



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**
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DRAFT – NOT YET CONFIRMED
MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL FULL COUNCIL
MEETING HELD IN THE PAVILION AT 7.15pm ON TUESDAY 3 JULY 2024.

1. Record of attendance and apologies

265/24 In attendance: Cllrs Vawer, McElvogue, Hewson and Higham
Apologies: Cllr Cusden

2. Declarations of interest in items on the agenda

266/24 Cllr Higham declared a personal interest in 15(a) Village Hall
Cllr McElvogue declared a pecuniary interest in 293/24: Project Manager invoice

3. Confirmation of minutes

267/24 The minutes from the Annual Full Council Meeting of 7th May were confirmed as a true record of business transacted.

4. To consider candidates for co-option to the Council

268/24 David Wells was introduced. His co-option was proposed by Cllr Vawer and seconded by Cllr Higham. The motion was carried by unanimous vote.

5. Matters arising

269/24 No matters were raised from the previous meeting

6. To receive a report from West Sussex County Council

Cllr Bence

270/24 Apologies were received from Cllr Bence

7. To receive reports from Arun District Council

Cllrs Penycate, Birch & McAuliffe

271/24 Cllr Penycate was in attendance. An update was received on the ongoing issue with golf balls entering the Avisford Park estate from the Avisford Golf Club. The first tee has been relocated, but issues persist and will continue to do so due to the height of the current net. There will be a meeting with the developer and Golf Club on 5th July. Walberton PC will send a representative if possible.

272/24 Issues with HGV deliveries to the site west of Tye Lane were noted.

273/24 Cllr Penycate was asked to see if she could get a response from Arun's Waste Management team regarding Fontwell Meadows wastebins.

274/24 Cllr Penycate was asked if she could find out why the Arun Gypsy & Traveller Development Plan Document 2018-2036 has been withdrawn

8. Public questions (max 15 minutes)

275/24 A representative from the the Rapid Relief asked how they can best use their volunteers to support actions within the Parish such as litter picking and emergency support. They will liaise with the Council and set up a litter picking event this summer.

9. Planning Committee

276/24 The draft minutes from the 4th June 2024 Planning Committee meeting were received. No questions were raised.

10. General Purposes Committee

277/24 The draft minutes from the 18th June 2024 General Purposes Committee meeting were received. No questions were raised.

11. Finance & Legal Committee

278/24 The draft minutes of the 16th April 2024 Finance & Legal Committee meeting were received. No questions were raised.

12. Policies for review

279/24 No policies were due for review at this meeting.

13. Fontwell Meadows

280/24 The developer's electrical contractor is correcting the minor issues raised by the fire inspection.

281/24 The open space mowing contract is being reviewed with the Parish-wide review. Dead trees on the open space will be surveyed by the developer later in the year and all affected will be replaced. Currently waiting for the grass to establish in the paddocks properly.

282/24 Allotments will be strimmed before use. A soil conditioner will be provided for allotment owners to help themselves to, to get started.

283/24 Community building hire costs are being relayed to interested parties. A vacuum cleaner, larger refrigerator and broadband supply will be required. Gas/electric billing has now been set up.

14. Business activity/ Infrastructure Projects – CIL Funding

284/24 No new projects were added to the list

15. Additional reports

a. Village Hall

Cllr Higham

285/24 A digital copy of the trust deeds is now on file

b. Walberton & Binsted CofE School

Cllr Hewson & Vawer

286/24 The meeting on 10th June was noted. Further meetings have been planned for the next academic year.

c. Play centre

Cllr Hewson

287/24 Letter received from the Community Playcentre @ Walberton expressing disappointment that they are unable to use the bottle store as they would have wished. WPC will offer to meet and discuss further options with them for expansion.

d. Police Liaison
288/24 No report was received

PCSO Caroline Wilson

e. Communications – web site, emails, social media Cllr Vawer
289/24 The residents' email was sent on 1st July as planned. The Sussex Local article was submitted. There is no Parish News article for this month.

16. Staff Matters

290/24 The candidates applying for the Clerk/RFO post were discussed. A decision was made regarding job offers.

17. Correspondence

a. CPRE membership
291/24 CPRE membership will be renewed for the next year

b. Sewage survey
292/24 The CPRE sewage survey was noted

18. To approve quotes and payments

293/24 12 payments were approved. Estimates for Fontwell Community building vacuum cleaner, refrigerator and broadband provision were noted.

19. Any other business

294/24 No further business was raised

20. Date of next ordinary meeting of the Parish Council.

295/24 The next meeting was confirmed as 7.15pm Tuesday 17 September 2024 at the Pavilion.

Signed.....

Date.....
Chair