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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**DRAFT – NOT YET CONFIRMED**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.05pm ON TUESDAY 9 MARCH 2021.**

**128/21 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Ratcliffe, Vawer, Skillicorn, Rogers, Mrs Shackleton, and Titmus.

 A Peppler – Clerk.

**129/21 Declaration of interests in items on the agenda**

Cllr Mrs Clark declared a personal interest in Item 17 – Binsted noticeboard.

 Cllr Titmus declared a personal interest in Item 19 – Fontwell Meadows.

**130/21 Confirmation of Minutes**

 The minutes of the General Purposes Committee meeting of 26 January 2021 were confirmed as a true record of the business conducted.

**131/21 Public questions**

 No members of the public were in attendance and no questions had been asked.

**132/21 Updates on actions agreed in last report**

 The Clerk updated the meeting on the three updates as per the agenda.

**133/21 Coronavirus update**

Cllr Mrs Clark reported that the number of infections is dropping although Arun is higher than the national average. The national vaccination programme is proceeding well. Walberton Place Car Home is now permitting restricted visits.

**134/21 Business activity review**

The updated Business Plan activity spreadsheet was noted, particularly the completion of the carpark relining.

**135/21**  **Sub Committee reports**

 1. WalBinFont.

Cllr Mrs Shackleton referred to her previously circulated report. Should the government’s roadmap out of Covid-19 restrictions go to plan, it should be possible for the WalBinFont weekend to go ahead, albeit with a revised simpler Sunday programme. She has reconfirmed with Willie Austin that he is able to perform.

 2. Easter Bake off.

 A flyer has been prepared for display and Cllr Mrs Shackleton thanked Cathy Ratcliffe for her work on this. A discussion took place on prizes.

 Resolved: To donate £25.00 towards prizes.

**136/21 Environment**

1. Green matters.

 1. The Environment Consultant’s report is awaited.

 2. The Clerk reported that the diseased tree behind the play area in Furlong Close, Fontwell, has been felled. Notification had been received from ADC that it was subject to a TPO and permission to fell had not been applied for. ADC are investigating.

 3. An update from ADC regarding rubbish and dog waste bins for Binsted was noted. The Clerk reported that he had since been informed that the dog waste bin would be installed within the next three weeks.

 4. A discussion took place on a request to consider Community Road Verge wilding. The meeting agreed the verge opposite Maple Parade shops would be ideal and that the views of the Horticultural Society be sought to progress.

 2. Op Watershed.

 Cllr Mrs Clark had nothing to report.

**137/21 Walberton Task Force and Rights of Way**

 Peter Brown had nothing to report.

**138/21 Pavilion maintenance**

 The Clerk reported that there are no maintenance issues at this time.

**139/21 Playing field / carpark**

1.The Clerk reported that the playing field and car park continue to be well used. There were no current issues.

2. The Clerk reported that the north western boundary fencing had been tidied up. Care had been taken to ensure wildlife habitats.

 3. The Clerk reported that the carpark relining had been completed.

**140/21 Village Green, Pond and Community Orchard**

1. Cllr Titmus had nothing to report. The hawthorn tree behind the pond noticeboard had been tidied up.

 2. Cllr Mrs Clark reported that a meeting to discuss the pond renovation project has been arranged for 18 March 2021.

 3. Cllr Mrs Clark reported that applications for Environment Agency funding closed on 1 March 2021.

 4. Cllr Titmus has no update regards the Community Orchard.

**141/21 Play area**

 The Clerk had nothing to report.

**142/21**  **CIL funding**

Cllr Mrs Clark reported that the Neighbourhood Plan Examiner’s report is awaited, which will be reviewed on receipt. There may be items for CIL funding to be considered.

**143/21 Communications including Neighbourhood News**

1. WalBinFont emails.

Cllr Vawer reported that an extra email will be circulated regarding a public meeting on the A27 on Tuesday 16 March 2021. There are currently 449 subscribers – an increase of 5 since the new residents’ letter had been distributed.

 2. Web site.

 Cllr Vawer reported no changes to note at the moment. He needs to contact the supplier to determine how the master page template can be edited to clarify FB/Twitter community pages status and fix an address issue.

 3. Facebook and Twitter.

 Cllrs Vawer reported that Facebook is currently relatively quiet.

 4. Neighbourhood News.

 1. Cllr Mrs Clark reported that, because of the content, it will not be possible to get the Neighbourhood News out in April and recommended that it be delayed until mid/late June, which the meeting agreed. She proposed the content consist of the Neighbourhood Plan referendum result, council chairman’s annual report, the Annual Parish Meeting, WalBinFont weekend and A27 Arundel Bypass content. The meeting agreed.

 2. Cllrs Skillicorn and Mrs Shackleton agreed to form a mini working group to prepare the content.

 5. Census 2021.

 Cllr Mrs Clark reported that the library service is offering a phone-in service to assist residents filling in their forms online and this was added to the last WBF email.

 6. A27 / Walberton CofE School.

 WSCC’s response to WPC’s letter was disappointing and Cllr Ratcliffe is following this up. There is nothing that WPC can add until a further response from WSCC is received. Walberton residents with pupils are the school should be encouraged to sign on to receive emails. WPC will share more meaningful information when available.

**144/21 Binsted noticeboard**

 The Clerk had circulated a design on the shared noticeboard with Binsted PCC from Goodwood Workshop. The PCC have approved the design and have applied for List B faculty approval from the DAC. The PCC have agreed to pay half of the £729.00 cost.

**145/21 Government’s Rural Gigabit Broadband Voucher Scheme.**

1. Cllr Titmus referred to his previously circulated report together with an initial estimate of £515.28 per property for the Eastergate exchange numbers and other documents from Openreach. Available grants are up to £4,000 per property.

 Resolved: To accept the initial estimate and ask for a formal final offer letter.

 2. Cllr Titmus reported that a new account would need to be opened for residents on the Yapton exchange and relevant data would need to be inputted. Cllrs Vawer and Ratcliffe agreed to assist.

**146/21 Fontwell Meadows**

Cllr Vawer had nothing to report following his report to the Planning Committee last week.

**147/21 Annual Parish Meeting**

 Cllr Mrs Clark reported that the Annual Parish Meeting can be held over from May if requested by six residents on the electoral roll. As such a request is likely, the Clerk was asked to check Village Hall availability for Wednesday 30 June or any evening that week.

**148/21 Correspondence**

 The meeting noted the three items of correspondence as per the agenda.

**149/21 Quotes and payments**

The clerk presented a draft payment list of one payment for authorisation.

 Resolved: To authorise the payment as per the draft payment list.

**150/21 Any other business**

Cllr Mrs Clark reminded the meeting that government provision to allow parish council meetings to take place online expires on 7 May 2021. Trevor Leggo from SSALC is lobbying to have this extended.

**151/21 Date of next meeting**

 The date of the next meeting was confirmed as 7.00pm on Tuesday 27 April 2021.

 There being no other business, the meeting closed at 8.33pm.

 Signed………………………………………………………………………. Date…………………………………………………..

 Chair