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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 23 JUNE 2020.**

**155/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Mrs Shackleton and Porter.

A Peppler – Clerk.

**156/20** **Declaration of interests in items on the agenda**

None.

**157/20 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 18 February 2020 were confirmed as a true record of the business transacted, and the content of the General Purposes reports to Council of 2 April and 12 May 2020 was agreed.

**158/20 Public questions**

No questions from members of the public were asked.

**159/20 Updates on actions agreed in last report**

The meeting was updated on actions agreed in the last report as per the agenda.

**160/20**  **Business activity review**

The updated business activity was previously circulated. No additions or changes are necessary.

**161/20**  **Sub Committee reports**

WalBinFont.

Cllr Mrs Shackleton reported the following:-

* the WalBinFont weekend event (Music Night and Fete) on 18/19 July has been postponed
* all those who had requested advertising or offered to donate, contribute or help have been contacted (as far as possible) by the planning team
* Willie Austen has kindly agreed to hold over the deposit until we are able to find a suitable new date
* it is hoped that a community event may be arranged for later in the year; failing that, we may be looking at rescheduling for summer 2021.

**162/20 Environment**

1. Green matters.

Cllr Porter had nothing to report.

2. Op Watershed.

Cllr Mrs Clark that nothing is happening and is unlikely to for 2 – 3 months. This item should be kept on the committee meeting agenda.

**163/20 Litter**

Cllr Mrs Clark reported that there have been more complaints of litter, especially around the KFC outlet at Fontwell. Residents should be encouraged via Facebook to report litter to Arun District Council, providing a photo if possible.

Cllr Mrs Clark proposed that a Litter Picking Day on 5 September 2020 be arranged. The Clerk was asked to borrow some litter picking kits from WSCC.

**164/20 Walberton Task Force**

The Clerk reported on behalf of Peter Brown that no work has been undertaken.

**165/20 Pavilion maintenance**

The Clerk reported that the guttering has been repaired and the unusable outside lavatory has been converted into a store. There is a need to dispose of building debris in the yard and unusable metal cabinets from the office refurbishment. He had put anti-climb paint on top of the wall beside the cricket shed and at least one youth had his hands covered with it.

**166/20 Playing field / carpark**

1.To receive an update

The Clerk reported that, in response to a request from Walberton Pre-School and supported by Cllr Mrs Shackleton, he has asked Simon Kennedy to leave an area in the top corner of the playing field for a ‘meadow patch’ when mowing.

2. Review of drainage to path alongside the Village Hall.

The Clerk reported that Bob Clark has been in contact who will be making an exploratory bore hole by the path tomorrow. His findings are awaited.

**167/20 Village Green and pond**

The Clerk reported on a rotted fence post at the corner of the village green. It does not represent any danger and will be repaired in due course. Cllr Mrs Clark asked that the stability of the noticeboard by the pond be checked sometime. The Clerk agreed to arrange.

**168/20 Play area**

The Clerk reported that the annual RoSPA inspection will be undertaken shortly. In the light of today’s government Covid-19 guidance, the play area will reopen on 4 July 2020.

**169/20 Rights of Way**

The submission of an application to the upgrade of footpath 342 to a bridleway to the WSCC Planning Inspectorate as objections had been received was noted.

The suspension of the 15-month Inspection and Maintenance cycle by WSCC due to the Covid-19 pandemic was noted. Action will only be taken where reported issues require work to ensure public safety on the network.

Cllr Mrs Clark reported that WSCC cleared the cycle path at the cross-over points.

**170/20 Communications**

Cllr Vawer reported on the following:-

* + - Parish News – article has recently been submitted for this month based on the Neighbourhood Plan consultation.
    - Email newsletter – was weekly. The next issue is scheduled for 1st July.
    - Website – to be updated with new Open Day information and Neighbourhood Plan consultation updates. All contributions are gratefully received.
    - Neighbourhood News – Angela English has the draft and is setting up ready for distribution shortly to all residents. This contains details on the Neighbourhood Plan consultation as well as the Chairman’s report and letter.

**171/20 Bus shelter**

The Clerk reported that there was an anomaly with the Woodscape quote, and the order had been cancelled. It is hoped that the insurers will approve the Littlethorpe quote.

**172/20 Dog waste bin**

The Clerk had enquired with ADC regarding the process for installing a dog waste bin at the corner of The Street and Diary Lane. His email had been acknowledged but no information has yet been received.

**173/20 Fontwell Meadows**

Cllr Vawer reported that Arun District Council have proposed to refuse Dandara’s application (WA/48/19/RES) for an extension to 4 September 2020 for some issues to be addressed. WPC has offered Dandara its support as it considers it is in its residents’ best interests to keep the deal already renegotiated rather that starting from scratch. It is strategic land and will be built on regardless. Dandara have stated they will appeal any refusal and reapply. ADC will be making their decision at tomorrow’s Development Control Meeting.

Cllr Mrs Clark said that she has spoken with ADC Cllr Grant Roberts, who is on ADC Planning, and forwarded him a number of documents. If the matter goes to appeal it is likely to be costly for WPC in time and money.

**174/20 Correspondence**

The three items of correspondence as per the agenda were noted.

**175/20 Quotes / payments**

Payments

The Clerk presented a draft payment list previously circulated of one payment for authorisation.

Resolved: To retrospectively authorise payment as per the draft payment list.

**176/20 Any other business**

None.

**177/20 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm Tuesday 4 August 2020.

The meeting closed at 7.53pm.

Signed ………………………………………………………….. Date……………………………………………………..

Chair