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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walberton-pc.gov.uk  www.walberton-pc.gov.uk |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD IN THE PAVILION 7.00pm ON TUESDAY 14 JULY 2020 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Owing to the current Covid-19 situation this meeting will be held ‘virtually’ complying with relevant guidance. Questions from members of the public on items on the agenda should be submitted by email to the Clerk no later than 5pm on Monday 13 July 2020. To view the meeting please email Cllr Andy Vawer at** [**andyvawer@walberton-pc.gov.uk**](mailto:andyvawer@walberton--pc.gov.uk) **to receive instructions.**

Signed: Date: 9 July 2020

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Full Parish Council Meeting of the Parish Council of 26 May 2020.

**4.** **To receive a report from West Sussex County Council** Cllr Whittington

**5.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**7. Coronavirus update**

To receive a report. Cllr Mrs Clark

**8. Councillor vacancy** Clerk

**9. Planning Committee**

1. To receive the draft minutes of Planning Committee meetings of 9 June 2020 (previously circulated) and to note the date of the next meeting on 28 July 2020.

2. Councillor questions.

**10. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 23 June 2020 (previously circulated) and to note the date of the next meeting on 4 August 2020.

2. Councillor questions.

**11. Finance & Legal Committee**

1. To receive the Finance & Legal Report to Council of 7 July 2020 (previously circulated) and to note the date of the next meeting on 20 October 2020.

2. Councillor questions.

**12. Policies**

To consider adoption of the following revised policies as recommended by the Financial & Legal Committee:

* Health & Safety Policy
* Training & Development Policy
* Publication Scheme
* Communications Policy

**13. Change of meeting date**

To resolve to change the date of the Full Council meeting of 6 April 2021 to 13 April 2021.

**14. Climate change** Cllr Porter

To receive a report

**15. To receive additional reports**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Porter

3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Walberton & Binsted CofE School Cllr Mrs Shackleton

5. Police Liaison Clerk

7. Neighbourhood Plan                                                                                      Cllr Ratcliffe

8. Communications – web site, emails, social media                                  Cllr Vawer

**16. Town and Parish Council Proforma** Cllr Mrs Clark

**17. Village Pond** Cllr Mrs Clark

To consider remedial works

**18. Staff matters**

**19. Correspondence received**

**20. To approve quotes and payments**

**21. Any other business**

**22. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 8 September 2020.