



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,
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To all members of the Council – You are summoned to attend a meeting of the Full Council in the Pavilion at 7.15pm on Tuesday 3 March 2026 for the purpose of transacting the business set out below.

Signed: S Turner, Parish Clerk.

Date: 26 February 2026

AGENDA

1. Record of attendance and apologies

2. Declarations of interest and dispensations in items on the agenda

- a. To receive disclosures of interests and requests for dispensations from members

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- I) the item they have the interest in
- II) whether it is a pecuniary, personal and/or prejudicial interest
- III) the nature of the interest
- IV) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

- b. To consider and approve any requests for dispensations

3. Confirmation of previous minutes

- a. To confirm the minutes of the Full Council Meeting of 3 February 2026 as being a true record of the business conducted.

- b. To confirm the minutes of the EGM of 27 January 2026 as being a true record of the business conducted.

4. Matters arising

5. Questions from the Public (maximum 15 minutes – 3 minutes per question)

6. Correspondence

7. To receive a report from West Sussex County Council - Cllr Bence

8. To receive reports from Arun District Council - Cllrs Penycate, Birch & McAuliffe

9. To receive report Police Liaison

10. To review any decision from the EGM on Monday 2 March 2026

11. To receive reports from the Project Manager

- a. Avisford Grange land transfers
- b. S106 – developer funded projects – cycle path
- c. Bus Shelters
- d. Noticeboards
- e. Additional projects

12. Community Resilience

To receive an update

13. Youth Council

To be reviewed

14. Walberton & Binsted CofE School

To receive an update

15. Communications (web site, social media, Parish magazines etc.)

To receive an update

16. Asset Register and Parish Online mapping

To receive an update

17. To discuss Community Governance Review Programme (email previously circulated)

18. Budget

Consider quotes and payments

19. Legal matters

- a. Policies – reviews and procedures, Standing Orders (previously circulated)
- b. To appoint members to serve on Finance and Legal Committee in accordance with Standing Orders paragraph 4.
- c. To consider Terms of Reference for Finance and Legal Committee.

20. Staff Matters

To vote 1 Councillor onto HR Committee

21. Review Action lists from previous meetings.

22. Any other business

23. To consider the request to swap Full Council with Planning Committee dates, so that Planning is on the 1st Tuesday of the month and Full Council on the 3rd Tuesday of the month.

24. Date of next meeting

To confirm the date of the next meeting of 7.15pm Tuesday, 7 April 2026 at the Pavilion unless item 23 is agreed.