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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 6.30PM ON TUESDAY 9 APRIL 2019.**

**178/19 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Rogers.

A. Peppler – Clerk.

Apologies: Cllrs Mrs English, Mrs Lewis.

**179/19 Declaration of interests in items on the agenda**

None.

**180/19**  **Confirmation of minutes**

The minutes of the General Purposes Committee meeting of 12 February 2019 were confirmed as a true record of the business transacted.

**181/19 Public questions**

Five members of the public were present. No questions were asked.

**182/19 Update on actions agreed at last meeting**

The Clerk updated the meeting on actions agreed at the last meeting as per the agenda.

**183/19 Sub Committee reports**

1. Green matters

Cllr Mrs Clark reported that there is no chairman at present. One will be appointed when the new council is formed. She reported on a complaint about Dandara hedge cutting at Fontwell Meadows, which is now under investigation by Arun District Council. She proposed that Green Matters should be a sub-committee under Environment.

Resolved: Green Matters to be a sub-committee under Environment.

2. Walbinfont

Cllr Mrs Clark asked that Walbinfont be on the agenda for the next full parish council meeting.

**184/19 Cricket Club 150th anniversary**

The Clerk updated the meeting from an email received from Steve Lockwood. He was asked to contact the cricket club regarding advertising banners.

**185/19 Environment**

1. Cllr Mrs Clark reported that no action has yet been taken in the light of the Environmental Consultant’s report. This will be passed to the Green Matters committee to follow up.

2. No report had been received regarding Op Watershed. The Clerk was asked to request Cllr Mrs English to update as soon as possible.

**186/19 Walberton Task Force**

Cllr Rogers reported on a successful turnout for Jubilee Wood event on 16 March, when 175 trees were planted by 18 volunteers.

**187/19 Community Resilience**

The Clerk had nothing to report. A new councillor will be appointed to this role.

**188/19 Sussex Police**

There were no crime figures to present. Cllr Mrs Clark reported on 3 break-ins when horse equipment, ride-on mowers, quad bikes and personal effects were stolen. The Clerk was asked to request Cllr Mrs English to forward details of her contact for Sussex Police.

**189/19 Pavilion maintenance**

1. Cllr Mrs Clark reported that the new flooring was completed and that the new curtains should be fitted by the end of the month. The old sideboard and table trolley have been advertised for sale on Next Door.

2. A quote from Darren Rollings to repair and repaint the Pavilion for £1539.14 was considered. It was agreed that black Sadolin paint should be used.

Resolved: To accept the quote.

**190/19 Website and other technology**

Cllr Mrs Clark reported that herself, Cllr Ratcliffe and the Clerk had received additional website training from E-mango. Some training will be required for selected new councillors.

**191/19 Playing field / car park**

Cllr Mrs Clark reported on difficulties with the change of Fish & Chip day changing from Thursdays to Fridays. Fish & Chip day will remain on Thursdays so will not affect the Holly Tree fish and chip night.

**192/19 Village Green and pond**

The Clerk reported on clearance of the conservation area by M H Kennedy. He has yet to receive a proposal and quote for on-going maintenance.

**193/19 Litter**

Cllr Ratcliffe reported on increasing amounts of litter, predominately around the primary school. Litter bins are often overflowing. He proposed holding a Litter Picking Day before the planned June community events.

Resolved: To hold a Litter Picking Day on Saturday 15 June 2019.

The Clerk was asked to request litter picking kits from WSCC and the loan of some dustbins from the Village Hall.

**194/19 Play area**

The latest inspection report was noted. The Clerk said there were no new issues had been identified.

**193/19 Allotments**

Cllr Rogers reported that the AGM was held on 18 March 2019. The allotments are fully subscribed. The associated had been invited and has accepted to take part in the Open Gardens event in June.

**194/19 Village Hall**

1. Sue Cox reported on a successful quiz night and that they are busy with arrangements for Open Gardens. Improvements to the acoustics in the hall are planned.

2. Cllr Mrs Clark reported the need to appoint a Trustee to the Village Hall and that this is on the agenda for the next Full Council meeting.

**194/19 Rights of Way**

Cllr Rogers commented on the Rights of Way Review and will circulate the full report in due course.

**195/19 Quotes and payments**

1. A quote received from MH Kennedy for Walberton village grass maintenance 2019 was considered.

Resolved: To accept the quote.

The Clerk was asked to make a diary note to invite grass maintenance quotes in December for the 2020 season.

2. The meeting approved payment of four invoices as per a draft list prepared by the Clerk.

**196/19 Correspondence**

1. Correspondence from Mrs Boult requesting financial support for the Arundel to Chichester Saturday No 85 Compass bus service was considered. The Clerk was asked to contact all parish councils along the route for their views.

2. Correspondence from Sue Wallsgrove regarding problems with quad bikes and litter in Fontwell was noted.

3. The Clerk reported the proposed dates of the Open-Air Services to held on the Village Green by Walberton Baptist Church.

**197/19 Any other business**

None

**198/19 Date of next meeting.**

The date of the next meeting was confirmed as Tuesday 4 June 2019. The following meeting will be on a date to be decided.

Signed ……………………………………………………….. Date……………………………………………….

Chair