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|  | **WALBERTON PARISH COUNCIL****INCLUDING FONTWELL AND BINSTED**Parish Council Office, The Pavilion, The Street,Walberton, Arundel, West Sussex, BN18 0PJTel: 01243 554528email:clerk@walbertonpc-pc.gov.ukwww.walberton-pc.gov.uk |

**MINUTES OF THE MEETING OF THE WALBERTON PARISH COUNCIL PLANNING COMMITTEE HELD IN THE PAVILION AT 6.30 pm ON TUESDAY 4 SEPTEMBER 2018.**

**438/18 Record of attendance and apologies**

 In attendance: Cllrs Moores, Mrs Clark, Mrs Lewis, Mrs English, Rogers

 Apologies: None.

 The minutes were taken by Cllr Mrs English.

**439/18 Declaration of interest in items on the agenda**

 None.

**440/18 Councillor resignation**

 The resignation of the Committee chairman Cllr Camerer Cuss was noted.

 Letter of thanks to be sent.

**441/18 Election of chairman**

Cllr Mrs Lewis was proposed by Cllr Mrs Clark and seconded by Cllr Moores Cllr Mrs Lewis accepted the appointment.

 No Vice Chair elected.

**446/18 Confirmation of Minutes**

The minutes of the Planning Committee meeting of 24 July 2018 were confirmed as a true record of the business transacted. The cancellation of the meeting of 14 August 2018 owing to the unavailability of members was recorded.

**447/18 Public questions (max 15 minutes)**

 No Members of Public present

**448/18 Updates of actions agreed at last meeting**

The meeting was updated on the three actions agreed at the last meeting as shown on the agenda.

**449/18 Planning applications**

 1. The comments recorded in respect of planning applications WA/62/18/PL, WA/68/18/TC, WA/72/18/HH and WA/73/18/HH as shown on the agenda were noted. The submitted amendment to application WA/72/18/HH was also noted.

 2. For consideration at this meeting:

 1. WA/58/18/PL. 1 Orchard Way, Fontwell, Walberton. Erection of 2 detached dwellings, adaption of existing crossover and new driveway. Comment by 7 Sept 2018.

 Resolved: Objection. Walberton Parish Council objects to this application on the grounds that it conflicts with its Neighbourhood Development Plan. The Parish Council is willing to consider this site along with others in its Neighbourhood Plan Review shortly.

 2. WA/65/18/HH. Richmond House, Arundel Road, Walberton. Retention of double garage & with new layout to screening to the North West highway boundary. Comment by 27 Sept 2018.

 Resolved: No Objection

 3. WA/74/18/T. Walberton Place Nursing Home, Yapton Lane, Walberton. Various works to 7 Lime, 5 Sweet Chestnut, 3 Oak & 1 Sycamore. Comment by 20 Sept 2018.

 Resolved: To find out more details and comment in due course.

 4. WA/76/18/TC. St Marys Vicarage, The Street, Walberton. 4m crown reduction and 2m spread reduction to 2 birch trees within the Walberton conservation area. Comment by 20 Sept 2018.

 Resolved: No Objection

 5.WA/78/18/HH. Elm Cottage Dairy Lane Walberton. Single storey rear extension. Comment by 27 Sept 2018.

 Resolved: No Objection

**450/18 Planning decisions**

The planning decision made by Arun District Council as detailed on the agenda was noted.

**451/18 Planning appeals**

 The planning appeal for WA/73/17/OUT - Land east of Wandleys Lane and west of West Walberton Lane, Fontwell, was noted.

**452/18 A27 Arundel Bypass**

1. Cllr Mrs Clark reported that a response from Highways England had only been received today. Once the answers have been considered a response will be formulated. A letter to the Secretary of State will be sent to highlight issues surrounding the Adequacy of Consultation. A sub-committee is to be formed with invites to certain residents. Entering into a working group with HE about design of the Western Tie-in was discussed. Councillors agreed with the idea in principal but were concerned that any input might be used to undermine our objection against Option 5a. As a ‘no win’ situation it was decided not to pursue this issue.

