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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 13 APRIL 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Owing to the current Covid-19 situation this meeting will be held ‘virtually’ complying with relevant guidance. Questions from members of the public on items on the agenda should be submitted by email to the Clerk no later than 5pm on Monday 12 April 2021. To view the meeting please email the Parish Clerk at** [**clerk@walberton-pc.gov.uk**](mailto:clerk@walberton-pc.gov.uk) **to receive instructions.**

Signed: Date: 8 April 2021

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Full Council Meeting of 2 February 2021 and Extraordinary Full Parish Council Meeting of the Parish Council of 9 March 2021.

**4.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**5.** **To receive a report from West Sussex County Council** Cllr Whittington

**6.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**7. A27 presentations.**

To receive presentations (max 2mins) including views on A27 Grey route from WSCC candidates for Fontwell Ward Division at the 6 May elections.

**8.** **Update on items agreed at last meeting**

Minute 83/21. Clerk – resolved precept requirement submitted to ADC.

Minute 84/21. Clerk - a further £5000 transferred from General Reserves to POP Reserve.

**9. Coronavirus update**

To receive a report. Cllr Mrs Clark

**10. Planning Committee**

1. To receive the draft minutes of Planning Committee meetings of 2 March 2021 (previously circulated) and to note the date of the next meeting on 20 April 2021.

2. Councillor questions.

**11. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 9 March 2021 (previously circulated), and to note the date of the next meeting on 27 April 2021.

2. Councillor questions.

**12. Finance & Legal Committee**

1. To receive the draft minutes of the of the Finance & Legal Committee of 6 April 2021 (previously circulated) and to note the date of the next meeting on 6 July 2021.

2. Councillor questions.

**13. Budget**

To receive a budget report for end of the financial year 2020/21.

**14. SSALC / WSALC**

To note that SSLAC ceased business on 31 March 2021 and, after much negotiation, the service for council provision was taken over by WASLC from 1 April 2021. Trevor Leggo has been appointed CEO and training provision will be provided by Mulberry & Co.

**15. Council meetings**

1. To consider the format of council meetings after7 May2021 in the light of no extension in government legislation on the holding of online meetings.

2. To consider whether to continue to subscribe to Zoom for online meetings.

**16. Policies / Business plan**

1. To review the following policies as recommended by the Finance & Legal Committee:-

1. Business Plan

2. Reserves Policy

3. Investment Policy

2. To review the business plan.

**17. Code of Conduct**

To consider adoption of the new Members Coder of Conduct (previously circulated) as recommended by ADC.

**18. A 27 Arundel Bypass**

1. To receive an update.

2. To note the replies received from HE to WPC questions.

3. To note response sent to HE on Environmental Impact Assessment Scoping Report.

**19. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllr Skillicorn

**20. To receive additional reports**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Mrs Shackleton

3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Walberton & Binsted CofE School Cllr Mrs Shackleton

5. Police Liaison Clerk

7. Neighbourhood Plan                                                                                      Cllr Ratcliffe

8. Communications – web site, emails, social media                                  Cllr Vawer

9. WalBinFont Cllrs Mrs Shackleton and Mrs Clark

**21. Annual Sec 137 grant awards**

To reconsider date for inviting applications.

**22. Councillor training**

To note the new training programme offered by Mulberry & Co and agree protocol for making a booking. Clerk

**23. Arun District Council parish briefings** Cllrs Mrs Clark and Ratcliffe

**24. Fontwell land transfer – Fontwell Meadows**

**25. Annual Meeting of the Parish**

To consider requests to move the date for the Annual Meeting of the Parish from Tuesday 18 May 2021 to a suggested date of 28 June 2021. Clerk

**26. Staff matters**

To review monthly pay for the Pavilion cleaner.

**27. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

**28. To approve quotes and payments**

**29. Any other business**

**30. Date of next meeting**

To confirm the date of the next meeting (Annual Parish Council Meeting) as 6.00pm in the Pavilion Tuesday 25 May 2021.