



**WALBERTON PARISH COUNCIL
INCLUDING FONTWELL AND BINSTED**

Parish Council Office, The Pavilion, The Street,
Walberton, Arundel, West Sussex, BN18 0PJ

Tel: 01243 554528

email: clerk@walberton-pc.gov.uk
www.walberton-pc.gov.uk

DRAFT – NOT YET CONFIRMED

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL GENERAL PURPOSES COMMITTEE HELD IN THE
PAVILION AT 7.30pm ON TUESDAY 19 MARCH 2024.**

1. Record of attendance and apologies

116/24 In attendance: Cllrs Titmus (Chair), Vawer, McAuliffe and McElvogue.
Apologies: Cllr Hewson
1 member of the public was also in attendance
C Stevens – Clerk.

2. Declaration of interests in items on the agenda

117/24 None.

3. Confirmation of Minutes

118/24 The minutes of the General Purposes Committee meeting of 30 January 2024 were confirmed as being a true record of the business conducted.

4. Actions review

119/43 Actions from the GP meeting of 30 January 2024 were reviewed. Pond disposal costs were highlighted as needing to be obtained.

5. Matters arising

120/24 None.

6. Public questions

121/24 There were no public questions.

7. Business activity review/CIL funding

122/24 Applications for both SDNP and Arun CIL funding will be considered in the next tranche.

8. Asset Register & Public Space Ownership

123/24 The clerk is to look out which volunteer was assisting with the asset register and to also investigate who can investigate what deeds are held for WPC in the archives.

9. Environment

124/24 a. Trees and verges including bollards – bollard removal at Fontwell is awaiting confirmation from Parish & Community engagement officer at WSCC as to whether any have safety implications. Verge planting, ideally, needs to be done before the beginning of May but is weather dependent.

- b. Litter and dog bins – Clerk is to follow up on the contract that was mentioned in relation to the 2 dog waste bins on Fontwell Meadows and to try and ascertain how much other parishes are paying for emptying.
- c. Planting & maintenance plan – community orchard needs planting, ask contractor who maintains that for input.

10. Pavilion Maintenance

- 125/24** The Pavilion requires painting, in particular the bottom half of the walls. Clerk to investigate who can do this and whether tougher paint can be used to prolong it.

11. Bus Shelters

- 126/24** 3 locations were put forward as being key stops for the addition or upgrade of a bus shelter. Arundel Road in Fontwell, by The Ball's Hut, Yapton Lane and the bottom of Walberton & Binsted C of E school drive. Measurements are required for the shelter design to be agreed on and ordered. This is to be added to General Purposes meeting on 30 April 2024 and measurements will be required by this time.

12. Playing field/carpark

- 127/24** a. Path – Planning has been granted, Project Manager is finalising details on this and will present at Planning Committee meeting on 26 March 2024.
- b. Tree works – John Bentley removed the hanging limb from the tree on the north side of the playing field and cut the large branch on the ground down. These will be chipped when the green is dry enough to drive on.
- c. Rebound goal – will be located on the north side of the playing field, exactly where is yet to be decided as it needs to not interfere with the new path, the cricket net and the dog waste bin.
- d. EV Charge points – further investigation will commence once the ducting has been installed along the new path.

13. Village Green, Pond and Community Orchard

- 128/24** a. Village Green - needs mowing, but currently too wet.
- b. Pond maintenance – along with the pond itself needing some dredging, the stream alongside the cycle path next to Barnham Lane needs some work too.
- c. Community Orchard – Contractor is due to start in May, but it was agreed to ask them to start in April. Clerk is to ask this and to also ask the contractor who cuts the playing field and village green when they are due to restart.
- d. Update on management plan – nothing to report.

14. Play areas

- 129/24** a. Walberton – The clerk reported that she had reinstated the missing bolts as highlighted by the latest inspection.
- b. Fontwell – This is being well used, still needs some snagging points rectifying and the clerk is investigating how to add it to the play area reporting schedule.

15. Community Resilience including climate change and flooding

- 130/24** Cllr McElvogue confirmed he is finalising the paperwork on this, and it will be ready before May.

16. Allotments

- 131/24** a. Walberton – confirmation was sent with regards to this year's allotment rental. Clerk is to confirm with allotment association how much they are charging so that the new Fontwell allotment charges can be aligned with this.
- b. Fontwell – locks are required, and soil needs to be checked that it is up to specification before they can be leased out.

17. Communications

132/24 Cllr Vawer confirmed the newsletter email went out, articles in Parish magazine and Sussex Magazine too. Deadline for the Parish magazine is tenth of the month and for Sussex Local is first of the month.

18. Fontwell Meadows Community Liaison

133/24 Nothing reported.

19. Correspondence

134/24 Concerned resident is to be directed to PCSO, police and/or community warden.
Golf nets are ongoing but nearing a resolution. Developer seemingly has agreed to increase the height of the nets which should solve the problem.

20. Quotes and payments

135/24 4 payments were presented.
Resolved: All 4 payments were authorised.

21. Agree meeting actions

136/24 A number of actions were agreed, to be circulated under separate cover.

22. Any other business

137/24 The Ball's Hut will require supplies, to be ordered by the clerk once a shopping list has been drawn up. It was noted that the outside light is on constantly and shouldn't be.
Annual Parrish meeting – where to hold it, perhaps at The Ball's Hut.
Noticeboards – to go on an agenda for discussion.

23. Date of next meeting

138/24 The date of the next meeting was confirmed as 7.15pm on Tuesday 30 April 2024.

There being no other business the meeting closed at 8.53pm.

Signed.....

Date.....

Chair