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|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 27 APRIL 2021.**

**198/21 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Skillicorn and Titmus.

A. Peppler -Clerk.

The resignation of Cllr Mrs Shackleton was noted.

**199/21 Declaration of interests in items on the agenda**

Cllr Mrs Clark declared a personal interest in item 17 (Binsted noticeboard).

Cllr Titmus declared a personal interest in item 19 (Fontwell Meadows).

**200/21 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 9 March 2021 were confirmed as being a true record of the business conducted.

**201/21 Public questions**

No members of the public were presents and no questions has been asked.

**202/21 Updates on actions agreed in last report**

The Clerk updated the meeting on the three updates as per the agenda.

**203/21 Coronavirus update**

Cllr Mrs Clark had previously reported on Coronavirus at the recent Full Council meeting. The Parish Office is now open as usual Tuesday and Thursday morning. The playing field, pond and village green are being well used.

**204/21 Business activity review**

No business activity changes are necessary.

**205/21** **Sub Committee reports**

1. WalBinFont.

Cllr Mrs Clark reported that recently resigned Mrs Shackleton has handed WaBinFont over to her. Extra help is required.

2. Cllr Mrs Clark reported that there were 13 or 14 entries for the Easter Bake-off Challenge and that the 4 winners will be listed in the next residents’ email.

**206/21 Environment**

1. Green matters.

1.The Clerk reported that he had not received any update from the Environment Consultant.

2. The Clerk reported that ADC Planning has decided not to take any action in respect of the felling of the diseased tree at the rear of Furlong Close, Fontwell. WPC will be asked to replace it with a tree of their choice. Cllr Mrs Clark said that TPO’s on ADC’s website are difficult to find. She suggested that Process Matters2 be asked to see if they could be put on Parish Online Mapping. The Clerk will follow up.

2. Op Watershed.

To receive an update. Cllr Mrs Clark

**207/21 Walberton Task Force and Rights of Way**

The Clerk reported that the Task Force had not been active, although some work had been done at The Pound.

**208/21 Pavilion maintenance**

The Clerk reported that he has asked Darren Rollings to quote for a repair to the leaky outside shed roof and to repair and paint the side gate and fencing.

**209/21 Playing field / carpark**

1.The Clerk reported that ADC has put a much larger waste bin at the entrance to the playing field. He has reported a rusty and damaged dog waste to ADC.

2. The Clerk reported that Arundel Youth Football Club wish to take over the goal store from Barnham Trojans. He will have them sign a Memorandum of Understanding and ask them to make necessary repairs as soon as possible.

3. The Full Council meeting had approved a Residents’ Friday morning get together at the Pavilion. A table and chairs will be set out between 10.30am and 11.30am to allow an opportunity for residents to meet.

**210/21 Village Green, Pond and Community Orchard**

1. Cllr Titmus had nothing to report on the Green. The Clerk reported that the Baptist Church will be holding Open Air Services on the Village Green on Sundays at 4.30pm on the following dates: 13 June, 18 July, 8 August and 12 September.

2. Cllr Skillicorn reported that he has obtained an asset number which identifies the damaged pond wall as being the responsibility of the Environment Agency. He has asked them when they plan to affect repair and has been informed that it has been forwarded to the appropriate department to action.

3. Cllr Titmus reported that the trees in the Community Orchard are in bloom. He has been trying to contact John Bentley, but without success.

**211/21 Play area**

The Clerk reported that he has asked Darren Rollings to repair a patch of damaged softplay surface under the swings.

**212/21** **CIL funding**

The Clerk reported that the Southdowns National Park CIL funding had been received. Cllr Mrs Clark said that the Havenwood bus shelter is on the list, pending the A27 Arundel Bypass decision.

**213/21 Communications including Neighbourhood News**

1. Cllr Vawer referred to his recent report to Full council and further updated the meeting since then. The new WalBinFont email will be ready for circulating on 1 May and the website is advertising the councillor vacancy.

2. Cllr Mrs Clark reported that Mrs Shackleton will willing to work with Cllr Skillicorn on the Neighbourhood New, which needs to be at the printers by 3 June for distribution between 11 and 14 June 2021. Outline of ideas need to be with the designer by 20 May, final text agreed by 25 May for signing off on 2 June.

**214/21 Binsted noticeboard**

The Clerk reported the receipt of Southdowns national Park CIL funding. Cllr Titmus proposed that some of this money be spent on the new Binsted noticeboard. The proposal was put to the vote by a show of hands and was carried.

Resolved: To pay for the Binsted noticeboard from SDNP CIL funding, subject to SDNP approval.

**215/21 Government’s Rural Gigabit Broadband Voucher Scheme.**

Cllr Ratcliffe referred to his recent report to Full Council and that the application for faster broadband for residents in Walberton on the Yapton exchange has been submitted. It will need a commitment and, as it is a liability, the documentation will need to be read carefully. People will need to sign up pledging their vouchers

**216/21 Fontwell Meadows**

Cllr Mrs Clark reported that an illegal attempt had been made to access the site that afternoon, which was reported to Dandara and the Police. 24 hr security is being arranged.

Cllr Vawer referred to his recent report to Full Council. A meeting was held today with the Dandara team managing the site. They were grateful for the notification of the illegal attempt to gain access to the site earlier in the day. There has been some confusion over the timings for handover of completed parts of the open space and the timings for Dandara’s cover of costs, which have potentially resolved. It will be opened to the public in phases once satisfactory. It is necessary to get the land transfer completed as soon as possible and then this agreement will form part of the licence terms for their use of the land. There is a meeting with WPC solicitors on Thursday this week. A badger sett will need to be created on the open space land.

**217/21 Annual Parish Meeting**

1. The agreed date of Monday 28 June 2021 at 6pm was noted.

2. A discussion took place on the format of the meeting and arrangements for refreshments.

**218/21 Correspondence**

The Clerk referred to the three items as per the agenda. He reported that he has asked Darren Rollings to remove the graffiti in the Barrack Row bus shelter. He drew attention to issues raised by the Community Play Centre on the Pavilion and outlined action taken.

**219/21. Quotes and payments**

The Clerk presented a draft payment list of two payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**220/21 Any other business**

None.

**221/20 Date of next meeting**

The date of the next meeting was confirmed as 7pm om Tuesday 22 June 2021.

There being no other business the meeting closed at 8.04pm.

Signed………………………………………………………………….. Date……………………………………………………….

Chair