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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE PAVILION AT 7.15pm ON TUESDAY 18 APRIL 2023.**

**1. Record of attendance and apologies**

**138/23** In attendance: Cllrs Titmus (Chair), Vawer, Hewson, Ratcliffe, McAuliffe and McElvogue.

A. Peppler – Clerk.

**139/23** The resignation of Cllr Wicks was noted.

**2. Declaration of interests in items on the agenda**

**140/23** Cllr Titmus declared a personal interest in item 19 – Fontwell Meadows.

**3. Confirmation of Minutes**

**141/23** The minutes of the General Purposes Committee meeting of 21 February 2023 were confirmed as being a true record of the business conducted.

**4. Matters arising from previous minutes**

**142/23** Matters arising from previous minutes as per the agenda were noted and discussed.

**5. Public questions**

**143/22** No members of the public present.

**6. Business activity review**

**144/22** Repainting of the old telephone box in Fontwell to be added to the list.

**7.** **Sub Committee reports**

**145/23** None.

**8. Environment**

**146/23** 1. Public spaces

* Village pond. Concern was expressed at the delay in completing the repair to the headwall and the responses from Landbuild to emails from the Clerk were noted. The Clerk was asked to further email Landbuild to secure a cost of completing the work as soon as possible without waiting for the pond water level to reduce.

2. Trees & verges

* Cllr McAuliffe reported he is waiting on further tree information.
* Cllr McAuliffe reported that the first verge at Fontwell had been planted. Other verges will follow. The Clerk was asked to check verge mowing with MCE Groundcare.

3. Litter and dog bins

* Litter bin – The Clerk reported that he had submitted a request to ADC for a litter bin at Blacksmiths Corner but hasn’t received any reply.
* Dog bins – Requests for applying for dog bins at the bottom of Dairy Lane and Knights Gardens (Avisford Grange) were considered. The Clerk was asked to get a quote from ADC for Dairy Lane. Knights Gardens is a matter for the Avisford Grange management company.

**9. Rights of Way**

**147/23** The Public Rights of Way Routine Maintenance – January 2023, was noted.

**10. Pavilion maintenance**

**148/23** 1. Clerk had nothing to report.

2. Two quotes for internal decoration were considered.

Resolved: To accept the quote from Richard Lisle Property Maintenance.

**11. Playing field / carpark**

**149/23** 1. Path – Amy Nation’s March update was referred to. The Clerk said a planning application was being worked on but the cost of £494 was queried. Advice is being sought from ADC Planning before proceeding. Cllr McElvogue said that he would speak with Amy to assist.

2. Tennis courts – Cllr Ratcliffe reported that the court are nearing completion.

3.Travellers – The Clerk reported that no response had been received from Sussex Police regarding their actions with regards to the travellers on the playing field last year. Clerk to follow up.

4. A quote from Glorious Gardens for playing field / carpark maintenance was considered. The Clerk was asked for further clarification on costs.

**12. Village Green, Pond and Community Orchard**

**150/23** 1. Village Green – the Clerk was asked to follow up with Ollie Harris on suggest repairs on the archway.

2. Pond maintenance – see minute 146/23. 1 above.

3. Community Orchard – It was reported that the mulching around the trees was insufficient and that weeds are rapidly growing. Cllr McAuliffe to develop a management plan for MCE Groundcare.

**13.** **Community Resilience including Climate Change and Flooding**

**151/23** 1. Cllr McElvogue reported that he has been working on flooding. Most of the problems are caused by run-off.

2. The Clerk was asked to compile a list of the replies to information on flooding locations.

3. Op Watershed - The Clerk will respond to their email regarding flooding in Barnham Lane.

**14. Play area**

**152/23** The Clerk was asked to invite the person who suggested the rebound goal to the next meeting.

**15. General maintenance**

**153/23** The Clerk reported that he had not received any update from Goodwood Workshop on the progress on the Fontwell noticeboard. Clerk to give a three-week deadline or else another contractor would be considered.

**16. Allotments**

**154/23** Cllr Ratcliffe reported that snags with the replacement fencing had been referred to Ollie Harris. The Clerk updated to say that Ollie had replied to say he would look at it as soon as possible.

**17.** **CIL funding**

**155/23** No items considered for funding.

**18. Communications including Neighbourhood News** Cllr Vawer

**156/23** 1. The last Walbinfont email was sent 2 April. The next issue will contain information on the Fontwell verges. 2. Recent web site updates include election information and speed limit reductions.

3. No reports for WalBinFont Facebook, Twitter, and Next Door.

4. The next issue of the Neighbourhood News was going to relate to the A27 DCO, but this is now needed.

**19. Fontwell Meadows** Cllr Vawer

**157/23** 1. Works at Fontwell roundabout are complete. It remains for the traffic lights to be switched on. Planners and vendors for the shop are working to agree on design and position of doors. Hopefully the structure will be completed by the end of the year.

2. Dandara has agreed to move the fuel tank for the new community building and provide a temporary garage for a neighbouring property. Dandara are happy to leave the wall out providing WPC confirms this in writing. Agreement will need to be reached in writing who will own the strip of land. Cllr Vawer to draft. It is planned for the building will be handed over late summer. An email was received from a group interested in using the community building for childcare. The lack of facility locally was noted. More information about what they might need and times etc has been requested.

3. The allotments have been top dressed and set out. Electrics and water have been installed. Subcommittee meeting scheduled for 27 April. Contacted 8 potentially interested people. At least 4 expected.

4. The development nis progressing regarding phase planning. Then last foundations will be started in June. There has been a slight slowing in the number of sales.

**20. Correspondence**

**158/23** Emails from resident in Barnham Lane regarding flooding.

**21. Quotes and payments**

**159/23** The Clerk presented a draft payment list of fourteen payments for authorisation.

Resolved: To approve the payments as per the draft payment list.

**22. Agree meeting actions**

**160/23** A number of actions were agreed to circulated in a separate list.

**23. Any other business**

**161/23** Cllr Vawer will advertise the Annual Meeting of the Parish to be held on 22 May 2023 on the website.

**24. Date of next meeting**

**162/23** The date of the next meeting was confirmed as Tuesday 13 June 2023.

There being no other business the meeting closed at 8.40pm.

Signed ……………………………………………………………….. Dare……………………………………………………………..

Chair