



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

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To all members of the Council – You are summoned to attend a meeting of the Finance and Legal Committee in the Pavilion at 7.15pm on Thursday 12 March 2026 for the purpose of transacting the business set out below.

Signed: S Turner, Parish Clerk.

Date: 5 March 2026

This meeting will be closed to the public (Public Bodies (Admission to Meetings) Act 1960 and Local Govt Act 1972 7.6 (b) ss 100 and 102) due to its confidential and contractual sensitivity

AGENDA

Record of attendance and apologies

1. Declarations of interest and dispensations in items on the agenda

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- i. the item they have the interest in
- ii. whether it is a pecuniary, personal and/or prejudicial interest
- iii. the nature of the interest
- iv. if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations.

3. Confirmation of previous minutes

To confirm the minutes of the Finance & Legal Committee meeting 22 April 2025 as being a true record of the business conducted.

4. Matters arising

To note the Finance and Legal Committee meeting in July 2025 was not quorate and not held. At Full Council on 16 September 2025 Finance and Legal was subsumed into Full Council.

5. Discuss the agenda items going forward

6. To review the Terms of Reference

7. Finances

- a. To note current financial position of the council

- b. Review expected Revenue – Precept, S106 and CIL.
- c. VAT - To note any VAT refunds due.
- d. Annual Governance and Accountability Return (AGAR)
- e. Business plan – review against assets and future plans

8. Budget

- a. To review quarterly budget

9. Legal matters

- a. Legal compliance
- b. Insurance
- c. Policies
- d. Bye Laws

10. Section 106 agreements

11. CIL payment

12. Staff matters

13. Any other business

14. Date of next meeting

To confirm the date of the next meeting - 7.15pm Thursday 11 June 2026 in the Pavilion.