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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 6.30pm ON TUESDAY 18 February 2020**

**74/20 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Mrs Shackleton, Vawer and Porter.

A. Peppler – Clerk.

The resignation of Cllr Stevens was noted.

**75/20 Declaration of interests in items on the agenda**

None.

**76/20 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 26 November 2019 were confirmed as a true record of the business conducted.

**77/20 Public questions**

No members of the public present.

**78/20 Updates on actions agreed at last meeting**

The meeting was updated on actions agreed at the last meeting as per the agenda.

**79/20 Business activity review**

The Clerk updated on current and planned activities. Cllr Mrs Clark proposed that three activities; tennis courts, Fontwell community building and Fontwell MUGA be added for the autumn; and Elections, Music Night and playing field path for spring 2021.

Resolved: To include the six activities in the Business Activity Plan.

**80/20** **Sub Committee reports**

Cllr Mrs Shackleton referred to her report to the recent Full Council meeting. With the resignation of Cllr Stevens there now 8 members of the Walbinfont Sub-Committee.

**81/20 Environment**

1. Green matters.

1. Cllr Porter referred to his report to the recent Full Council meeting. Several issues were discussed.

2. The Clerk reported that Perfect Petals and Arun Tree Company have submitted quotes to undertake various works in the village to address pressing Green issues.

A quote submitted by Arun Tree Company for remedial work on two trees on the playing field western boundary, and identified remedial work in The Street, car park and at the village pond was considered.

Resolved: To accept the quote.

2. Op Watershed.

1. An update was received on Eastergate Lane and flooding.

2. It was agreed that Cllr Mrs Clark would write to Sue Furlong (Op Watershed) about the possibility of grant funding for the culvert from the village pond under Barnham Lane, copying in Cllr Porter to take it forward.

Note was made of the need to locate Parish Flood Plan, which requires Flood Wardens. It was agreed that this role would be undertaken by members of the Community Resilience Sub-committee.

3. Litter bin, Dairy Lane.

Cllr Porter reported that the litter bin at the corner of Dairy Lane and The Street is not being regularly emptied. It was agreed that the Clerk would notify ADC.

**82/20 Walberton Task Force**

The Clerk referred to Cllr Rogers’ report to the recent Full Council Meeting. There was nothing further to add.

**83/20 Pavilion maintenance**

The Clerk updated that the outside store shelving has been installed and it has been tidied up. The projector screen as being purchased and delivered and is awaiting installation. New office cupboards have been ordered. Darren Rollings has yet to look at repairing the guttering and the proposal to turn the outside toilet into storage space.

**84/20 Playing field / carpark**

1.The Clerk reported that Perfect Petals is doing some clearing work in the car park on 19 February. Arun Tree Company had assessed the two trees requiring attention on the playfield western boundary.

2. The drainage to the path alongside the Village Hall was discussed. It was agreed that Cllr Ratcliffe would check the Community Play Centre planning application for conditions relating to drainage.

3. Owing to the recent wet weather and use of football clubs on the playing field, Walberton Cricket Club have requested that WPC pays for a roll of the playing field in order to prepare the outfield for the cricket season.

Resolved: To pay for an additional roll of the playing field in April.

**85/20 Village Green and pond**

1. The Clerk reported that a mannequin’s hand had been put in the pond. Arun Tree Co will remove it.

2. The willow tree on the island in the pond requires some remedial work. Arun Tree Co will do this.

**86/20 Play area**

The latest inspection report was noted. The Clerk reported that any work is not urgent and will be addressed when the weather improves. A broken sign will be replaced.

**87/20 Rights of Way**

1. No report to receive.

2. The Public Rights of Way inspection in January by local Access Ranger was noted. Notice of routine work to be delivered has yet to be received.

**88/20 Communications**

Cllr Vawer referred to his report to the recent Full Council meeting. In addition, the website will have updates for the Neighbourhood Plan soon, councillor changes have been updated on the website, with the current vacancy included, and articles for the Parish magazine have been submitted. Cllr Mrs Clark thanked Cllr Vawer for his excellent work on the website.

**89/20 Fontwell Meadows**

Cllr Mrs Clark referred to a recent proposal sent to Dandara. She asked for confirmation to continue discussions with Dandara and deal with the solicitor.

Resolved: To confirmation continuation of discussions with Dandara and dealings with the solicitor.

**90/20 Correspondence**

1. Cllr Mrs Clark referred to correspondence received regarding action on climate change. The council would be pleased to offer the used of the Pavilion free of change for any community meeting.

2. Cllr Mrs Clark suggested that people who had previously expressed an interest in becoming a councillor be contacted and informed of the current vacancy. It was agreed that the Clerk would do this.

**91/20 Quotes / payments**

1. A quote had been received to install the new Pavilion projector screen. The Clerk is waiting for a second quote.

2. The Clerk presented a draft payment list of four invoices for authorisation.

Resolved: To authorise payment as invoices as per the draft payment list.

**92/20 Any other business**

Cllr Mrs Clark suggested there should be a litter picking day and proposed a date of 27 June 2020.

**93/20 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm on Thursday 2 April 2020. The proposed date of the following meeting is 12 May 2020.

Signed…………………………………………………….. Date………………………………………………

Chair