan 2018 is still the most recently adopted part of the statutory Development Plan for Arun as it relates to Walberton.”

**294/20 Village Pond**

To be held over to the next meeting.

**295/20 Staff matters**

Resolved: To increase the Clerk’s salary in line with the Local Government Services new pay scales for 2020-21 with effect from 1 April 2020.

**296/20 Correspondence received**

Correspondence from Henry Adams on behalf of Barratt David Wilson Homes, emails from residents concerning the land west of Tye Lane, an email from a resident concerning a bus shelter on the south side of the A27 at Havenwood, and a letter from Andrew Griffith MP on  the Government’s Rural Gigabit Broadband Voucher Scheme were noted. The Broadband scheme will be added to the next GP agenda under Communications.

**297/20 To approve quotes and payments**

The Clerk had previously circulated the payment list from 10 July to 31 August 2020.

Resolved: To approve all payments.

**298/20 Any other business**

Cllr Mrs Clark commented on the success of the recent litter picking day. Cllr Mrs Shackleton asked how we might encourage Fontwell residents to participate, Cllr Rogers will provide details of issues by BT cabinet

Cllr McElvogue mooted some Village Hall path ideas.

The merits of continuing to hold virtual meetings in the current COVID situation was discussed.

**299/20 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm Tuesday 1 December 2020. The following meetings will be on 2 February and 13 April 2021.

The meeting closed at 8.40pm.

Signed………………………………………………………………… Date…………………………………………………

Chair