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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 9 NOVEMBER 2021 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Current Covid social distancing guidance will be complied with. Limited participation will be available via Zoom – contact the Clerk for details.**

Signed: Date: 4 November 2021

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Full Council Meeting of 7 September 2021 and Extraordinary Full Council Meeting of 12 October 2021

**4. Councillor vacancy**

To consider appointment for co-opted councillor.

**5.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6.** **To receive a report from West Sussex County Council** Cllr Bence

**7.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**9. Planning Committee**

1. To receive the minutes of the Planning Committee meeting of 21 September and draft minutes of the Planning Committee meeting of 2 November 2021 (previously circulated) and to note the date of the next meeting on 25 January 2022.

2. Councillor questions.

**10. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 5 October 2021 (previously circulated), and to note the date of the next meeting on 16 November 2021.

2. Councillor questions.

**11. Finance & Legal Committee**

1. To receive the draft minutes of the Finance & Legal Committee meeting of 12 October 20231 and to note the date of the next meeting on 18 January 2022.

2. To note ADC wish to be informed of precept requirement for 2022/23 by 28 January 2022.

3. Councillor questions.

**12. Playcentre trustee**

To appoint Trustee to the Community Play Centre.

**13. Policies**

To consider adoption of the following revised policies as recommended by the Financial & Legal Committee:

* Media & Communications policy
* Financial Regulations

**14. Business activity**

To review business activity as per the business activity sheet and note recent update.

**15. A 27 Arundel Bypass**

1. To receive an update.

2. To approve recommendations from the Planning Committee and agree any future actions.

**16.** **Annual Meeting of the Parish**

To review the Annual Parish Meeting of 13 September 2021.

**17. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllr Skillicorn

**18. To receive additional reports**

1. Walberton Task Force Mr Peter Brown

2. Village Hall Cllr Titmus

3. Community Play Centre

4. Allotments Cllr Ratcliffe

5. Walberton & Binsted CofE School Cllr Skillicorn

6. Police Liaison Clerk

7. Communications – web site, emails, social media                                  Cllr Vawer

8. WalBinFont Cllr Mrs Clark

**19. Arun District Council parish briefings** Cllr Mrs Clark

**20. Fontwell land transfer – Fontwell Meadows**

1. To receive update. Cllr Ratcliffe

2. To approve signing by the chairman, vice chairman and clerk, the licence for Dandara to work on our land.

**21. Traffic calming**

To consider options in the light of the recent traffic survey Cllr McElvogue

**22. Sec 137 Grant Awards 2020**

To consider a late application for a grant award from Walberton Gardening Club.

**23. Queen’s Platinum Jubilee**

1. To note the date of the Queen’s Platinum Jubilee on 2 June 2022 and consider celebration events.

2. Queen’s Canopy – plant a tree.

**24. Remembrance Sunday 14 November 2021**

1. To note chairman’s attendance to lay Parish Council wreath in church.

2. To agree donation to Royal British Legion.

**25. Litter / ground maintenance – Fontwell**

To receive an update. Cllr McAuliffe

**26. Staff matters**

**27. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

**28. To approve quotes and payments**

**29. Any other business**

**30. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 11 January 2022.