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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 7.00pm ON TUESDAY 16 NOVEMBER 2021.**

**562/21 Record of attendance and apologies**

In attendance: Cllrs Vawer (Chair), Mrs Clark, Wicks, McAuliffe, and Ratcliffe.

A Peppler – Clerk.

Apologies: Cllr Skillicorn and Cllr Titmus (running late).

Cllr Vawer welcomed Mr Hewson who has expressed an interest in becoming a councillor.

**563/21 Declaration of interests in items on the agenda**

Cllr Mrs Clark – item 18 Binsted noticeboard.

Clerk on behalf of Cllr Titmus – item 20 Fontwell Meadows.

**564/21 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 5 October 2021 were confirmed as being a true record of the business conducted.

**565/21 Public questions**

There were no questions from members of the public.

**566/21 Updates on actions agreed in last report**

The Clerk updated the meeting on the two items agreed at the last meeting as per the agenda.

Cllr Titmus joined the meeting

**567/21 Business activity review**

The Clerk reported on the updated activity spreadsheet. No further projects were suggested.

**568/21 Sub Committee reports**

Cllr Mrs Clark reported that she has notified neighbouring parishes of the date of next year’s Walbinfont weekend. She asked for suggestions for local residents to co-opt on to the event committee.

**569/21 Environment**

1. Cllr McAuliffe did not have a report but sought views of members what issues and concerns it should include. A discussion took place on a variety of environmental issues. The Clerk reminded members of the budget allowed for Street Maintenance. Cllr McAuliffe agreed to update WPC’s environment green asset report.

2.WSCC and SDNP’s joint project exploring the potential for grass verges to become important havens for wildflowers, insects and pollinators to help tackle the biodiversity crisis was noted.

3. Cllr McAuliffe reported that he has liaised with Cllr Skillicorn on Op Watershed. Culverts in the parish are now mapped and overlain on to flood zones to understand higher risk points. Flooding data is being gathered for checking. There will be opportunities to apply for Op Watershed funding if issues cannot be resolved through culvert / drainage maintenance.

**570/21 Litter / ground maintenance – Fontwell**

Cllr McAuliffe reported that he has a site meeting with ADC tomorrow regarding litter. He will follow up with meeting with food outlet managers. He has emailed Ben Whiffin for an initial discussion on ground maintenance but has not received a response.

**571/21 Walberton Task Force and Rights of Way**

1. Cllr Ratcliffe reported that the Pound was being cleared today.

2. A site visit by the WSCC Planning Inspectorate during the week commencing 22 November 2021 in relation to (Chichester - No1 (Walberton and Arundel Addition of a Restricted Byway and Upgrade of Footpath 342 to a Bridleway) Definitive Map Modification Order was noted.

3. The value of continuing to have this as a meeting agenda item was discussed.

Agreed: Walberton Task Force and Rights of Way to become Parish Maintenance, and Rights of Way to be associated with Village Green, Pond and Community Orchard.

**572/21 Pavilion maintenance**

1. The Clerk reported that the electrician has yet to replace the outside light and faulty heater.

2. The Clerk reported that he had enquired with South Coast Energy regarding solar panels for the Pavilion. A site visit had been conducted and an estimate received. A discussion followed which included the likely impact of the leylandii tree behind the Pavilion.

Resolved: To ask South Coast Energy for a quote to install solar panels on the Pavilion roof.

Resolved: To fell the leylandii tree behind the Pavilion and replace it with another tree at a suitable location.

Agreed: Cllr McAuliffe agreed to check for TPO’s prior to any WPC future planned tree work.

3. The Clerk reported that he is seeking views and suggestions from Pavilion users for the refurbishment. It is likely to require a contractor to undertake any work.

**573/21 Playing field / carpark**

1.The Clerk reported on an email from a youth football team regarding dog mess and the lack of grass mowing, which he has responded to. A discussion took place, and it was agreed that dog mess is not a problem, and the Clerk would check on the frequency of grass mowing. Cllr McAuliffe agreed to contact M H Kennedy to obtain the planned mowing schedule and the youth football team regarding fixtures.

