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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walbertonpc-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 6.30 pm ON TUESDAY 25 SEPTEMBER 2018.**

**492/18 Record of attendance and apologies**

 In attendance:- Cllrs Mrs Lewis, Roger, Mrs Clark, Mrs English, Moores.

 Apologies: None.

**493/18 Declarations of interest in items on the agenda**

 None.

**494/18 Confirmation of minutes**

 The minutes of the Planning Committee meeting of 4 September 2018 were confirmed as a true record of the business transacted.

**495/18 Public questions**

 Two members of the pubic were present. A question was asked regarding planning application WA/72/18HH to which advice was given.

**496/18 Update of actions agreed at last meeting**

The meeting was updated on the three actions agreed at the last meeting as shown on the agenda. In addition, Cllr Mrs Lewis updated ref minute 457/18 that the Speedwatch Team was to be asked to research what data is required for a 20mph speed limit. However, as Ben Whiffin from WSCC (see minute 510/18) has now told us this information the Clerk will write to both Richard Strickland and Kevin Durban-Jackson advising the data required and asked if they could arrange to obtain this from future Speedwatch sessions.

**497/18 Planning applications**

 1. WA/79/18./HH. 17 Homefield Crescent Walberton. Single storey rear extension & extension to first floor over existing kitchen. Comment by 11 Oct 2018.

 Resolved: No objection.

 2. SDNP/18/02983/FUL. Oaks Barn, Yapton Lane, Walberton. Conversion of old stables flint barn to 2 bedroom residential property.

 Resolved: Object. WPC objects to this application on the grounds that it conflicts with its Neighbourhood Development Plan. The Council is willing to consider this site along with others in its Neighbourhood Plan Review shortly.

**498/18 Planning decisions**

 The planning decisions made by Arun District Council as detailed on the agenda were noted.

**499/18 Meeting cycle**

 Cllr Mrs Lewis proposed that the Planning Committee meeting cycle be changed from every 3 weeks to every 6 weeks. Seconded by Cllr Mrs Clark. Matter to voted – passed unanimously.

 Resolved: The committee meeting cycle to change from 3 to 6 weeks.

**500/18 A27 Arundel Bypass**

 1. Cllr Mrs Lewis reported that Dr Mike Davis has looked at the answers from Highways England relating to questions raised by the council. As Judicial Reviews are proceeding it would be wise to refrain from responding further. Clerk to write to Alan Feist giving the council’s position.

 2. The invitation from Highways England to attend a full-day workshop at Fontwell Racecourse on Tuesday 9 October 2018 regarding the future use of the existing A27 was noted. Cllr Ratcliffe will be attending.

 3. The invitation from Highways England to attend a full-day workshop at the Hilton Hotel, Avisford Park, Walberton, on Wednesday 10 October 2018 regarding the A27 Western Tie-in was noted. Cllr Rogers will be attending.

 The Clerk was asked to reply to Highways England with the Council’s representatives’ names (Cllr Mrs Clark and Cllr Rogers) attending the Elected Representatives Forum at the White Swan, Arundel, on 16 October 2018.

**501/18 Tuppers Field**

 Cllr Mrs Lewis reported that there is a meeting with Wates on 26 September 2018 to address questions raised regarding recreational needs .Cllr Mrs Clark reported that ADC is questioning why the MUGA has been changed to tennis court and read out a draft response, which was approved for sending.

**502/18 Langmead’s Field**

 Nothing to report.

**503/18 Neighbourhood Plan & review**

 1. A communication from Non-Strategic Site DPD seeking views on the scope of the Non-Strategic Site Allocations Sustainability Appraisal was noted. Cllrs Mrs Clark, Cllr Andrew Ratcliffe, ADC Cllr Dingemans and Mr Peter Youatt will be attending the Stakeholder Workshop on Wednesday 3 October 2018.

**504/18 Highways and Traffic**

 Nothing to report. No one from WPC was able to attend the meeting on 14 September 2018.

**505/18 JWAAC**

 The meeting of the Highways & Transport Sub Group on 25 September 2018 was noted.

**506/18 SDNP**

 The holding of Parish Workshops in November 2018 was noted.

**507/18 CPRE**

 Nothing to report.

**508/18 Walberton Nursing Home**

 The new owners have asked to meet with the Council. This is on the agenda for the Full Council meeting on 13 November 2018.

**509/18 Conservation issues**

 Cllr Mrs Lewis reported that ADC is proposing to change the boundary of the conservation area. Martyn White has been contacted who is willing to work alongside the Neighbourhood Plan timetable.

**510/18 Correspondence**

 Ben Whiffin (WSCC Highways) had responded regarding the criteria for a 20mph speed limit. Clerk to ask the Speedwatch to collect relevant data.

**511/18 Quotes and payments**

 The meeting approved payment of 4 cheques (451 – 454) as per a draft list prepared by the Clerk.

**512/18 Any other business**

 1. Cllr Mrs Lewis reported that the Welbeck appeal is to be heard on 9 – 12 and 16 April 2019. The Welbeck Sub Committee will be meeting regarding this.

 2. Cllr Mrs Clark reported that the NatWest Digital and Direct Banking application had been completed, which will be sent by the Clerk.

**513/18 Dates of next meeting**

 The next meeting will be on Tuesday 6 November 2018. The following meetings will be Tuesday 18 December 2018 and Tuesday 29 January 2019.

 Signed……………………………………………………… Date…………………………………………