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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email:clerk@walberton-pc.gov.uk  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 7:15pm ON TUESDAY 9th JULY 2024**

1. **Record of attendance and apologies**

296/24 In attendance were Cllrs Vawer, McElvogue and Higham.

Apologies were received from Cllr Hewson

There was 1 member of the public

1. **Declaration of interest in items on the agenda**

297/24 Cllr McElvogue declared a pecuniary interest in item 6 – Project Manager report

1. **Confirmation of Minutes**

298/24 The minutes of the Planning Committee meeting of 4th June 2024 were confirmed as being a true record of the business conducted.

1. **Public questions (max 15 minutes)**

299/24 No questions were raised in person or by post or email.

1. **Matters**  **arising**

300/24 No matters requiring attention have arisen

1. **Project Manager Report**

301/24 The Playing field path is complete. Following this, quotes are being sought to replace the leaking downpipe at the car park end of the Pavilion, improved signage and perimeter fencing. Noticeboards are being reviewed and quotes arranged. Location of the water stopcock for the cricket sprinkler has been delayed until the end of the nesting season as access requires disturbance of hedges and trees. Bus shelter work continues.

302/24 TPO registration is well under way. Final details are being resolved with Arun District Council.

303/24 The paperwork regarding the transfer of the Tennis Courts to WPC has been received. Arun District Council confirms that the planned usage and access would be acceptable within the terms of the Section 106 agreement.

Resolved – Cllrs McElvogue and Vawer will sign the TP1 paperwork with the solicitors.

1. **Planning applications**

Out of meeting

304/24 [WA/48/24/HH](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=WA/48/24/HH&keyscheme=planning) - The Dower Cottage Church Lane Walberton BN18 0UD: Erection of a single storey rear extension - No objection lodged 4/7/2024

In meeting

305/24 [WA/49/24/DOC](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=WA/49/24/DOC&keyscheme=planning) Approval of details reserved by condition following WA/124/23/S73 relating to condition 25(b)-updated management manual. Resolved: Objection due to lack of detail concerning the SuDS scheme that is being managed.

306/24 [WA/53/24/DOC](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=WA/53/24/DOC&keyscheme=planning) Approval of details reserved by condition imposed under reference WA/58/23/S73 relating to conditions 4 - landscaping scheme and 16 - external lighting scheme. Barnfield House Arundel Road Fontwell. Resolved: Support

307/24 [WA/54/24/TC](https://www1.arun.gov.uk/planrec/index.cfm?tpkey=eOcella&user_key_1=WA/54/24/TC&keyscheme=planning) Fell 1 No. Boxelder and 1 No. Briancon Apricot, both on the western boundary. These trees are in the Walberton Village conservation area. The Dower Cottage Church Lane Walberton. Resolved: No objection

308/24 WA/55/24/TC 1 No. Stone Pine (T1) fell to ground level . Ingleside, The Street Walberton BN18 0PE. Resolved: No objection

309/24 WA/57/24/L Listed building consent to replace an external door in the kitchen extension. Jessamine Cottage The Street Walberton BN18 0PJ. Resolved: No objection

310/24 WA/50/24/HH Single storey rear extension, replacement conservatory, windows and fascia's and soffits. Beech Cottage West Walberton Lane Walberton BN18 0QF. Resolved: No objection

1. **Planning decisions**

311/24 The five planning decisions made by Arun District Council were noted as per the agenda.

1. **Appeals**

312/24 No new appeals were noted

1. **Compliance/Enforcement**

313/24 ENF/212/24- HGV movements for the site Land West of Tye Lane. The response from Arun District Council to the complaint regarding HGVs accessing the site via routes not authorised in the construction management plan was noted. A further communication has been made to ADC regarding continued infractions. WPC will support ADC by providing more detailed evidence and ask residents to submit photograph/video reports. Information will also be submitted to Operation Crackdown.

1. **Neighbourhood Plan**

314/24 The project timeline is currently being put together so that it can be communicated to the community.

1. **Rights of Way**

315/24 No applications regarding rights of way have been presented.

1. **Arun District Council**

316/24 No other planning updates have been received from ADC

1. **Neighbouring Parish Applications and updates**

317/24 No neighbouring applications were considered.

1. **Business Plan activity**

318/24 No new projects were added to the business plan.

1. **Highways and Traffic**
   1. A27 / A29 Arundel Bypass

319/24 No further information has been received at this time

* 1. Traffic Calming Working Group

320/24 Data is being downloaded and published from the Speed Indicator Device. The team was thanked for their efforts. Extra sites for installation, including on The Street, will be investigated.

* 1. Local cycling and walking infrastructure plan.

321/24 Consultants have collected information on the area and initial drawings are being made. The route from Barnham past the pond, to West Walberton Lane, Wandleys Lane, Fontwell Meadows and Arundel Road is being considered. Possible tie-ins to Copse Lane and towards Binsted are also being considered.

1. **Fontwell Meadows**

322/24 Groups interested in Community Centre hire are being contacted. The vacuum cleaner and refrigerator have been ordered. A location for the key box was agreed. It is not permitted to install a gate on the car park due to refuse vehicle turning, so bollards will be investigated.

1. **Avisford Grange**

323/24 The ongoing issues with golf balls intruding from the golf course were noted. A meeting between the various parties scheduled for last Friday has been postponed.

1. **HELAA (Housing & Economic Land Availability Assessment)**

324/24 No communication has been received from Arun District Council regarding HELAA. No change has been noted in the online map.

1. **Community Infrastructure Levy trajectory**

325/24 There is no change at the moment

1. **BEWAG**  **(Barnham, Eastergate & Westergate Advisor Group)**

326/24 There is no further information at this time.

1. **South Downs National Park**

327/24 The June 2024 Newsletter and Local Plan review were noted.

1. **Campaign for the Protection of Rural England (CPRE)**

328/24 The CPRE Countyside day (7th September) event was noted

1. **Correspondence**

329/24 Emails have been received regarding HGV traffic for the Land West of Tye Lane. An enquiry regarding the Avisford Grange allotments has been received. A request was granted for the Binsted Strawberry Fair signage.

1. **Quotes and payments**

330/24 A set of 6 retrospective payments and four further payments was presented.

Resolved: the payments were approved

331/24 A quote for a new keyboard for the Office was presented

Resolved: the quote was accepted

1. **Any other business**

332/24 Flooding: WSCC and ADC will be reminded of their responsibilities regarding drain clearance prior to this winter.

1. **Date of next meeting**

333/24 The next meeting was confirmed as 24th September 2024.

There being no further business, the meeting closed at 9:15pm.

Signed………………………………………………………………………. Date…………………………………………………………

Chair