



WALBERTON PARISH COUNCIL INCLUDING FONTWELL AND BINSTED

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To all members of the Finance & Legal Committee – You are summoned to attend a meeting of the Finance & Legal Committee in The Pavilion at 7.15pm on Tuesday 16 April 2024 for the purpose of transacting the business set out below.

Signed:

Date: 6 April 2024

C.Stevens - Parish Clerk.

AGENDA

1. Record of attendance and apologies

2. Declarations of interest in items on the agenda

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

- a. the item they have the interest in
- b. whether it is a pecuniary, personal and/or prejudicial interest
- c. the nature of the interest
- d. if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

3. Confirmation of minutes

To confirm the minutes of the Finance & Legal Committee meeting of 9 January 2024.

4. Matters arising

5. Finances

- a. Public Sector Deposit Fund - To note account position and complete change of correspondent form.
- b. Reserves - To note the current specific reserves position and commitments.
- c. Accounts: -
To note the bank statement as of 31 March 2024.
To note current accounts as per current accounts workbooks.
To note the current account plus PSDF less the total amount in Reserves.
- d. VAT - To note the VAT refund for the end of the third quarter of 2023/2024.

6. Budget

To review the budget at the end 2023/2024.

7. Annual audit

8. Legal matters

Legal compliance.

Cllr McAuliffe

9. Fontwell Meadows Community Building

To receive an update.

10. Avisford Grange Tennis Courts

To ratify tender application acceptance.

To receive an update.

11. Policies/Business plan

12. Cycle path

13. Staff matters

14. Correspondence

15. Quotes and payments

To consider any quotes and payments.

16. Any other business

17. Date of next meeting

To agree the date of the next meeting on Tuesday 30 July 2024.