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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 8 NOVEMBER 2022 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Date: 3 November 2022

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Annual Parish Council Meeting of 12 July 2022 and the Ordinary Parish Council meeting of 22 September 2022.

**4. Matters arising from previous minutes**

**5.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**6.** **To receive a report from West Sussex County Council** Cllr Bence

**7.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**8. Planning Committee**

1. To receive the draft minutes of the Planning Committee meeting of 27 September 2022 (previously circulated), and to note the date of the next meeting on 15 November 2022.

2. Councillor questions.

**9. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee meeting of 4 October 2022 (previously circulated), and to note the date of the next meeting on 6 December 2022.

2. Councillor questions.

**10. Finance & Legal Committee**

1.To receive the draft minutes of the Finance & Legal meeting of 11 October 2022 and to note the date of the next meeting on 10 January 2023.

2. Councillor questions.

**11. Review of council assets**

Update on registered title deed results. Cllr Titmus

**12. Policies**

To review the below policies:

* + Training and Development Policy
  + Publication Scheme
  + Risk Management Policy

**13. Community grant awards**

To consider one community grant award.

**14. Business activity**

1. To review business activity.

2. To receive an update on engaging consultants for council business. Cllr McElvogue

**15. A 27 Arundel Bypass**

Update on supplementary consultation.

**16. Village pond**

**17. Community Resilience including Climate Change and Flooding**

To receive a report Cllr McAuliffe

**18. To receive additional reports**

1. Village Hall Cllr Titmus

2. Community Play Centre Cllr Hewson

3. Allotments Cllr Ratcliffe

4. Walberton & Binsted CofE School Cllr Hewson

5. Police Liaison Clerk

6. Communications – web site, emails, social media                                  Cllr Vawer

7. WalBinFont Cllr Ratcliffe

**19. Arun District Council parish briefings**

**20. Fontwell Community building**

To receive update. Cllr Ratcliffe

**21. Remembrance Sunday 13 November 2022**

**22. Warm hubs**

Consider initiatives to have warm places this winter. Cllr Ratcliffe

**23. Staff matters**

1. To note that the outstanding specific charges to HMRC from 2016/17 and 2017/18 have been settled.

2. To consider increase in Clerk’s salary in line with Local Government pay scales.

3. To receive an update on employing a 'Project Delivery and Grant Acquisition Lead' person.

Cllr McElvogue

**24. Correspondence received**

**25. Quotes and payments**

**26. Any other business**

**27. Date of next meeting**

To confirm the date of the next meeting as 7.00pm on 10 January 2023.