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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**    Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**REPORT OF THE GENERAL PURPOSES COMMITTEE 12 MAY 2020**

This report is prepared in lieu of the General Purposes Committee meeting which was cancelled owing to the coronavirus situation. Minute 100/20 of Extraordinary Full Council meeting on 17 March 2020 refers.

Members: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Ratcliffe, Mrs Shackleton and Porter.

1. **Reports**

The General Purposes report to Council of 2 April 2020 is noted.

1. **Updates on actions agreed since last report**

Item 8. Cllr Porter has not heard anything further regarding the further investigation regarding the review of the flooding of the path beside the Village Hall.

Item 14. The Clerk put a notice on the litter bin to remind dog walkers that it is not a dog waste bin and they should use the dog waste bins that are available. A ‘No Fouling’ sign was attached to the bus stop.

1. **Business activity review**

There has been no update to the business activity spreadsheet since it was circulated ahead of the Full Council report of 21 April 2020.

1. **Sub Committee reports**

There has been no further activity since the WalBinFont weekend (18 and 19 July 2020) was postponed.

1. **Environment**

1. Green matters.

Cllr Porter has nothing to report.

2. Op Watershed.

Cllr Mrs Clark reported that all requests are still on hold due to COVID-19.

1. **Walberton Task Force**

Peter Brown reports that, although coronavirus has closed things down, the Task Force is keeping an eye on things and will try to respond individually if a task needs doing urgently.

1. **Pavilion maintenance**

The Pavilion remains closed for all community activities until further notice although the Post Office Outreach service is continuing on Fridays. The Clerk checked with Tracy if she needed to be accommpanied, but this was not required as it is well supported. This will be subject to regular review. The Clerk has been checking on the Pavilion at least twice a week. In the meantime, the cleaner has been furloughed. The agreed work for the guttering, outside toilet and front porch has been postponed until coronavirus restrictions have eased.

1. **Playing field / carpark**

The recent winds have brought down a dead tree branch on the west side of the playing field and a tree at the northern boundary. John Bentley has been contacted to remove.

Cllr Mrs Clark suggests that a quote be sought to put a hinged opening door on the Pond notice board to enable additional notices to be posted.

In the light of the government’s recent relaxation concerning the use of parks and outdoor activity during the coronavirus situation, the Cricket Club plans to re-open the practice nets this coming weekend. Notices will be displayed showing the government’s rules and guidance that must be observed

1. **Village Green and pond**

It has been reported that a lorry has caused damage to the post and rail fencing at the village green. The lorry has not been identified. The Clerk will arrange for the damage to be repaired.

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1. **Play area**

The play area is currently closed although the grass continues to be maintained by Richard May. People have been using the play area and minor damage has been caused to fencing. This has been repaired. The residents’ email has reminded people that the play area is currently closed and that to use it is inappropriate behaviour.

1. **Bus Shelter**

The bus shelter in The Street opposite Prime Close was destroyed in a collision with a vehicle on 20 March 2020. The insurance company is dealing with this through the clerk. More detailed quotes are awaited to ensure a “like for like' replacement.

1. **Rights of Way**

Nothing to report.

1. **Communications**

Facebook: Claire Lewis is doing an excellent job of keeping the Facebook page regularly updated.

Newsletter: During lockdown the (normally monthly) email newsletter continues to be sent out on a weekly basis with updates on lockdown, local items of interest, current council services and links to government information resources. An increase in subscribers since lockdown is noted. A total of 385, plus around 300 more reading it via Facebook

Website: There is now a more comprehensive list of the local delivery services available for food and goods to residents. VE Day was promoted.

Display competition: There is a May edition running through this month and it features on Facebook / emails / website. Thanks to Cathy Ratcliffe for coordinating the pictures.

Sussex Local: There was a request for articles for next month. No emails were received last month, though we submitted our usual update as per normal. A report on the committee reports was sent in replacement of the meeting minutes normally prepared and they were asked to confirm if they need the previous month’s bits again. A further reply suggests that normal delivery will take place this month and there will also be a podcast.

Parish News: This may be going to be an online publication (unless requested specifically by subscribers) though the format remains the same. Article for this month’s edition is currently being prepared. Links are provided from the website and newsletter to this.

Zoom meetings: Following the success of recent virtual meetings discussing HELAA and then a practice council meeting, the Annual Parish Council meeting on 26 May 2020 will be held ‘virtually’. ADV will prepare some details for general public to attend virtually, noting the correspondence from Maureen Chaffe re: GDPR and security.

1. **Fontwell Meadows**

No further progress. We await the return of Dandara staff from furlough. Following notification from Sue Wallsgrove regarding a compromised fence on the site boundary along Fontwell Avenue, Cllr Mrs Clark found that David Innes (as he is not a Dandara employee) was still available and he has been able to indirectly arrange for the site to be re-secured to prevent unauthorised access. He was also given warning of Travellers locally as this site was used by a group last year. Linden Homes (Avisford Grange) also similarly advised.

1. **Correspondence**

Email from Helen Baxter commenting on the how nice the recreation ground is looking. She requests that consideration be given for a 'meadow patch' for a haven for insects.

1. **Quotes / payments**

        1. Quotes

        2. Payments

13/20. M H Kennedy. Playfield and Orchard grass cutting. £235.80. Paid online.

14/20. Zurich Municipal. Annual insurance. £1922.53. Paid online.

16/20. RS Hall & Co. Internal audit. £240.00. Paid online.

1. **Any other business**

None to address.

1. **Date of next meeting**

Tuesday 23 June 2020.