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| Logo  Description automatically generated with low confidence | **WALBERTON PARISH COUNCIL**  **INCLUDING FONTWELL AND BINSTED**  Parish Council Office, The Pavilion, The Street,  Walberton, Arundel, West Sussex, BN18 0PJ  Tel: 01243 554528  email: [clerk@walberton-pc.gov.uk](mailto:clerk@walberton-pc.gov.uk)  [www.walberton-pc.gov.uk](http://www.walberton-pc.gov.uk) |

**DRAFT – NOT YET CONFIRMED.**

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL HELD IN THE PAVILION AT 7.00pm ON TUESDAY 12 JULY 2022.**

**346/22 Record of attendance and apologies**

In attendance: Cllrs Ratcliffe (Chair), McAuliffe, Wicks, McElvogue, Hewson and Titmus.

A Peppler – Clerk

Apologies: Cllr Vawer.

Absence: Cllr Skillicorn

**347/22 Declarations of interest in items on the agenda**

Cllr Titmus declared a personal interest in agenda item 17: Fontwell land transfer – Community building.

**348/22 Confirmation of minutes**

The minutes of the Annual Parish Council Meeting of 10 May 2022 were confirmed as a true record of the business conducted.

**349/22 Reports from Arun District Councillors**

No reports were received.

**350/22 Report from West Sussex County Council**

Cllr Bence advised the meeting on the current position with National Highways and the proposed A27 Grey Route.  
He explained that both Officers and he remain disappointed that the many of outstanding questions from WSCC Scrutiny remained unanswered. He has still not seen the traffic modelling that was urgently required to assess the impact on Walberton. None of the environmental questions have been answered and that he was extremely worried about this situation. He confirmed that he will continue to argue that this must be provided and would emphasise this at the next Elected Representatives Forum. He emphasised the need for more teamwork to ensure that all Walberton representatives were working to the same information as and when it was forthcoming: specifically, the latest proposal to open Tye Lane. He is currently requesting the evidence to support National Highways’ claim that this will help alleviate the traffic congestion in The Street.  He did not wish to comment on this claim until evidence was provided.

Cllr Bence answered several questions from the meeting and members of the public.

**351/22 Public questions**

Three members of the public were present. A number of questions were asked of the council and Cllr Bence relating to the proposed supplementary A27 Arundel Bypass consultation.

**352/22 Planning Committee**

1. Cllr Ratcliffe commended the minutes of the Planning Committee meeting of 17 May 2022 and the draft minutes of the meeting of 28 June 2022 (previously circulated). The appeal hearing relating to land west of Tye Lane is being heard today. The result is not yet known. The Clerk has received documentation from ADC Planning on the status of Sec 106 payments relating to the Avisford Grange development which he is will circulate. The date of the next meeting has yet to be agreed.

2. There were no councillor questions.

**353/22 General Purposes Committee**

1. Cllr Titmus commended the draft minutes of the General Purposes Committee of 21 June 2022 (previously circulated). Cllr Ratcliffe reported that contractors have been asked to re-quote for fencing. The date of the next meeting on 2 August 2022 was noted.

2. There were no councillor questions.

**354/22 Finance & Legal Committee**

Councillor Ratcliffe commended the draft minutes of the Finance & Legal Committee of 7 July 2022 (previously circulated). He has followed up on the Fontwell Meadows licence. The formal documents have yet to be received. The issues surrounding the design of the community building and re-construction of the bottle store have still to be agreed. The date of the next meeting on 11 October 2022 was noted.

2. There were no councillor questions.

**355/22 Councillor vacancy**

There is still a vacancy. Cllr Ratcliffe suggested that there should be a recruitment drive at the end of August.

**356/2 Policies**

The meeting considered the recommendation of the F&L Committee’s to adopted amendments to the below policy:

* Standing Orders

Resolved: To adopt the updated policy as recommended.

**357/22 Business activity**

The Clerk reported that the activity spreadsheet is up to date and includes the proposed new Fontwell bus shelter.

