[[1]](#footnote-2)

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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**    Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk/) |

**To all members of Walberton Parish Council – You are summoned to attend a meeting of the Parish Council in The Pavilion 7.15 pm on Tuesday 1 July 2025 the purpose of transacting the business set out below.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Shona Turner – Clerk Date: 26 June 2025

**AGENDA**

1. **Record of attendance and apologies**
2. **Election of Vice Chair**
3. **Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

* + 1. the item they have the interest in
    2. whether it is a pecuniary, personal and/or prejudicial interest
    3. the nature of the interest
    4. if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

1. **Confirmation of minutes**

To confirm the minutes of the Annual Full Council Meeting of 27 May 2025 and the Extraordinary Meetings of 29 April 2025 and 10 June 2025 as being a true record of the business conducted.

1. **Matters arising**
2. **To receive a report from West Sussex County Council** Cllr Bence
3. **To receive reports from Arun District Council**  Cllrs Penycate, Birch & McAuliffe
4. **Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

1. **Planning Committee**
   1. To receive the draft minutes of the Planning Committee meeting of 10 June 2025 (previously circulated) and to note the date of the next meeting on 15 July 2025.
   2. Councillor questions.
2. **General Purposes Committee**
   1. To receive the draft minutes of the General Purposes Committee meeting of 17 June 2025 (previously circulated) and the date of the next meeting is yet to be confirmed.
   2. Councillor questions.
3. **Finance & Legal Committee**
   1. The minutes to the meeting held on 22 April 2025 were noted at the Annual Full Council meeting in May (previously circulated) and to note the date of the next meeting on 29 July 2025
   2. Councillor questions.
4. **Project Manager updates**
5. **To dissolve General Purposes Committee**
6. **Additional reports**
   1. Fontwell Community Centre
   2. Pavilion
   3. Village Hall Cllr Higham
   4. Allotments
   5. Walberton & Binsted CofE School Cllr Hewson
   6. Police Liaison PCSO Caroline Wilson
   7. Communications – web site, emails, social media        Cllr Higham
7. **Policies – review update** The Clerk
8. **Business activity/ Infrastructure Projects – CIL Funding**
9. To review business activity and consider projects for CIL money.
10. S106 has £22,000 for community facility funding, allocated for upgrading Walberton sports pavilion.
11. **Staff matters**
12. **Correspondence**
13. **To approve quotes and payments**

To consider any quotes and approve payments retrospectively.

1. **Any other business**

a. To review the provision of supplies to FCC and the Pavilion

1. **Date of next ordinary meeting of the Parish Council.**

To confirm the date of the next meeting is yet to be confirmed.

1. [↑](#footnote-ref-2)