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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**TO ALL MEMBERS OF THE GENERAL PURPOSES COMMITTEE – You are summoned to attend a meeting of the GENERAL PURPOSES COMMITTEE at 7.15pm on Tuesday 21 February 2023 for the purpose of transacting the business set out in the agenda below.**

**PLEASE NOTE**

**Members of the public are welcome to attend the meeting. Limited participation will be available via Teams – contact the Clerk for details.**

Signed: Date: 16 February 2023

Parish clerk

**AGENDA**

**1. Record of attendance and apologies**

**2. Declaration of interests in items on the agenda**

Members are invited to make any declarations of pecuniary, personal and/or prejudicial interests that they may have in relation to items on the agenda and are reminded that they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent. Members and officers should make their declaration by stating:

a) the item they have the interest in

b) whether it is a pecuniary, personal and/or prejudicial interest

c) the nature of the interest

d) if it is a pecuniary or prejudicial interest, whether they will be exercising their right to speak under Question Time.

**3. Confirmation of Minutes**

To confirm the minutes of the General Purposes Committee meeting of 6 December 2022.

**4. Matters arising from previous minutes**

Minute 538/22. Clerk – check made that appropriate insurance is in place for events on the playing field, subject to event has less than 500 attendees at any one time, it is risk assessed and any 3rd parties have their own insurance.

Minute 542/22. Wood chippings removed from playing field.

Minute 548/22. Clerk - traffic calming measure in the form of a ‘build-out’ in Eastergate Lane by the cycle path exit from the village green, and pond renovation added to the CIL funding list.

**5. Public questions**

To consider questions from members of the public on items on the agenda (max 15 minutes).

**6. Business activity review**

To review / consider activities.

**7.** **Sub Committee reports**

Walbinfont.

**8. Environment**

1. Public spaces Cllr McAuliffe

* Playing field, Burch Grove, the Pound, Fontwell Meadows village green and pond.

2. Trees & verges

* Survey on trees at Brookview Nursery, Eastergate Lane, Walberton, Wandleys Lane, Copse Lane and Oak Bank. Cllr McAuliffe
* Double yellow lines, Fontwell. Cllr Titmus
* Fontwell verges. Cllr Titmus

3. Litter and dog bins

* Litter bin – Blacksmiths Corner. Response from ADC received. They can provide a bin if WPC fund the annual fee for emptying of £290.22.
* Dog bins - Overflowing dog bins on playing field reported to ADC.

**9. Rights of Way**

To note Public Rights of Way Routine Maintenance – January 2023.

**10. Pavilion maintenance**

* + To receive an update. Clerk
  + Review of pavilion hire costs.

**11. Playing field / carpark**

To receive an update. Clerk

* Consider quote from Wicksteed for rebound goal.
* Consider quote from M H Kennedy for grass mowing 2023/24.
* Path – Amy Nation update.
* Tennis courts

**12. Village Green, Pond and Community Orchard**

1. Village Green. Cllr Titmus

* Archway as a heritage asset Cllr McElvogue
* Consider quotes from Ollie Harris for the archway and replacement fencing received.

2. Pond maintenance Cllr McAuliffe

3. Community Orchard. Cllr Titmus

* Consider quote from MCE Groundcare for village green work .

**13.** **Community Resilience including Climate Change and Flooding**

1. To receive an update. Cllr McElvogue

2. Flooding – Barnham Lane. Cllr McAuliffe

**14. Play area**

To receive an update. Clerk

**15. General maintenance**  Clerk

Update on Fontwell noticeboard / Barrack Row noticeboard.

**16. Allotments** Cllr Ratcliffe

**17.** **CIL funding**

To consider items for funding.

**18. Communications including Neighbourhood News** Cllr Vawer

1. Walbinfont emails.

2. Web site.

3. WalBinFont Facebook, Twitter, and Next Door.

4. Neighbourhood News.

**19. Fontwell Meadows** Cllr Vawer

* Community building
* Allotments

**20. Parish Online**

To consider how to make best use of this facility. Cllr McElvogue

**21. Correspondence**

To note emails from resident in Barnham Lane regarding flooding.

**22. Quotes and payments**

Quotes from Ollie Harris for village green fencing / archway repair.

Quote from Wicksteed for rebound goal.

Quote from M H Kennedy for grass mowing 2023 season.

Quote from MCE Groundcare for village green work.

**23. Agree meeting actions**

**24. Any other business**

**25. Date of next meeting**

The proposed date of the next meeting is Tuesday 11 April 2023.