**358/22 A27 Arundel Bypass**

The meeting considered the proposed supplementary consultation. Cllr Ratcliffe reported that the timing is being reviewed but it is likely to be towards the end of August and there will be only two weeks’ notice. He has received a formal response from National Highways to WPC’s email of 17 June which he will circulate.

A discussion took place on whether to follow up with Leigh Day regarding the Natural England licence enquiry.

Resolved: Not to follow up.

A discussion took place on the strategy and tactics for corresponding with National Highways. It was agreed that WPC should be more robust in its dealings with them in challenging issues ahead of the DCO.

**359/22 Community Resilience including Climate Change and Flooding**

Cllr McAuliffe report that no real progress had been made on the review of this.

Cllr Ratcliffe reported that he had recently attended on online WSALC Chairman’s Forum where Community Resilience Plans were discussed. WSALC recommended that a copy of the plan should be on the website and subject to an annual desk test to check the validity of information. Cllr McAuliffe said that he is in the process of working through the matrix.

**360/22 To receive additional reports**

1. Village Hall

Cllr Titmus was unable to attend the last meeting.

1. Community Play Centre

Cllr Hewson reported that things are going well, with some staff changes taking place. The centre’s summer fete is on 17 September 2022.

1. Allotments

Cllr Ratcliffe reported that the re-quotes for fencing are awaited.

1. Walberton & Binsted CofE School

No report.

1. Police liaison

Clerk has previously circulated a report from the local PCSO. A number of catalytic converters had been stolen. One attempt resulted in a vehicle fire in the village carpark.

1. Communications – web site, emails, social media

Cllr Vawer was not present. The Clerk reported that the website and other social media outlets are being updated. Cllr Ratcliffe said that late July and early August should focus on the forthcoming A27 consultation There may be a need for a Neighbourhood News or leaflet drop. There should also be a recruitment drive in early September for a co-opted councillor to fill the current vacancy and to find people to form subcommittees covering the Fontwell allotments and the Community building. The Clerk was asked to check with ADC that WPC is listed to receive invitations to JAG meetings.

1. WalBinFont

Cllr Ratcliffe reported that approximately 250 tickets had been sold for Saturday’s music night.

**361/22 Arun District Council parish briefings**

Cllr Ratcliffe reported he had heard nothing directly from Arun, but at the WSALC Chairman’s forum attended a recently the 1 August was said to be a possibility.

**362/22 Fontwell land transfer – Community building**

Cllr Ratcliffe reported that the land had been transferred but the documents from the Land Registry have yet to be received. The licence is nearly ready, but it is delayed as WPC has yet to agree the details. Survey work had concluded that the Old Bottle Store was not safe to be attached to the new community building and is to be demolished and replaced by a new build attached to the community building as originally planned. The revised design for the building was circulated by Cllr Ratcliffe before the meeting but without the flint detailing from the old bottle store. Dandara have agreed to add flint, details of which are still awaited.

**363/22 Pavilion projector**

Cllr Ratcliffe thanked Cllrs Hewson and McElvogue for the donation of two projectors. These will be useful, especially for planning meetings.

**364/22 Staff matters**

The Clerk reported that his biennial appraisal is due in September. A date for this will be agreed.

**365/22 Correspondence received**

Variouscorrespondence relating to the A27 Grey route was noted.

Email from Barnham & Eastergate Parish Council regarding a badger sett on the Fontwell Meadows development site.

Email received regarding the Forestry Commission attending Lanes End, West Walberton Lane.

Email from WSALC encouraging participation with ADLC.

**366/22 To approve quotes and payments**

The Clerk presented a draft payment list of three payments for authorisation.

Resolved: To approve the payment as per the draft payment list.

**367/22 Any other business**

Cllr Ratcliffe reported that he had recently attended the WSALC Chairman’s Forum. He updated the meeting on a number of issues discussed.

**368/22 Date of next meeting**

The date of the next meeting was confirmed as 7.00pm Tuesday 13 September 2022.

There being no other business the meeting closed at 8.48pm.

Signed………………………………………………………………………… Date………………………………………………………………..

Chair