



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**
Parish Council Office, The Pavilion, The Street,
Walberton, Arundel, West Sussex, BN18 0PJ
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To all members of Walberton Parish Council – You are summoned to attend a meeting of the Parish Council in The Pavilion 7.15 pm on Tuesday 2 July 2024 for the purpose of transacting the business set out below.

PLEASE NOTE

Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.

Signed: A Vawer, on behalf of the Clerk

Date: 27 June 2024

AGENDA

1. Record of attendance and apologies

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal and/or prejudicial interest
- c) the nature of the interest
- d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of minutes

To confirm the minutes of the Annual Full Council Meeting of 7 May 2024

4. To consider candidates for co-option to the Council

5. Matters arising

6. To receive a report from West Sussex County Council

Cllr Bence

7. To receive reports from Arun District Council

Cllrs Penycate, Birch & McAuliffe

8. Public questions (max 15 minutes)

9. Planning Committee

- a. To receive the draft minutes of the Planning Committee meeting of 4 June 2024 (previously circulated) and to note the date of the next meeting on 9 July 2024.
- b. Councillor questions.

10. General Purposes Committee

- a. To receive the draft minutes of the General Purposes Committee meeting of 18 June 2024 (previously circulated) and to note the date of the next meeting on 3 September 2024.
- b. Councillor questions.

11. Finance & Legal Committee

- a. To receive the draft minutes of the Finance & Legal Committee meeting of 16 April 2024 (previously circulated) and to note the date of the next meeting on 30 July 2024.
- b. Councillor questions.

12. Policies for review

13. Fontwell Meadows

14. Business activity/ Infrastructure Projects – CIL Funding

To review business activity and consider projects for CIL money.

15. Additional reports

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| a. Village Hall | Cllr Higham |
| b. Walberton & Binsted CofE School | Cllr Hewson & Vawer |
| c. Police Liaison | PCSO Caroline Wilson |
| d. Communications – web site, emails, social media | Cllr Vawer |

16. Staff Matters

Update on Clerk recruitment.

17. Correspondence

- a. CPRE membership
- b. Sewage survey

18. To approve quotes and payments

To consider any quotes and approve payments retrospectively.

19. Any other business

20. Date of next ordinary meeting of the Parish Council.

To confirm the date of the next meeting of 7.15pm Tuesday 10 September 2024.