|  |  |
| --- | --- |
|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 10 NOVEMBER 2020.**

**405/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Mrs Shackleton, Titmus and Skillicorn

A. Peppler – Clerk.

Two members of the public.

**406/20 Declaration of interests in items on the agenda**

None.

**407/20 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 29 September 2020 were confirmed as a true record of the business conducted.

**408/20 Public questions**

None.

**409/20 Updates on actions agreed in last report**

The meeting was updated on the three items agreed as per the agenda.

**410/20 Coronavirus update**

Cllr Mrs Clark reported that all the current volunteers are happy to continue. Fortunately, no calls for assistance have been received.

**411/20 Business activity review**

Business activity was reviewed. The Clerk is following up the proposed redesign of the village carpark layout.

**412/20**  **Sub Committee reports**

Walbinfont

Cllr Mrs Shackleton referred to her previously circulated report. The Walbinfont weekend in July 2021 still needs a planning team. She suggested that a call for volunteers from residents be made. Agreed to advertise this in the New Year email with some specific tasks. The Advent Windows Festive Trail is progressing well. There is a tentative date for Open Gardens next year of 13 June.

**413/20 Environment**

1. Green matters.

1. Update. Cllr Mrs Clark had nothing to report.

2. Waste bins. In response to an email from Carolyn Coles, Binsted PCC, the Clerk has made a request to ADC for a rubbish bin and dog waste bin at Binsted Church.

2. Op Watershed.

Cllr Mrs Clark had nothing further to report as Operation Watershed is still on hold.

3. Control of dogs.

1. The Arun District Council’s adoption of the proposed Public Space Protection Order (PSPO) Dog Controls was noted.

2. The Southdowns National Park survey on dog walking behaviour was noted.

**414/20 Walberton Task Force**

No report to receive.

**415/20 Pavilion maintenance**

The Clerk reported that he is arranging for the heaters to be checked and for work on two faulty electrical sockets to be carried out.

**416/20 Playing field / carpark**

The Clerk had nothing to report.

**417/20 Village Green and pond**

1. Green.

Cllr Mrs Clark has nothing to report.

2. Pond renovation project

Cllrs Mrs Clark has nothing to report.

3. Community Orchard.

Cllrs Mrs Clark has prepared a hand over document for Cllr Titmus (previously circulated).

**418/20 Play area**

The Clerk had nothing to report.

**419/20 Rights of Way**

No report to receive.

**420/20**  **CIL funding**

Cllr Mrs Clark reported that a bus shelter for Havenwood Park is on the list. It will be several years before the funds are available. She asked that further requests for funding be considered.

**421/20 Communications including Broadband and Neighbourhood News**

Cllr Vawer reported that the website had been updated A27 maps and pothole reporting link. Facebook reached 12981 people this week, with 3714 post engagements. There have been 201 Gigabit signups. Sussex Local piece has been submitted, focusing on A27, Langmeads Field, the Broadband Gigabit Voucher Scheme. There will be an extra email newsletter this month.

Councillors were asked to check the web site content and give any comments / feedback.

Cllr Mrs Clark asked for ideas on content for the Neighbourhood News in time for printing and delivery from 3 December. She thanked Cllr Vawer for his work on the parish website.

**422/20 Bus shelter**

The Clerk reported that the replacement bus shelter had been delivered and installed. The invoice has been received and forwarded to the insurers for payment.

**423/20 Government’s Rural Gigabit Broadband Voucher Scheme.**

Cllr Mrs Clark reported that approx. 200 residents had already signed up, but more are needed.

**424/20 Flood Task Force**

Cllr Mrs Clark reported that the Flood Plan had been circulated with maps. More non-councillor members are needed; one to take the lead. Cllr Ratcliffe agreed to approach a resident.

**425/20 Defibrillators**

The Clerk reported that the defibrillator pads at the Village Hall and Fontwell sites had been checked and are working. They will need replacing in May next year. Cllr Titmus will arrange for the removal of the books at Fontwell.

**426/20 Fontwell Meadows**

Cllr Vawer reported that there is no group update. He referred to Dandara’s application for phasing in our Parish;

* + - * Houses - a few by Dec 22, with rest by May 2025.
      * Allotments – December 2022, so will need to sort out allocations ready for 2023 growing season.
      * Community Centre - March 2024.
      * Local Green Space – 2024.
      * Cllr Vawer will check with Fontwell Group on the tree preferences for the Orchard to give Dandara / ADC.

Cllr Mrs Clark suggested that three dates be included on the Business Activity list:

* September 2022 – Fontwell allotments.
* May 2024 – Annual Meeting of the Parish to be held in the Fontwell Community building.
* 2025 – Walbinfont at Fontwell.

**427/20 Correspondence**

Email from Carolyn Coles, Binsted PCC, regarding lack of rubbish / dog waste bins in Binsted. Reply sent.

Letter of thanks from Mrs Irene Howell regarding the replacement bus shelter.

Letter of thanks from the Rt Rev Michael Langrish, Assistant Bishop at Chichester for the work the Parish Council does on behalf of the Diocese.

**428/20 Quotes / payments**

The Clerk presented a draft payment list of four payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**429/20 Any other business**

Cllr Mrs Shackleton reported on information about suspicious characters in the area last Saturday. The meeting reiterated the need for residents to report such information to the police on 101 at the time.

**430/20 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm on Tuesday 26 January 2021.

There being no other business, the meeting closed at 7.51pm.

Signed………………………………………………………… Date………………………………………………

Chair