|  |  |
| --- | --- |
|  | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD ONLINE AT 7.00pm ON TUESDAY 26 JANUARY 2021.**

**46/21 Record of attendance and apologies**

In attendance: Cllrs Mrs Clark (Chair), Vawer, Ratcliffe, Mrs Shackleton, Skillicorn and Titmus.

A Peppler – Clerk.

Apologies: None.

**47/21 Declaration of interests in items on the agenda**

Cllr Titmus declared a personal interest in agenda item 22 – Fontwell Meadows.

**48/21 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 10 November 2020 were confirmed as being a true record of the business conducted.

**49/21 Public questions**

No members of the public were present. No questions had been asked.

**50/21 Updates on actions agreed in last report**

The Clerk updated on the one update as per the agenda.

**51/21 Coronavirus update**

Cllr Mrs Clark reported that Walberton Pre-School closed last Friday for 10 days. A substantial number of residents over 80 have been vaccinated. The Council’s strategy to enable it to fulfil its obligations and keep the community safe are under review and will be an agenda item on the next Full Council meeting.

**52/21 Business activity review**

The recent update of the activity spreadsheet was noted.

**53/21** **Sub Committee reports**

1. Walbinfont

Cllr Mrs Shackleton referred to her previously circulated report. Owing to the Covid pandemic further planning or promotion of the Walbinfont weekend in July has been delayed. A decision about its viability will be made later in the year.

2. Advent Windows Festive Trail

Cllr Mrs Shackleton reported on the success of the Advent Windows Festive Trail and thanked Emily Turner for her contribution. Agreed to consider making this an annual event.

**54/21 Environment**

1. Green matters.

1. The Clerk has not received any further update from the Environmental Consultant.

2. A quote for £680 + VAT had been received from Arun Tree Co to fell the diseased tree identified by the Environmental Consultant at the rear of Furlong Close, Fontwell.

Resolved: To accept the quote. The Clerk to arrange for the work to be done.

3. The Clerk reported that he had followed up the request to ADC for a rubbish and dog waste bins at Binsted. A response is awaited.

2. Op Watershed.

Cllr Mrs Clark had no update to report.

**55/21 Walberton Task Force**

The Clerk had no update to report.

**56/21 Pavilion maintenance**

The Clerk reported on the recent electrical work done.

**57/21 Playing field / carpark**

1.The Clerk reported on the maintenance work done by Richard May clearing footpath and carpark edges.

2. The Clerk referred to the fencing behind the cricket nets in front of the tree line which is in a sorry state of repair. A discussion took place on the options available. It was agreed that the Clerk would discuss with handyman Darren Rollings regarding partial removal. Fallen dead wood is to be kept for wildlife habitat.

3. The Clerk reported on a meeting with Bellstan regarding relining of the carpark. Two options had been submitted together with a quote for £1100 + VAT. The options were discussed, and Option B was preferred which provided for two extra car spaces and the addition of a second disabled space. It would be preferred if the work could be done over the February school half term.

Resolved: To accept Option B and the quote for the work. Clerk to arrange.

**58/21** **Village Green and pond**

Cllr Mrs Clark suggested that item agenda item be renamed Village Green, Pond and Community Orchard. The meeting agreed.

1. Green and Community Orchard

Cllr Titmus referred to his previously circulated report. He had nothing of note to report on the Village Green and Pond. He has asked for John Bentley’s input on tree varieties for the Community Orchard at Fontwell and provided him with a list for consideration.

2. Pond renovation project.

Cllr Mrs Clark had no update to report.

3. Environment Agency funding.

Cllr Mrs Clark suggested that WPC apply in addition for lottery funding.

**59/21 Play area**

The Clerk had no update to report.

**60/21 Rights of Way**

The Clerk had no update to report.

**61/21** **CIL funding**

Cllr Mrs Clark suggested that fitting out of the proposed Community Building at Fontwell be added to the CIL funding list.

**62/21 Communications including Neighbourhood News**

1. Walbinfont emails.

Cllr Vawer reported the next email is under preparation. As there is a lot of information to disseminate, it was agreed that it would be sent on Monday, with another one following in mid-February. Currently there are 441 subscribers.

2. Web site.

Cllr Vawer reported recent updates with A27 information. Cllr Mrs Clark asked members to regularly check for any suggested improvements or inaccuracies.

3. Facebook and Twitter.

Cllr Mrs Clark recommended that this item be renamed Community Facebook and Twitter for future meetings as the two accounts are not WPC. This was agreed.

4. Neighbourhood News.

Cllr Mrs Clark said that the next issue needs to be delivered by 20 April 2021 due to the ADC election and Neighbourhood Plan referendum postal vote date. The content has yet to be agreed.

5. Census 2021.

Cllr Mrs Clark reported that the Census will be held on 21 March 2021 and is an agenda item for the next Full Council meeting. The meeting agreed in principle to offer the Pavilion as a help point.

6. New residents’ welcome letter

Cllr Mrs Clark had circulated a draft letter to new residents from WPC. It was agreed to adopt the letter subjected to some minor changes.

**63/21 Noticeboards**

1.Noticeboard volunteers.

Cllr Mrs Clark reported that all public noticeboards in the parish, including the one in Binsted, have been ‘adopted’ by local residents. The phone box housing the defibrillator has also been adopted and most books will be removed.

2. Noticeboard for Binsted.

The noticeboard at the church in Binsted is in need of repair. The Parochial Church Council has approached WPC with a view to having a new board to share. The cost would be around £1000. It was agreed the Clerk would make some enquires.

**64/21 Government’s Rural Gigabit Broadband Voucher Scheme.**

Cllr Titmus referred to his report previously circulated for information.

**65/21 Flood Task Force**

Cllr Mrs Clark had no update to report. It was agreed that this item would be transferred to Full Council meeting agendas under Community Resilience, Climate Change and Flooding.

**66/21 Volunteer insurance**

Cllr Mrs Clark reminded the meeting that designated volunteers doing work on behalf of WPC are covered by WPC insurance.

**67/21 Fontwell Meadows**

Cllr Vawer reported that suggested road names had been submitted to Dandara. ADC had rejected a number, and alternatives are being put forward. Cllr Titmus and John Bentley agreed on tree varieties for the Community Orchard Suggestions for trees have been submitted.

**68/21 Correspondence**

Three items of correspondence as per the agenda were noted,

**69/21 Quotes and payments**

The Clerk presented a draft payment list of one payment for authorisation.

Resolved: To approve the payment as per the draft payment list.

**70/21 Any other business**

Cllr Mrs Shackleton reported on a large pothole in Prime Close causing drivers to drive on to the grass verge. The verge is sustaining damage as a result.

**71/21 Date of next meeting**

The proposed date of the next meeting is Tuesday 9 March 2021.

There being no other business the meeting closed aet 8.30pm.

Signed……………………………………………………………. Date……………………………………………………………..

Chair