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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email: clerk@walberton-pc.gov.uk[www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 7.15pm ON TUESDAY 13 JUNE 2023.**

**1. Record of attendance and apologies**

**257/23** In attendance: Cllrs Vawer, Titmus, Hewson and McAuliffe.

 A Peppler – Clerk.

 Apologies were received from Cllr McElvogue.

 Absent: Cllr Smyth.

**2. Election of Chairman and Vice Chairman**

**258/23** 1. Committee Chairman

Cllr Vawer proposed Cllr Titmus who consented to stand. Seconded by Cllr McAuliffe.

Resolved: Cllr Titmus be appointed as Committee Chairman.

Cllr Titmus chaired the meeting from this point.

2. Vice Chairman

Cllr Hewson proposed Cllr McAuliffe who consented to stand. Seconded by Cllr Titmus.

Resolved: Cllr McAuliffe be appointed as Vice Chairman.

**3. Declaration of interests in items on the agenda**

**259/23** Cllr Titmus declared a personal interest in agenda items 16.2 (Fontwell allotments) and 19 (Fontwell Meadows).

**4. Confirmation of Minutes**

**260/23** The minutes of the General Purposes Committee meeting of 18 April 2023 were confirmed as being a true record of the business conducted.

**5. Matters arising from previous minutes**

**261/23** Matters arising from previous minutes as per the agenda were noted and discussed.

**262/23** The Chairman agreed to move agenda item 11 – Rebound goal - as Mr Andrew Jones was present. Mr Jones recapped on his request that a rebound goal be considered for the playing field. Basically, it would be a goal within a net and be available all year round. Style of net, ease of maintenance, fixing, and risk of damage were discussed.

Resolved: Clerk to purchase an agreed style of rebound goal. Siting and fixing to be discussed later.

**6. Public questions**

**262/23** No members of the public present.

**7. Business activity review**

**263/23** Business activity was reviewed. The Clerk was asked to register WPC’s interest to have electric vehicle charging points installed in the village car park. To be reviewed at next meeting.

**8. Environment**

**263/23** 1. Public spaces

The Clerk reported that Glorious Gardens have been asked to quote for any post and rail fencing repairs need at the village green and for repairs to the archway.

2. Trees & verges

Extending mowing along London Road, Fontwell, and into Hunters Mews up to the play area was discussed.

Resolved: Clerk to ask MCE Groundcare to quote. Cllr McAuliffe will be available for a walk-over.

3. Litter and dog bins

* Litter bins – The Clerk reported that the litter bin at Blacksmiths Corner has been installed.
* Dog bins – The Clerk reported that the Dairy Lane application has been submitted.

**9. Rights of Way**

**264/23** The WSCC annual Rights of Way parish report was noted.

**10. Pavilion maintenance**

**265/23** The Clerk reported that the Internal decorating will start week commencing 24 July 2023 for five days. Colours need to be chosen.

Resolved: Dulux Stonewashed Blue on the lower parts of the walls and Timeless on the upper part. Ceiling to be white.

**11. Playing field / carpark**

**266/23** 1. Path

 Amy Nation had previously updated by email, providing forecasted budget for footpath work, architect and application fee, and tree works. Cllr McAuliffe said that the tree report should be compliant with BS5837.

2.Tennis courts.

Amy Nation to ask Avisford Grange developer for the latest on the tennis courts and to mark out with pegs or paint where the path is going.

3.Tree works.

Arun Tree Co’s quote for felling of trees for the new path access, damaged trees in the carpark, the dead maple behind the cricket nets was discussed.

Resolved: Arun Tree Co to deal with the damaged silver birch tree in the carpark. Trees at the new path access and the maple to be subject to ecological assessments before any work commences.

4. Rebound goal

Dealt with at minute 262/23.

5. Green waste bin

The meeting discussed whether a green waste bin may be a helpful addition and discussed the previous green waste ‘heap’ that was removed because of rats.

Resolved: Clerk to obtain a quote for a green waste bin to be located near the pavilion building.

**12. Village Green, Pond and Community Orchard**

**267/23** 1. Village Green

Glorious Gardens to quote for any post and rail fencing repairs and archway repairs.