2. Cllr Mrs Clark reported that WSCC have a scheme to install electric vehicle charging points in public places and she has registered interest with WSCC as a resident for a point to be installed in the Village Hall car park.

**574/21 Village Green, Pond and Community Orchard**

1. Village Green

Cllr Titmus had nothing to report.

2. Pond renovation project

No report.

3. Community Orchard

Cllr Titmus reported that a pear tree appears to be half dead and that a red pear tree has grown a lot. He is following guidance from Arun Tree Co.

4. Benches

1. The Clerk reported that it is hoped to have the repair to the bench completed by the end of the week.

2. The clerk referred to an enquiry from a resident requesting donating a memorial bench on the village green memory of her grandparents.

Resolved: To accept the donation subject to agreed location.

**575/21 Play area**

1. The Clerk updated that the repairs to the teacup twister and flat seat swings will be carried out tomorrow.

2. The order placed with Wicksteed for identified repairs to flat swings and teacup twister and quote acceptance was noted.

**576/21 CIL funding**

Cllr McAuliffe suggested that doors be fitted to the parish’s public noticeboards to prevent litter and spoiling. A discussion took place and the Clerk reminded members of the ‘adopt a noticeboard’ scheme.

Agreed: The Clerk to ask the handyman to fit a 200mm windbreak to the left side of the Fontwell noticeboard and review if not efficacious.

**577/21 Dog waste bin, Barnham Lane**

Cllr Titmus reported that the licence from WSCC had been obtained and ADC have been requested to do the installation.

**578/21 Communications including Neighbourhood News**

1. Walbinfont emails

Cllr Vawer reported that the latest article went to the Parish News yesterday. This includes a section on the A27. He requested suggestions for the Christmas email.

2. Web site

Cllr Vawer reported on the A27 update with the consultation dates and upcoming events.

3. WalBinFont Facebook and Twitter

Cllr Vawer reported on increased activity. Meetings are now being publicised regularly.

4. Neighbourhood News

Cllr Mrs Clark reported that the next issue will be a 6-page fold. The text draft is required by 20 January, the final draft by 24 January, and to the printers on 31 January for distribution on 5 February.

**579/21 Binsted noticeboard**

The Clerk reported that the noticeboard should be installed at the start of December.

**580/21 Community Broadband FTTP**

On the Eastergate exchange Cllr Titmus reported that the application is in ‘final review’ stage with the DCMS and that approval should be given in the next week or so. Once this given there will be an internal approval to launch process. It is estimated that the start the voucher pledging process will start in around 2 weeks’ time.

Cllr Ratcliffe reported that the Yapton exchange has been put on a government list for completion in 2026.

**581/21 Fontwell Meadows**

Cllr Vawer reported there is a need to feedback to Dandara on facilities as soon as possible. Cllr Mrs Clark referred to her previously circulated email and a discussion took place.

Agreed: Cllr Mrs Clark to prepare a draft response for Dandara by Friday 19 November 2021.

**582/21 Queen’s Jubilee 2022**

A discussion took place on commemorative trees on the Village Green and the Big Jubilee Lunch on Sunday 5 June 2022.

**589/21 Correspondence**

Email from resident regarding the oak tree on village green. This is being done by Arun Tree Co.

Email from resident regarding tidying up Blacksmiths Corner. The Clerk has responded.

Email from youth football team regarding the condition of the playing field. The Clerk has responded.

Email from ADC regarding the reinstatement of the Arun Joint Action Group. Cllr McAuliffe to follow up.

**590/21 Quotes and payments**

1. A quote for £840 from Arun Tree Co to fell the leylandii tree behind the Pavilion was considered.

Resolved: To accept the quote.

2. A quote for £320 + VAT to address the oak tree at the Village Green was considered.

Resolved: To accept the quote.

**591/21 Any other business**

Cllr Mrs Clark suggested that the damage to the wall at Maple Parade which not yet been repaired be followed up by ADC Cllr Catterson.

**592/21 Date of next meeting**

The date of the next meeting was confirmed as 7pm on Tuesday 8 February 2022.

There being no other business the meeting closed at 9.10pm.

Signed………………………………………………………. Date………………………………………………..

Chair