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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 7.00pm ON TUESDAY 22 JUNE 2021.**

**309/21 Record of attendance and apologies**

In attendance: Cllrs Ratcliffe, Titmus, Mrs Clark, Vawer and Skillicorn.

A Peppler – Clerk.

Apologies: None – all present.

**310/21 Election of chairman and vice chairman**

1. Committee Chairman

Cllr Mrs Clark proposed Cllr Titmus who consented to stand. Seconded by Cllr Vawer.

Resolved: Cllr Titmus be appointed as Committee Chairman.

Cllr Titmus chaired the meeting from this point.

2. Vice Chairman

Cllr Ratcliffe proposed Cllr Vawer who consented to stand. Seconded by Cllr Titmus.

Resolved: Cllr Vawer be appointed as Vice Chairman.

**311/21 Declaration of interests in items on the agenda**

Cllr Mrs Clark declared a personal interest in item 18 – Binsted Noticeboard.

Cllr Titmus declared a personal interest in item 20 – Fontwell Meadows.

**312/21 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 27 April 2021 were confirmed as a true record of the business conducted.

**313/21 Public questions**

No members of the public were present.

**314/21 Updates on actions agreed in last report**

The Clerk updated the meeting on the two actions agreed at the last meeting as per the agenda.

**315/21 Coronavirus update**

Cllr Mrs Clark reported that Arun figures are dropping again after a spike last week. The weather for the past two Fridays has been poor, but it is hoped it will be fine to hold the Friday morning ‘get together’ this Friday.

**316/21 Business activity review**

Update on business activities were noted. No new projects were identified.

**317/21** **Sub Committee reports**

Cllr Mrs Clark reported on the cancellation of the Walbinfont weekend. The decision was made as it would be impossible to comply with the extended Covid regulations for the music night and community picnic. Tickets for the music night will be refunded, and provisionally rescheduled to 16 July next year. Willie Austen will be holding over the deposit. It is anticipated that some residents may choose to picnic on the playing field anyway.

**318/21 Environment**

1. Green matters.

1.The Clerk updated on an email from the Environment Consultant, Mark Wardle, which was previously circulated.

2. It was noted that ADC have accepted WPC’s offer to re-plant to the felled Ash tree at the rear of play area, Hunters Mews, Fontwell.

3. ADC’s Tree Planting Strategy for parks and open spaces was noted. A response to the questionnaire will be considered. Response by first week of August.

2. Op Watershed.

Cllr Mrs Clark reported that the works have been completed outside Dragonflies and The Paddocks in Eastergate Lane, Walberton.

**319/21 Walberton Task Force and Rights of Way**

1. Cllr Ratcliffe reported that the Task Force had done some work in The Pound.

2. Email from Planning Inspectorate regarding (Chichester - No1 (Walberton and Arundel Addition of a Restricted Byway and Upgrade of Footpath 342 to a Bridleway)) Definitive Map Modification Order seeking approval of written representations procedure by 18 May 2021, and reply sent reiterating previous objection was noted.

3. WSCC/20/21/S257 – Application to divert footpath under Sec 257 Town & Country Planning Act 1990 – informal consultation was noted.

4. The annual PROW parish report and summer clearance programme 2021 was noted.

**320/21 Pavilion maintenance**

The Clerk had nothing to report.

**321/21 Playing field / carpark**

1.The Clerk had nothing to report. He will check the condition of the kissing gate.

2. The retirement of Richard May, groundsman, was noted. Cllr Titmus will draft a letter of thanks.

3. The TPO on the oak tree in northwest corner was noted.

**322/21 Village Green, Pond and Community Orchard**

1. Village Green

Cllr Titmus reported that the area is being maintained regularly.

2. Pond

Cllr Skillicorn reported on the query with the Environment Agency over the ownership of the pond. He will continue to try and resolve this.

3. Orchard

Cllr Titmus referred to his previously circulated report. Local residents had tidied the area up. One of the two benches is in a poor state of repair and requires maintenance.

Resolved: Clerk to ask Goodwood Workshop to quote for repair.

**323/21 Play area**

1. The Clerk reported on minor repairs to the swings.

2. A notice from ADC to local residents regarding funding to enhance the play area at Hunters Mews was noted. The meeting expressed disappointment that ADC had not invited WPC to comment.

**324/21** **CIL funding**

Items currently on the CIL funding list are Havenwood bus shelter, Binsted noticeboard, and fixture/fittings for the Fontwell community building.

**325/21 Communications including Neighbourhood News**

1. Walbinfont emails.

Cllr Vawer reported on a bonus planning email sent out mid-month. Requests for next month’s email are being made. He plans to send extra email updates when comments are required to encourage residents to participate.

2. Web site.

Cllr Vawer reported on a new option being trialled to accept donations online.

3. WalBinFont Facebook and Twitter.

Cllr Vawer had nothing to report.

4. Neighbourhood News.

Cllr Mrs Clark that Issue 13 has been distributed. Several positive comments have been received.

**326/21 Binsted noticeboard**

Cllr Mrs Clark reported on progress.

**327/21 Government’s Rural Gigabit Broadband Voucher Scheme.**

Cllrs Titmus referred to his previously circulated report. The project is currently with Openreach to seek approval with the DCMS. Otherwise there have been difficulties experienced in finding an ISP who understands what is required regarding the pledging of vouchers. He hopes that, once the portal for residents to pledge their vouchers is in place, anticipated to be available in August, things will be easier.

Cllr Mrs Clark suggested seeking help from Andrew Griffith MP.

**328/21 Fontwell Meadows**

Cllr Vawer referred to his report to Full Council on 15 June 2021. A recent email from solicitor acting for WPC was discussed.

**329/21 Annual Parish Meeting**

The cancellation of the APM on 28 June was noted and a re-scheduled date in September was agreed.

Resolved: To hold the Annual Parish Meeting in the Village Hall on Monday 13 September 2021.

**330/21 Solar farm income**

The Clerk reported on the receipt of £5756.95 solar farm payment. Consideration is to be given to items for expenditure. Suggestions included solar related improvements to community buildings.

**331/21 Your Woodland, Your Story.**

The AirsS email was noted. The deadline date for responses is 30 June 2021. No action is necessary.

**332/21 Correspondence**

The Clerk referred to the two items as per the agenda. It was suggested that Jan Turner might like to contact the Walberton Gardening Club regarding the grass verge opposite Prime Close.

The Clerk reported on an email from Clive Thompson regarding the maintenance of the rife behind the Village Green and Orchard. It was agreed that the Clerk ask Scott Bentley to quote.

**333/21 Quotes and payments**

1. A quote from Scott Bentley for grounds maintenance contract was considered.

Resolved: To accept Scott Bentley’s quote.

2. There were no payments to consider.

**334/21 Any other business**

1. Cllr Mrs Clark reported on the lack of a dog waste bin halfway along the cycle path between Walberton and Barnham. As it is WSCC land, she suggested Cllr Bence be approached. The Clerk will follow up.

2. Cllr Ratcliffe reported that allotment users have complained about loud music in the area on the last two Sundays. Agreed that this was not a WPC matter and that they should speak to the organisers.

3. Cllr Ratcliffe referred to liaison with Binsted CofE School. It was agreed that Cllr Skillicorn, although a councillor and a parent of a pupil, will be the liaison in the interim.

4. Cllr Vawer reminded about the litter picking day on 3 July 2021.

**335/21 Date of next meeting**

The date of the next meeting was confirmed as Tuesday 17 August 2021.

There being no other business, the meeting closed at 8.40pm

Signed……………………………………………………… Date……………………………………………………………..