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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 6 JULY 2021 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Current Covid social distancing guidance will be complied with. Limited participation will be available via Zoom – contact the Clerk for details.**

Signed: Date: 1 July 2021

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

 To confirm the minutes of the Annual Parish Council Meeting of 25 May 2021.

**4.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**5.** **To receive a report from West Sussex County Council** Cllr Bence

**6.** **Public questions (max 15 minutes)**

 To consider questions from members of the public on items on the agenda.

**7. Coronavirus update**

 To receive a report. Cllr Mrs Clark

**8. Planning Committee**

 1. To receive the draft minutes of Planning Committee meetings of 15 June 2021 (previously circulated) and to note the date of the next meeting on 10 August 2021.

2. Councillor questions.

**9. General Purposes Committee**

 1. To receive the draft minutes of the General Purposes Committee of 22 June 2021 (previously circulated), and to note the date of the next meeting on 17 August 2021.

 2. Councillor questions.

**10. Finance & Legal Committee**

 1. To receive the draft minutes of the of the Finance & Legal Committee of 29 June 2021 (previously circulated) and to note the date of the next meeting on 12 October 2021.

 2. Councillor questions.

**13. Policies**

To consider adoption of the following revised policies as recommended by the Financial & Legal Committee:

* Data Protection Policy
* Document Retention Policy

**14. Councillor vacancy**

 To consider application received.

**15. Business activity**

To review business activity as per the business activity sheet and note recent update.

**16. A 27 Arundel Bypass**

To receive an update.

**17.** **Annual Meeting of the Parish**

To consider approval the rescheduled date as 13 September 2021.

**18. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllr Skillicorn

**19. To receive additional reports**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Titmus

 3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Walberton & Binsted CofE School

5. Police Liaison Clerk

7. Neighbourhood Plan                                                                                      Cllr Ratcliffe

8. Communications – web site, emails, social media                                  Cllr Vawer

9. WalBinFont Cllr Mrs Clark

**20. Arun District Council parish briefings** Cllr Mrs Clark

**21. Fontwell land transfer – Fontwell Meadows** Cllr Ratcliffe

**22. Sec 137 Grant Awards 2020**

1. To note applications for Community Grant Awards will be invited from 1 August 2021.

 2. To consider increasing the budget for Grant Awards from £3000 to £6000.

 3. To consider any amendments to the Grant Ward policy.

**23. Staff matters**

**24. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

**25. To approve quotes and payments**

**26. Any other business**

**27. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 7 September 2021.