|  |  |
| --- | --- |
| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 7 SEPTEMBER 2021 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Current Covid social distancing guidance will be complied with. Limited participation will be available via Zoom – contact the Clerk for details.**

Signed: Date: 1 September 2021

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Annual Parish Council Meeting of 6 July 2021.

**4. Councillor vacancy**

To consider appointment for co-opted councillor.

**5.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6.** **To receive a report from West Sussex County Council** Cllr Bence

**7.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**8.** **Committee vacancies**

To fill vacancies on council committees:

* 1 on Planning,
* 2 on General Purposes.
* 1 on Finance & Legal.
* Community Centre @ Walberton Trustee.
* Lead for Allotments and Task Force.

**9. Planning Committee**

1. To receive the draft minutes of Planning Committee meetings of 10 August 2021 (previously circulated) and to note the date of the next meeting on 21 September 2021.

2. Councillor questions.

**10. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 17 August 2021 (previously circulated), and to note the date of the next meeting on 5 October 2021.

2. Councillor questions.

**11. Finance & Legal Committee**

1. To receive an update and to note the date of the next meeting on 12 October 2021.

2. To approve Cllr Skillicorn as a bank signatory.

3. Councillor questions.

**12. Policies**

None.

**13. Business activity**

To review business activity as per the business activity sheet and note recent update.

**14. A 27 Arundel Bypass**

To receive an update.

**15.** **Annual Meeting of the Parish**

To agree agenda and finalise plans for the meeting on 13 September 2021.

**16. Parish Online**

To consider approval of £70 towards ADALC Parish Online licence.

**17. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllr Skillicorn

**18. To receive additional reports**

1. Walberton Task Force Mr Peter Brown

2. Village Hall Cllr Titmus

3. Community Play Centre

4. Allotments

5. Walberton & Binsted CofE School Cllr Skillicorn

6. Police Liaison Clerk

7. Neighbourhood Plan                                                                                      Cllr Ratcliffe

8. Communications – web site, emails, social media                                  Cllr Vawer

9. WalBinFont Cllr Mrs Clark

**19. Arun District Council parish briefings** Cllr Mrs Clark

**20. Fontwell land transfer – Fontwell Meadows** Cllr Ratcliffe

**21. Traffic calming**

To consider options in the light of the recent traffic survey Cllr McElvogue

**22. Sec 137 Grant Awards 2020**

To consider applications for grants.

**23. Parish magazine**

To consider an article to promote sport facilities.

**24. Litter / ground maintenance – Fontwell**  Cllr McAuliffe

**25. Councillor training**

To note circulation of Mulberry & Co training programme for local councils.

**26. Staff matters**

**27. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

**28. To approve quotes and payments**

1. Consider quote from Goodwood Workshop to repair bench on village green.

2. To approve payments.

**29. Any other business**

**30. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 9 November 2021.