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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO ALL MEMBERS OF THE GENERAL PURPOSES COMMITTEE – You are summoned to attend a meeting of the GENERAL PURPOSES COMMITTEE at 7.00pm on Tuesday 4 October 2022 for the purpose of transacting the business set out in the agenda below.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Date: 29 September 2022

Parish clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the General Purposes Committee meeting of 2 August 2022.

**4. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**5. Updates on actions agreed in last report**

Minute 374/22. Walbinfont added to activity spreadsheet.

Minute 388/22. Reported to Sussex Police – ref CR47220146215.

**6. Business activity review**

To review / consider activities.

**7.** **Sub Committee reports**

Walbinfont

**8. Environment**

1. Public spaces Cllr McAuliffe

* Playing field, Burch Grove, Maple Parade, the Pound, Fontwell Meadows.

2. Trees & verges Cllr McAuliffe

* Survey on trees at Brookview Nursery, Eastergate Lane, Walberton, Wandleys Lane, Copse Lane and Oak Bank.
* Weeding of Walberton pavements and verges (referred from Planning).

Cllr Ratcliffe

3. Litter and dog bins Clerk

4. Litter picking / bin at Blacksmiths Corner Cllr Ratcliffe

5. Branching out fund – The Tree Council Cllr McAuliffe

**10. Parish Maintenance and Rights of Way**

**11. Pavilion maintenance**

1. To receive an update. Clerk

2. Kitchen refurbishment.

3. Changing rooms refurbishment.

**12. Playing field / carpark**

1.To receive an update. Clerk

2. To note occupation of playing field by travellers and consider better security for carpark barrier.

3. Consider additional mowing around the two corners and the weed areas by the net and hedge strimming / trimming.

4. Note allocation of Sec 106 payment for playing field path. Consider contactors to design and construct.

**13. Village Green, Pond and Community Orchard**

1. Village Green. Cllr Titmus

2. Pond maintenance Cllr McAuliffe

3. Community Orchard. Cllr Titmus

**14.** **Community Resilience including Climate Change and Flooding**

To receive an update. Cllr McAuliffe

**15. Play area**

1. To receive an update. Clerk

2. To note allocation of Sec 106 payment and consider refurbishment.

**16. General maintenance**  Clerk

1. To note repairs needed for Barrow Row noticeboard.

2. To note repairs to base of fingerpost at bottom of Tye Lane.

3. To note Software upgrades for the two defibrillators.

**17. Allotments**

Update on replacement fencing. Cllr Ratcliffe

**18.** **CIL funding**

To consider items for funding.

**19. Communications including Neighbourhood News** Cllr Vawer

1. Walbinfont emails.

2. Web site.

3. WalBinFont Facebook, Twitter, and Next Door.

4. Neighbourhood News.

**20. Fontwell Meadows** Cllr Vawer

**21. Correspondence**

Emails from residents regarding debris in the water and low water levels at the village pond.

Email from resident regarding litter in KFC and Burger King car park. Reported to ADC Environmental Health.

Email from ADC referring to grants for tree planting from The Tree Council.

**22. Quotes and payments**

1. Quote from Glorious Gardens for Orchard strimming.

2. Draft payment list.

**23. Agree meeting actions**

**24. Any other business**

**25. Date of next meeting**

The proposed date of the next meeting is Tuesday 23 November or 6 December 2022.