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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 23 JUNE 2020.**

**230/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Vawer, Mrs Shackleton and Porter.

A Peppler – Clerk.

Apologies: Apologies were received from Cllr Ratcliffe.

**231/20 Declaration of interests in items on the agenda**

None.

**232/20 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 23 June 2020 were confirmed as a true record of the business transacted.

**233/20 Public questions**

No questions from members of the public were asked.

**234/20 Updates on actions agreed in last report**

The meeting was updated on the one action agreed as per the agenda.

**235/20 Business activity review**

The Business Activity spreadsheet was previously circulated. Cllr Mrs Clark said that some updates had been made. The Clerk will recirculate to all council members. It was agreed that no additions were necessary at this time.

**236/20** **Sub Committee reports**

WalBinFont.

Cllr Mrs Shackleton reported that Walbinfont 2020 was cancelled due to COVID-19, and it has become clear that an event cannot be held this autumn. It is proposed to hold the WalBinFont weekend event on 10 and 11 July 2021. Willie Austen is available to play on the Saturday evening, and the Village Hall and Pavilion are also available.

The meeting agreed that the proposed dates are acceptable and that plans for the Walbinfont weekend should proceed.

**237/20 Environment**

1. Green matters.

Cllr Porter reported that a check has been made around Walberton and there is no vegetation overhanging pathways as now Parsons Walk has been cleared. The playing field is in good shape and weekend cricket has resumed. He will conduct a check of Fontwell shortly. He will contact the Walberton Task Force to assess the Buddleia in the car park.

The Clerk had sent one hedge letter.

The Clerk was asked to contact the Environmental Consultant to schedule an assessment for October.

2. Op Watershed.

Cllr Mrs Clark reported by email previously circulated. Some grants from last year have been given out. It is hoped to secure the support of WSCC Cllr Whittington for an application to repair the pond culvert wall, pond clearance and for additional culvert work.

**238/20 Walberton Task Force**

No report to receive.

**239/20 Pavilion maintenance**

The Clerk updated that he had to call in Darren Rollings in repair pipes in the ladies leaking into the outside store. There is a leak in the outside store roof which Darren will be fixing this week. The Community Play Centre are using the Pavilion 7am to 6.30pm three days a week. The bookcase has been sold for £25 and other items will be offered to St Wilfred’s Hospice.

**240/20 Playing field / carpark**

1.The Clerk reported that the groundworks on the outside area of the Pre-School at the rear of the Village Hall will commence shortly. A mini digger will be operating, depositing soil on the grass at the front of the Village Hall on one day which will then be collected by grab lorry the next. Appropriate fencing will be in place.

2. The Clerk reported that he had had a conversation with Mick Kennet who will provide an estimate for the cost of the work to repair the drainage to the path beside the Village Hall.

3. Nigel Fulcher had made a request for the Council to consider the siting of a bench in memory of the late Murray Springer on behalf of his many friends and the Cricket Club. The preferred location is on the playing field in front of the goal store.

Resolved: To approve the siting of a memorial bench on the playing field in front of the goal store.

**241/20 Village Green and pond**

1. Minute 194/20 of Full Council meeting minutes regarding the crack in the concrete wall of the pond by the culvert which is likely to need attention in the next few years was noted. It is hoped to apply for WSCC Op Watershed funding to repair the culvert and possibly apply for a grant to clear the pond. Support of our county councillor, Cllr Whittington, is being sought.

2. Repairs to post and rail fencing and stabilising of the noticeboard were noted.

3. Cllr Mrs Clark reported that the is a need for someone to take over the Community Orchard as a project. There is £108 left in the fund. The Clerk was asked to put this on the agenda for the next meeting.

**242/20 Play area**

The Clerk reported that the Play Area opened on 4 July after its earlier RoSPA inspection and minor repairs. It is being well used by children and families.

**243/20 Rights of Way**

No report to receive.

**244/20 Communications**

Cllr Vawer reported that the website has been updated after the Neighbourhood Plan Open Day. There have been recent updates concerning the proposed Energy Recycling Facility at Ford. An email newsletter has recently gone out and another is planned for mid-August. Articles in Sussex Local and the Parish Magazine will be published shortly. The online meeting facility with Zoom has been upgraded to provide longer meeting times.

**245/20 Bus shelter**

The Clerk reported that Woodscape had submitted drawings of the replacement bus shelter, which were approved. An order has been placed and the delivery date is awaited.

**246/20 Dog waste bins**

The Clerk reported that ADC has agreed to move the dog bin on the playing field by the school entrance near to the cricket nets free of charge. ADC have also agreed to place a dog bin at the corner of The Street and Dairy Lane, again free of charge. WPC will be responsible for paying clearing fees.

**247/20 Litter**

The litter picking day is set for 5 September. The Clerk has asked ADC to borrow 5 litter picking kits.

**248/20 Fontwell Meadows**

Cllr Vawer reported that the has been no subcommittee activity. Dandara are reviewing plans as requested. The initial part of the new Design Guide will be available shortly.

**249/20 Correspondence**

Correspondence from Julie Robinson on WPC’s objection to upgrade of footpath 342 to a bridleway was noted.

**250/20 Quotes / payments**

The Clerk presented a draft payment list of four payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**251/20 Any other business**

Cllr Mrs Clark reminded members to pass their holiday dates to the Clerk.

Cllr Mrs Clark said that the deadline for nominations for Community Champions will close on 14 August 2020.

**252/20 Date of next meeting**

The date of the next meeting was confirmed as 7pm on Tuesday 29 September 2020.

There being no other business the meeting closed at 7.57pm.

Signed………………………………………………………. Date………………………………………………..

Chair