



WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED

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To all members of the Council – You are summoned to attend a meeting of the Full Council in the Pavilion at 7.15pm on Tuesday 6 January 2026 for the purpose of transacting the business set out below.

Signed: S Turner, Parish Clerk.

Date: 22 December 2025

AGENDA

1. Record of attendance and apologies

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a. the item they have the interest in
- b. whether it is a pecuniary, personal and/or prejudicial interest
- c. the nature of the interest
- d. if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of previous minutes

To confirm the minutes of the Full Council Meeting of 2 December 2025 as being a true record of the business conducted.

4. Matters arising

5. Questions from the Public (maximum 15 minutes – few minutes per question)

6. Correspondence

7. To receive a report from West Sussex County Council

Cllr Bence

8. To receive reports from Arun District Council

Cllrs Penycate, Birch & McAuliffe

9. To receive report Police Liaison

10. To receive reports from the Project Manager

- a. Avisford Grange land transfers
- b. S106 – developer funded projects – cycle path
- c. Bus Shelters
- d. Noticeboards
- e. Signage at the village pond
- f. Additional projects

11. Community Resilience

To receive an update

12. Youth Council

To receive an update

13. Walberton & Binsted CofE School

To receive an update

14. Communications (web site, social media, Parish magazines etc.)

To receive an update

15. Asset Register and Parish Online mapping

To receive an update

16. Reinstatement of Finance and Legal Committee

Date/time to be decided and Councillors for the Committee to be appointed.
(suggested time – March, June, Sept and December (Budget meeting))

17. Reinstatement of General Purposes

Date/time to be decided and Councillors for the Committee to be appointed.
(suggested time – April and October)

18. Budget

- a. To approve the budget and set the precept for the financial year 2026/2027
- b. Consider quotes and payments

19. Legal Matters

Policies – Finance Regulations. NALC's template accepted at Full Council (16/9/25) and to be presented to Full Council for approval of amendments (previously circulated).

20. Any other business

21. Date of next meeting

To confirm the date of the next meeting of 7.15pm Tuesday, 3 February 2026 at the Pavilion.