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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 2 FEBRUARY 2021 FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Owing to the current Covid-19 situation this meeting will be held ‘virtually’ complying with relevant guidance. Questions from members of the public on items on the agenda should be submitted by email to the Clerk no later than 5pm on Monday 1 February 2021. To view the meeting please email the Parish Clerk at** [**clerk@walberton-pc.gov.uk**](mailto:clerk@walberton-pc.gov.uk) **to receive instructions.**

Signed: Date: 28 January 2021

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Full Parish Council Meeting of the Parish Council of 1 December 2020

**4.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**5.** **To receive a report from West Sussex County Council** Cllr Whittington

**6.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**7. Coronavirus update**

1. To receive a report. Cllr Mrs Clark

2. To review priorities, risks and actions agreed and resolved at the Extraordinary Full Council meeting of 17 March 2020.

**8. Planning Committee**

1. To receive the minutes of Planning Committee meetings of 15 December 2020 and 19 January 2021 (previously circulated) and to note the date of the next meeting on 2 March 2021.

2. Councillor questions.

**9. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 26 January 2021 (previously circulated), and to note the date of the next meeting on 9 March 2021.

2. Councillor questions.

**10. Finance & Legal Committee**

1. To receive the draft minutes of the of the Finance & Legal Committee of 12 January 2021 (previously circulated) and to note the date of the next meeting on 6 April 2021.

2. Councillor questions.

**11. Budget**

1. To consider the proposed budget as recommended by the Finance & Legal Committee.

2. To agree a precept for the financial year 2021/22 as recommended by the Finance & Legal Committee.

**12. Other financial matters**

1. To consider a further £5000 be transferred from General Reserves to POP Reserve as recommended by the Finance & Legal Committee.

2. To approve the continued use of online banking for the purpose of council payments and receipts.

**13. Policies**

No policies for review.

**14. Business activity**

To consider business activity as per the business activity sheet and note recent update.

**15. A 27 Arundel Bypass**

1. To receive an update.

2. To consider appointing Norton Rose Fulbright to represent WPC on legal matters as recommended by the Planning Committee.

3. Consider correspondence with Highways England and note further conference call on 3 February 2021.

**16.. Census 2021**

1. To note Census day is 21 March 2021.

2. Agree how to promote the census in the community.

**17. Community Resilience including Climate Change and Flooding**

To receive a report (item held over from last meeting). Cllr Skillicorn

**18. To receive additional reports**

1. Walberton Task Force Mr Peter Brown / Cllr Rogers

2. Village Hall Cllr Mrs Shackleton

3. Community Play Centre Cllr Rogers

4. Allotments Cllr Rogers

5. Walberton & Binsted CofE School Cllr Mrs Shackleton

5. Police Liaison Clerk

7. Neighbourhood Plan                                                                                      Cllr Ratcliffe

8. Communications – web site, emails, social media                                  Cllr Vawer

9. WalBinFont Cllr Mrs Shackleton

**19. Arun District Council parish briefings** Cllr Mrs Clark

**20. Fontwell land transfer – Fontwell Meadows**

**21. Staff matters**

**22. Correspondence received**

To note variouscorrespondence relating to the A27 Grey route.

**23. To approve quotes and payments**

**24. Any other business**

**25. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 13 April 2021.