 2. Cllr Mrs Clark proposed a method to provide financial support to the A27 Arundel Bypass Judicial Review project. VOTE to recommend to Full Council.

Resolved: This committee recommends that the Council resolves to support an ‘A 27 By Pass Project’ by contributing to paying legal fees on receipt of an invoice from solicitors or other recognised legal team addressed to WPC. An initial sum of £5,000 and a further £5,000 as and when required.”

**453/18 Tuppers Field (Wates -Linden Homes)**

Cllr Mrs Lewis to write to Southern Water to address the foul water drainage concerns, Dandara and Linden to be copied in as the Parish’s largest developers. Cllr Mrs Lewis to write to Linden with residents continued concerns following the recent public consultation.

**454/18** **Langmead’s Field (previously land west of Tye Lane)**

 To note letter received on 16 August from Henry Adams. No response required at this time.

**455/18 Welbeck site**

An additional response was uploaded to the Planning Inspectorate website along with the original WPC objection and supporting documents. A sub-committee is to be formed with invites to certain residents sent.

**456/18 Neighbourhood Plan & Review**

1. To note receipt from ADC of the methodology for distributing housing figures. A detailed response to be sent to ADC along with bullet points and all parishes to be copied in.

2. The change of date of the Non-Strategic Site DPD and Neighbourhood Plan Housing methodology and Sustainability Appraisals scoping Workshop from Friday 21 September to Wednesday 3 October 2018 (Council Chamber 9.30 – 11.30) was noted. Cllr Mrs Clark, Cllr Andrew Ratcliffe, Peter Youatt and Andy Peppler to attend the workshop. Cllr Mrs Clark to arrange an NPSG mini group meeting with Norman Dingemans and Donna Moles.

**457/18 Highways and Traffic**

1. Yapton Level Crossing.

 The invitation from Paul Donald to attend the information meeting for the upgrade of the level crossing on 14 September 2018 was noted. As no councillors can attend a member from the NPSG will be asked.

2. The traffic data provided by the Community Speedwatch Team was noted. A message of thanks to Richard Strickland for his work and a request to research what data is required for a 20mph speed limit application in The Street and to include that data in any further Speedwatch activity.

**458/18 JWAAC**

Next meeting is 13th October, no councillor to attend.

**459/18 SDNP**

 Nothing to report.

**460/18 CPRE**

The cancellation of the meeting of the Arun Group on Thursday, 16August 2018 was noted.

**461/18 Conservation issues**

Cllr Mrs Clark as the Chair of the NPSG to ask Martyn White, ADC Conservation Officer, when WPC can expect the revised Conservation Area will be put out for consultation.

**462/18 Correspondence**

Letter from Mrs Watts regarding bus shelters and bus stops in Fontwell was noted. Councillors agree that moving the bus stop is a good idea but there are currently no funds to help with this. The clerk to respond to Mrs Watts with contact details of Compass Bus and WSCC who are responsible for moving the stop.

Email from Mrs Siragher concerning a mirror to help cyclists be safer when using the cycle path by the pond. The clerk to respond that we will look into costs and feasibility.

Email from Charlotte Nash from WSCC concerning the application from Julie Robertson about extending a bridleway in the parish. Cllr Mrs Lewis to respond to Ms Nash that the application falls, in part, in private land and until more is known about the new A27 route it would be inappropriate to make any further comment.

**463/18 Quotes and payments**

The meeting approved payment of two cheques (449 and 450) as per a draft list prepared by the Clerk.

**464/18 Any other business**

 None.

**465/18 Date of next meeting**

 The next meeting will be on Tuesday 25 September 2018. The following meetings will be Tuesday 16 October and 6 November 2018.

 Signed …………………………………………………………… Date………………………………………………

 Chair