



## **WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,  
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email:clerk@walberton-pc.gov.uk

www.walberton-pc.gov.uk

### **FULL COUNCIL**

**To all members of the Council – You are summoned to attend a meeting of the Full Council in the Pavilion at 7.15pm on Tuesday 21 April 2026 for the purpose of transacting the business set out below.**

Signed: S Turner, Parish Clerk.

Date: 14 April 2026

#### **AGENDA**

##### **1. Record of attendance and apologies**

##### **2. Declarations of interest and dispensations in items on the agenda**

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- I) the item they have the interest in
- II) whether it is a pecuniary, personal and/or prejudicial interest
- III) the nature of the interest
- IV) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations

##### **3. Confirmation of previous minutes**

- a. To confirm the minutes of the EGM of 2 March 2026 as being a true record of the business conducted.
- b. To confirm the minutes of the Full Council Meeting of 3 March 2026 as being a true record of the business conducted.
- c. To amend the minutes of the Full Council Meeting held on 3 February to the correct date from 6 January to 3 February.

##### **4. Matters arising**

##### **5. Questions from the Public (maximum 15 minutes – 3 minutes per question)**

##### **6. Correspondence**

- 7. To receive a report from West Sussex County Council**
- 8. To receive report from Arun District Council**
- 9. To receive report Police Liaison**
- 10. Bus Shelters**
- 11. To receive report from the Project Manager**
  - a. Avisford Grange land transfers
  - b. Cycle improvements
  - c. Noticeboards
  - d. 2026 projects
- 12. Community Resilience**

To consider the rental charges for the resilience room (previously circulated)
- 13. Walberton & Binsted CofE School**

To receive an update
- 14. Communications (web site, social media, Parish magazines etc.)**

To receive an update
- 15. Asset Register and Parish Online mapping**

To approve the Asset Register and note the Summary Report from the Project Manager (previously circulated).
- 16. To agree the Business Plan** (previously circulated)
- 17. Budget**
  - a. To consider the request to repurpose a 2025 WPC Grant (previously circulated)
  - b. To consider a one year's contract to the new cleaners (previously circulated)
  - c. Consider quotes and payments
- 18. Legal matters**

Policies – reviews and procedures (previously circulated). To consider:

  - a. Data Protection Policy Parish (duaa 2025 Compliant)
  - b. Parish Council Complaints Policy
  - c. Parish Council Vexatious Complaints Policy
- 19. Staff Matters**
- 20. Review Action list and tracker**
- 21. Any other business**
- 22. Date of next meeting**

To confirm the date of the next meeting which will be the Annual Full Council meeting on Tuesday, 19 May 2026 at the Pavilion at 7.15pm.