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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO: ALL MEMBERS OF THE PARISH COUNCIL**

**YOU ARE SUMMONED TO ATTEND THE MEETING OF THE PARISH COUNCIL WHICH WILL BE HELD AT 7.00pm ON TUESDAY 13 SEPTEMBER 2022 IN THE PAVILION FOR THE PURPOSE OF TRANSACTING THE BUSINESS SET OUT IN THE AGENDA BELOW.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Date: 8 September 2022

Peppler – Clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declarations of interest in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of minutes**

To confirm the minutes of the Annual Parish Council Meeting of 12 July 2022.

**4.** **To receive reports from Arun District Council** Cllrs Dendle, Roberts and Mrs Catterson

**5.** **To receive a report from West Sussex County Council** Cllr Bence

**6.** **Public questions (max 15 minutes)**

To consider questions from members of the public on items on the agenda.

**7. Councillor vacancy**

1. To note resignation of Cllr Skillicorn.

2. To consider applications for the vacancy recreated by the retirement of Cllr Mrs Clark.

**8. Committee appointments**

To review councillor appointments to committees.

**9. Elected councillors** Cllr McElvogue

**10. Planning Committee**

1. To receive an update and to note the date of the next meeting on 22 September 2022.

2. Councillor questions.

**11. General Purposes Committee**

1. To receive the draft minutes of the General Purposes Committee of 2 August 2022 (previously circulated), and to note the date of the next meeting on 27 September 2022.

2. Councillor questions.

**12. Finance & Legal Committee**

1. To receive an update and to note the date of the next meeting on 9 October 2022.

2. To note external auditor’s report.

3. Councillor questions.

**13. Bank signatories**

1. To review signatories for Natwest bank accounts.

2. To review signatories for Public Sector Deposit Fund account.

**14. Sec 106 receipts**

To note Sec 106 receipts and consider action.

**15. Review of council assets**  Cllr McElvogue

**16. Policies**

To review the below policies:

* + Communications Policy
  + Equal Opportunities Policy
  + Health & Safety Policy
  + Document Retention Scheme

**17. Community grant awards**

To consider applications for community grant awards.

**18. Business activity**

1. To review business activity.

2. Engaging consultants for council business Cllr McElvogue

**19. A 27 Arundel Bypass**

Update on supplementary consultation.

**20. Village pond**

To receive an update and review actions in light of pond water level crisis.

**21. Community Resilience including Climate Change and Flooding**

1. To receive a report Cllr McAuliffe

2. To consider creation of Community Resilience Plan sub-committee

**22. To receive additional reports**

1. Village Hall Cllr Titmus

2. Community Play Centre Clerk

3. Allotments Cllr Ratcliffe

4. Walberton & Binsted CofE School

5. Police Liaison Clerk

6. Communications – web site, emails, social media                                  Cllr Vawer

7. WalBinFont Cllr Ratcliffe

**23. Arun District Council parish briefings**

**24. Fontwell Community building**

1. To note creation of sub-committee.

2. To receive update. Cllr Ratcliffe

**25. Staff matters**

Clerk’s appraisal.

**26. Correspondence received**

Many emails received regarding the village pond.

Email from resident suggesting that WPC has a Local Cycling and Walking Infrastructure Plan.

**27. To approve quotes and payments**

**28. Any other business**

**29. Date of next meeting**

To confirm the date of the next meeting as 7.00pm Tuesday 8 November 2022.