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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 7.00pm ON TUESDAY 8 FEBRUARY 2022.**

**72/22 Record of attendance and apologies**

In Attendance: Cllrs Vawer(Chair), Ratcliffe, Mrs Clark and McAulifffe.

 A Peppler – Clerk.

 Apologies: Cllrs Skillicorn and Wicks.

**73/22 Declaration of interests in items on the agenda**

 Cllr Mrs Clark declared a personal interest in agenda item 18 – Binsted noticeboard.

**74/22 Confirmation of Minutes**

The minutes of the General Purposes Committee meeting of 16 November 2021 were confirmed as being a true record of the business conducted.

**75/22 Public questions**

No members of the public were present.

**76/22 Updates on actions agreed in last report**

 The Clerk updated the meeting on the three items agreed at the last meeting as per the agenda.

**77/22 Business activity review**

The activity spreadsheet was reviewed. A number of updates were recommended.

**78/22** **Sub Committee reports**

 Cllr Mrs Clark reported that Walbinfont is now only the Music Night, for which Eventbrite will be need for bookings. Cllr Vawer agreed to arrange.

**79/22 Environment**

1. Cllr McAuliffe did not have an overall update but would comment on items below.

 2. Green waste management

 There is a need to remove green waste generated by work in maintaining The Pound. Clerk to enquire with Scott Bentley.

 3. Public spaces

 The Clerk reported that he had asked ADC Cllr Faye Catterson to follow up on the damaged wall at Maple Parade. A response is awaited.

 4. Trees & verges

 ADC’s tree planting program was noted.

 It was agreed that the replacement trees behind the Pavilion should be planted on WPC land. The Clerk reported that this is planned to be done on 23 March 2022.

 Cllr McAuliffe has contacted Mark Warwick and is using ADC TEMPO proforma to submit 10 TPO requests.

 Options for additional verge grass cutting at Fontwell were discussed. Cllr McAuliffe agreed to put forward a proposal for consideration by Full Council. The Clerk to ask M H Kennedy to quote.

 5. Litter and dog bins

 It was agreed to hold a ‘litter picking day’ on 28 May 2022.

 6. Flood prevention including Op Watershed

 Nothing to report.

 Cllr McAuliffe emphasised the need for environmental sustainability to be considered in all WPC business Recyclable paper should be used for newsletters / posters where possible.

**80/22 Litter / ground maintenance – Fontwell**

Cllr McAuliffe reported that two new litter bins have been installed in Fontwell.

**81/22 Parish Maintenance and Rights of Way**

 Cllr McAuliffe reported that he walked nearly all the footpaths in the parish and two stand out as being either difficult or impassable. A plan is needed for those areas no longer being maintained.

 Maintenance of Blacksmiths Corner was discussed. The Clerk was asked to enquire with M H Kennedy regarding cutting back vegetation and planting some lavenders and spring bulbs.

**82/22 Pavilion maintenance**

 1. The Clerk reported that the Pavilion continues to be well used by community groups.

 2. The Clerk reported that the solar panels were now installed.

 3. The meeting agreed that the Pavilion refurbishment should be of two projects; the kitchen and the changing rooms.

 The Clerk thanked Cathy Ratcliffe for her suggestions and offer of help.

* Kitchen: The meeting agreed that the kitchen should be completely emptied, repairs made, the cupboards should be replaced and a new fridge – freezer, dishwasher and cooker purchased. The Clerk to seek two designs from kitchen fitting outlets.
* Changing rooms: The meeting agreed that one half of the changing rooms to be refurbished with new showers, with the other half being turned over to storage and a ladies toilet. The current ladies toilet to be upgraded to a disability toilet. The Clerk to seek advice from an architect.

**83/22 Playing field / carpark**

The Clerk reported that the replacement trees at the back of the Pavilion will be planted on 23 March 2022.

**84/22 Village Green, Pond and Community Orchard**

1. Village Green

 Cllr Mrs lark reported that the pond green picnic bench was damaged beyond repair. It was agreed that it should be replaced. Options to be sought online and decision made out of meeting.

 2. Pond maintenance

Cllr Skillicorn was not present to report.

3. Community Orchard

Cllr Titmus had nothing to report.

**85/22 Community Resilience including Climate Change and Flooding**

 Cllr Skillicorn was not present to report.

**86/22 Play area**

 The Clerk reported that he has contacted Southern Pest Control regarding the increased mole activity.

**87/22** **CIL funding**

Cllr Mrs Clark suggested a projector for the Pavilion.

 Cllr McAuliffe suggested a rural-style bus shelter for Fontwell.

**88/22 Communications including Neighbourhood News**

1. Walbinfont emails

 Cllr Vawer reported that the 1st February email was circulated as planned. An extra email is due to go out before the A27 Workshop at the weekend. Cllr Mrs Clark reported 17 new subscriptions since 21 January and 1 withdrawal of subscription.

 2. Web site

 Various adjustments regarding the A27 have been made. Cllr Hewson has been included on the Councillors page. The topics consultation response page is now public.

 3. WalBinFont Facebook and Twitter

 There is currently a lot of Facebook activity.

 4. Neighbourhood News

 Cllr Mrs Clark reported that the last issue has been well received, with 982 deliveries.

**89/22 Binsted noticeboard**

 The Clerk reported that the Binsted noticeboard had now been installed and was well received. Cllr McAuliffe reported that the Fontwell noticeboard is in need of some refurbishment.

**90/22** **Community Broadband FTTP**

 Cllrs Titmus and Ratcliffe reported that it appears that the project has come to a halt with Openreach. The community project is not being progressed as they will delivering FTTP on a planned basis anyway.

**91/22 Fontwell Meadows**

Cllr Vawer reported on a recent site meeting with Dandara. The layout of the community building was discussed, and adjustments made. ADC now want path lighting across the whole open space and a number of options were considered. It is planned to write to ADC if need be, to formally object to excess lighting (Dark Skies policy).

**92/22 Queen’s Jubilee 2022**

 1. Cllr Ratcliffe referred to his previously circulated report. There is a planning meeting for the Big Lunch on 15 February 2022.

 2. It was agreed that two commemorative trees to support the Queen’s Canopy initiative will be planted each side of the jubilee arch on the village green. Cllr McAuliffe to research species.

**93/22 Correspondence**

 The three items of correspondence as per the agenda were noted.

**94/22 Quotes and payments**

 1. A quote from M H Kennedy for grass cutting at council owned green spaces for the 2022 season was considered.

 Resolved: To accept the quote.

 2. The Clerk presented a draft payment list of eight payments for authorisation.

 Resolved: To approve the payments as per the draft payment list.

 The value of continuing to subscribe to Zoom for online meetings was questioned in the light of the online meeting facility provided by Teams.

 Resolved: To unsubscribe from Zoom.

**95/22 Any other business**

None.

**96/22 Date of next meeting**

 The date of the next meeting was confirmed as 7pm on Tuesday 22 March 2022.

 There being no other business, the meeting closed at 9.02pm.

 Signed………………………………………………………………….. Date………………………………………………………..

 Chair