|  |  |
| --- | --- |
|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.15pm ON TUESDAY 29 SEPTEMBER 2020.**

**304/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Vawer, Ratcliffe, Mrs Shackleton, Titmus and Skillicorn.

A.Peppler – Clerk.

**305/20 Declaration of interests in items on the agenda**

 None.

**306/20 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 4 August 2020 were confirmed as being a true record of the business transacted.

**307/20 Public questions**

No questions from members of the public were asked.

**308/20 Updates on actions agreed in last report**

The meeting was updated on the one action agreed as per the agenda. The Clerk had not yet received a date when the Environmental Consultant will undertake his assessment, which he will follow up.

**309/20 Business activity review**

Business activity was reviewed. The Clerk was asked to seek a cost from the Environmental Consultant for a redesign of the village carpark layout.

**310/20**  **Sub Committee reports**

 WalBinFont.

Cllr Mrs Shackleton referred to her report to the recent Full Council meeting. The Council is supporting an Advent Windows Festive Trail being organised by Emily Turner and open to everyone in the Parish. The meeting agreed that this was an excellent initiative and Cllr Mrs Clark suggested that there be Advent Windows in the Pavilion.

**311/20 Environment**

1. Green matters.

1. Update . Cllr Mrs Clark said there was nothing to report. Cllr Titmus agreed to take the lead on Green issues.

2. Dog waste bins. The Clerk reported that ADC had relocated the dog waste bin on the playfield field away from the school back gate, and a new bin had been installed in The Street at the corner with Dairy Lane. He will email ADC with thanks.

2. Op Watershed.

Cllr Mrs Clark reported that the WSCC lead on this continued to be diverted to work on Covid-19 communications so no progress in the immediate future.

**312/20 Walberton Task Force**

 Peter Brown had nothing to report.

**313/20 Pavilion maintenance**

The Clerk reported that the debris in the yard from recent works and clearing out had been disposed of.

**314/20 Playing field / carpark**

1.The Clerk reported on the installation of the Murray Springer memorial bench. A bench opposite the play area has some loose seating slats which the handyman will be attending to later in the week.

2. The resolution by Full Council take no current action on drainage to path alongside the Village Hall was noted.

**315/20 Village Green and pond**

1. Green.

 Cllr Mrs Clark had nothing to report.

 2. Pond renovation project.

 Cllr Mrs Clark outlined what work is required. Cllr Skillicorn agreed to be the project lead.3. Community Orchard.

Cllr Mrs Clark outlined the current situation. Cllr Titmus agreed to be the lead.

**316/20 Play area**

The Clerk reported that some minor attention was required resulting from the recent ADC inspection. He will be addressing these with the handyman later in the week.

**317/20 Rights of Way**

 Peter Brown had nothing to report.

**318/20**  **CIL funding**

Cllr Mrs Clark outlined the purpose of Community Infrastructure Levy receipts from developers. This item is on the agenda for the next Planning Committee meeting and asked members to consider about what projects CIL funding can used to support.

**319/20 Communications**

Cllr Vawer reported that the monthly email newsletter is being circulated shortly. It will contain information about this year’s Community Grant Awards. The Parish Magazine and Sussex Local are continuing as normal. He is adding the latest Neighbourhood Plan information on the website. He has added links to the Sussex Police Road Safety website.

Cllr Mrs Clark suggested that a Neighbourhood News should be published before Christmas to update residents with changes on the Council and what the Council has been doing over the year.

**320/20 Bus shelter**

The Clerk had not yet received a delivery date for the new bus shelter from Woodscape. He will follow up.

**321/20 Government’s Rural Gigabit Broadband Voucher Scheme.**

Cllr Mrs Clark outlined the scheme and that residents in Binsted already have increased broadband speeds. This needs publicising throughout the Parish as all households and businesses can apply. It was agreed that this would be done preferably by a separate leaflet drop and in the Neighbourhood News. Cllr Vawer agreed to design an A5 flyer.

**322/20 Litter**

Cllr Mrs Clark reported on the success of the litter picking day on 5 September. 20+ volunteers took part and 18 rubbish bags were filled. She suggested that similar event should be held in the Spring next year and before the planned WalBinFont weekend in July.

**323/20 Community Champions**

Cllr Mrs Clark congratulated Nil and Seema Patel from Walberton Village Stores, and Tracy Cosentino who provides the local Post Office Outreach Service for their contribution to the community during the Covid-19 pandemic.

**324/20 Fontwell Meadows**

Cllr Vawer had nothing to report at present. He will check on the development committee dates for the site.

**325/20 Correspondence**

Email from Dan Nation regards the playfield footpath – reply sent.

Letter from Mrs Irene Howell regarding the lack of a footpath in Yapton Lane from the golf club to Hedgers Hill – reply sent and to be referred to Planning Committee.

 Email from Mrs Boulter regarding a shelter at A27 at Havenwood – reply sent.

 Email from Brenda Bailey regarding the Horticultural Society – reply to be sent.

**326/20 Quotes / payments**

The Clerk presented a draft payment list of four payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**327/20 Any other business**

Cllr Mrs Clark enquired about SharePoint training. The Clerk said that JNR Computers has said that Microsoft is moving away from SharePoint to Teams and that he was yet to have a briefing from them. He will follow this up.

Cllr Vawer enquired about who manages the book exchange in the old telephone box at Fontwell as it is untidy and some of the books are quite worn. Cllr Titmus said that he would take a look.

**328/20 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm on Tuesday 10 November 2020.

There being no other business the meeting closed at 8.29pm.

Signed………………………………………………………… Date…………………………………………………..

 Chair