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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**    Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**REPORT OF THE GENERAL PURPOSES COMMITTEE 2 APRIL 2020**

This report is prepared in lieu of the General Purposes Committee meeting which was cancelled owing to the coronavirus situation. Minute 100/20 of Extraordinary Full Council meeting on 17 March 2020 refers.

Members: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Ratcliffe and Mrs Shackleton (apologies as unable to get home from overseas)

**1. Minutes**

The minutes of the General Purposes Committee meeting of 18 February 2020 are noted.

**2. Updates on actions agreed at last meeting**

Minute 81/20.2 - Cllr Mrs Clark write to Sue Furlong (Op Watershed) about the possibility of grant funding for the culvert from the village pond under Barnham Lane.

Minute 81/20.3 - Clerk. Litter bin at corner of The Street and Dairy Lane reported to ADC.

Minute 85/20 - Clerk. Arun Tree Co has removed the ‘hand’ in the village pond.

**3. Business activity review**

Business activity spread circulated to members. Completion of office and outside refurbishments and installation of projector screen noted. No amendments necessary at this time.

**4. Sub Committee reports**

WalBinFont.

The event will be postponed – hopefully till later in the year. Only expenditure so far is the deposit for the band, which we are sure they will honour for another date.

**5. Environment**

1. Green matters.

Cllr Porter reports that the works quoted by Perfect Petals and Arun Tree Company in the village and playing field have been completed.

2. Op Watershed.

An update was received from Sue Furlong who reported that owing to the current emergency WSCC along with all other Local Authorities are now having to priorities essential/statutory activities. This has meant refocus of resources therefore activities such as Operation Watershed has had to be put on temporary hold at this time and will become available again later in the year.

**6. Walberton Task Force**

Peter Brown reports that Spring work at the Pound will shortly start. Recent task was the annual clear out of the ditch alongside Scotland Lane. Andrew Cottar will carry out the spraying around the plants in Jubilee Wood, hopefully for the last time.

**7. Pavilion maintenance**

The Clerk reports that the projector screen and new office cupboards have been installed. Darren Rollings’ quote repair the guttering and turn the outside toilet into storage space was accepted (Planning meeting – minute 122/20). Work will commence in April.

**8. Playing field / carpark**

A review of the drainage to the path alongside the Village Hall has been conducted and arrangements are in hand through Cllr Porter for further investigation.

**9. Village Green and pond**

The mannequin hand was removed from the pond.

**10. Play area**

1. The Clerk reported that deteriorated disclaimer signs inside and outside the play area have been replaced.

2. The latest inspection report shows no new issues. Some minor remedial work will be done over the next few weeks .

3. To support the government’s instructions on coronavirus the play area was closed on 24 March until further notice.

**11. Rights of Way**

The WSCC suspension of its 15-month Public Rights of Way inspection and maintenance programme to be noted. Reported issues will still be reviewed and prioritised and the Council will only take action where required to ensure public safety on the network. Other issues will be logged to be dealt with in the future when normal working practices are resumed.

**12. Communications**

Cllr Vawer repots the following:

* + Website has Open Day and Evidence base for Neighbourhood Plan.
  + Emergency email went out regarding coronavirus and helping each other in the community.  Very pleasing response.
  + ‘Routine’ email is due out tomorrow.
  + Postponed the ‘shop locally’ email for a bit as won’t be relevant right now.
  + Parish Magazine produced extended section for us regarding coronavirus as well as the normal bits and pieces.
  + Special thanks to John Pilling for arranging to print our look after your neighbourhood plan flyers at very short notice.

**13. Fontwell Meadows**

No update at this time compared with the update presented to the Planning Committee meeting.

**14. Correspondence**

Email from Stephen Phillips regarding the maintenance and litter bin on land at corner of Dairy Lane and The Street. The Clerk is dealing with the issues raised.

**15. Quotes / payments**

        1. Quotes

        2. Payments

167/19. Stocksigns. 2 x Play area disclaimer signs. £44.03. Paid online.

168/19. Office Furniture Online. Office chair. £112.80. Paid online.

169/19. Printerinks. Printer ink. £47.40. Paid online.

170/19. L Wilson. Pavilion cleaning. £180.00. Paid online.

171/19. Walberton PCC. Flyers. £35.00. Paid online.

**16. Any other business**

  One to address.

**17. Date of next report**

Tuesday 12 May 2020.