



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email: clerk@walberton-pc.gov.uk
www.walberton-pc.gov.uk

To all members of Walberton Parish Council – You are summoned to attend a meeting of the Parish Council in The Pavilion 7.15 pm on Tuesday 17 September 2024 for the purpose of transacting the business set out below.

PLEASE NOTE

Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.

Signed: Shona Turner – Clerk

Date: 12 September 2024

AGENDA

1. Record of attendance and apologies

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of minutes

To confirm the minutes of the Full Council Meeting of 2nd July 2024 and the Extraordinary General Meeting of 3rd September.

4. Matters arising

5. To receive a report from West Sussex County Council

Cllr Bence

6. To receive reports from Arun District Council

Cllrs Penycate, Birch & McAuliffe

7. Public questions

To consider questions from members of the public on items on the agenda (max 15 minutes).

8. Planning Committee

- a. To receive the draft minutes of the Planning Committee meeting of 9th July 2024 (previously circulated) and to note the date of the next meeting on 24th September 2024.
- b. Councillor questions.

9. General Purposes Committee

- a. To receive the draft minutes of the General Purposes Committee meeting of 3rd September 2024 (previously circulated) and to note the date of the next meeting on 8th October 2024.
- b. Councillor questions.

10. Finance & Legal Committee

- a. To note the meeting held on 30th July 2024 was not quorate and to note the date of the next meeting on 12th November 2024.
- b. Councillor questions.

11. Youth Initiatives

12. Business activity/ Infrastructure Projects – CIL Funding

To review business activity and consider projects for CIL money.

13. Section 137 Grant awards

- a. To note that applications will be accepted during the month of October
- b. To review any changes necessary to the Grant Awarding Policy

14. Additional reports

- a. Fontwell Community Hall
- b. Village Hall Cllr Higham
 - a) To receive a report
 - b) To discuss a request for Pavilion hire for Quiz nights
- c. Allotments – to set rates for 24/25
- d. Walberton & Binsted CoFE School Cllr Hewson & Vawer
- e. Police Liaison PCSO Caroline Wilson
- f. Communications – web site, emails, social media Cllr Vawer

15. Staff matters

16. Correspondence

17. To approve quotes and payments

To consider any quotes and approve payments retrospectively.

18. Any other business

19. Date of next ordinary meeting of the Parish Council.

To confirm the date of the next meeting of 7.15pm Tuesday 22nd October 2024