2. Pond maintenance

The Clerk reported that Landbuild are unable to undertake repair work owing to resourcing issues. Three options put forward by Cllr Titmus were considered and discussed.

Resolved: To authorise up to £300 to hire (or if necessary, purchase) a cordless SDS drill and a similar amount for materials to effect repair as quickly as reasonably possible.

3. Community Orchard

Cllr McAuliffe updated that the management plan is in place. Mowing has been done, mulching placed and hedgehog house going in.

Cllr Titmus referenced the dead fruit tree, and the Council will investigate and correspond with the people who kindly donated the tree in the first instance.

 4. Memorial tree

A resident has offered to donate a fruit tree as a memorial to a close friend. Choice of tree to be made by WPC.

Resolved: To accept the offer of a tree donation. Type to be Sweetheart Cherry. MCE Groundcare to plant. WPC will pay for any plaque. Location to be determined by the Council.

**13.** **Community Resilience including Climate Change and Flooding**

**268/23** 1. Community Resilience reported on at Full Council.

2. Flooding – Barnham Lane.

Cllr McAuliffe reported that he had meet with residents of Barnham Lane. There is a need to arrange meeting with WSCC and Southern Water to clear the drains before winter.

**14. Play area**

**269/23** The Clerk reported that the bearing on the spinning teacup ride have gone. He will get a quote for repair/replacement and the council resolved to proceed with Cllr Hewson noting the need to effect repair prior to the school holidays where possible.

**15. General maintenance**

**270/23** 1. Noticeboards

 The Barrack Row and Fontwell noticeboards have now been repaired.

 2. Fontwell bus shelter

 The Clerk has asked Woodscape to quote.

3. Fontwell phone box

 The Clerk has asked Darren Rollings to quote to paint exterior.

**16. Allotments**

**271/23** 1. Walberton

 Glorious Gardens have been asked to fix identified snags.

 2. Fontwell

The council discussed the soil quality and flooding at the allotments as seen earlier in the year. The allotments won’t be taken over until the specification is met. A discussion took place over the responsibility for dealing with this. Cllr Vawer to send letter to Dandara.

**17.** **CIL funding**

**272/23** Cllr McAuliffe reported that ADC has a central pot for CIL funding. Projects should be costed and completed within three years. WPC could use this to improve cycle lane connectivity with consideration given to the Tye Lane development to Copse Lane. It was agreed for Amy Nation to liaise with Cllr McElvogue regarding scope, costing and practicalities.

**18. Communications including Neighbourhood News**

**273/23** Cllr Vawer reported that the monthly residents’ email has been circulated. There is some work to be done to keep the website up to date. WPC’s article for the Parish News has been submitted. He requested some assistance with proof-reading.

**19. Fontwell Meadows**

**274/23** 1. Strip of land

Cllr Vawer reported that a letter ha been sent to Dandara to say WPC is happy for the strip of land between the Community Building and the neighbouring property to be transferred.

 2. Community building

Cllr Titmus reported he had been advised by Dandara that the carpenters will be back towards the end of the week, with the roofers looking to start next week.

3. Fontwell roundabout traffic lights

Cllr Vawer referred to an email regarding the problems and confusion the newly installed traffic lights at Fontwell roundabout are causing.

**20. Community Ownership Fund**

**275/23** Discussed at Full Council.

**21. Correspondence**

**276/23** Email from Fontwell Meadows resident regarding parking problems. Cllr Vawer reported this has been raised with Danara.

Email from the Cricket Club expressing concerns about the ‘home team’ changing room in the Pavilion being put over to a storeroom. The Clerk has responded.

**22. Quotes and payments**

**277/23** The Clerk presented a draft payment list of six payments for authorisation.

Resolved: To authorise the payments as per the draft payment list.

**23. Agree meeting actions**

**278/23** Actions to be circulated under separate cover.

**24. Any other business**

**279/23** None.

**25. Date of next meeting**

**280/23** The date of the next meeting was confirmed as being at 7.15pm on Tuesday 1 August 2023.

 There being no other business the meeting closed at 8.58pm.

Signed………………………………………………………………. Date……………………………………………………..

 Chair